# REPORT OF MINUTES – MH10 SC8 Ad Hoc

|  |  |
| --- | --- |
| Meeting Date: | November 30, 2012 from 1000 – 1100 hours EST |
| Meeting Location: | Telecom |
| Call In: | [Phone](https://iso-meetings.webex.com/iso-meetings/j.php?ED=17678537&UID=0&RT=MiM0) (877) 952-4879 Passcode 7038222917# |

# Wednesday, November 30 2012

# Welcome and Introductions

Dan Kimball convened the meeting at 1000 hours EST.

### AD Hoc Members Present

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Company** | **First** | **Last** | **Category** | **Email Address** |
| AIAG | Bill | Hoffman | Voting | bill@hoffmansystemsllc.com |
| Allied AIDC LLC | Joe | Lemieux | Voting | ejl@alliedaidc.com |
| DoD Logistics AIT Office | Dan | Kimball | Voting | dan\_kimball@sra.com |
| Ericsson US | Bob | Fox | Voting | robert.h.fox@ericsson.com |
| GS1 | Frank | Sharkey | Voting | [frank.sharkey@gs1.org](mailto:frank.sharkey@gs1.org) |
| High Tech Aid | Steve | Halliday | Voting | [steve@hightechaid.com](mailto:steve@hightechaid.com) |
| MH 10 | Mike | Ogle | MH10 Administrator | mogle@mhia.org |
| Northrop Grumman | Heather | Weier | Voting | heather.weier@ngc.com |
| Q.E.D. Systems | Craig | Harmon | Voting | [craig.harmon@qed.org](mailto:craig.harmon@qed.org) |
|  |  |  |  |  |

# Agenda and Discussion for This Meeting

* Combining ISO/TC 122/WG 4, ISO/TC 122/WG 7, and ISO/TC 122/WG 10 and WIs 18574, 18575

# Discussion

The purpose of this call was to educate the SC8 membership on the issues of aggregating three work groups into one. This was not a formal SC8 call.

Dan Kimball presented an overview of the Ballot concerning the combining of three Working Groups (WG 4, 7 and 10) within TC122 into a single Working Group (WG12) along with four new work items on IoT with Craig Harmon as the Convenor of WG 12. Further, Dan read an email he received for Rick Schuessler, where Rick expressed concerns about the artificial ballot response time (30 Day) and the change in scope. Rick offered a substitute title for the new WG 12 that included the phrase "Packaging technology".

Dan noted that the 30 day limit is what it is and was not up for discussion.

It was noted that Packaging technology deals with box folding and wrapping and not the issues of bar code and RFID associated with packaging. When questioned about an expanded scope it was noted that the real title of TC 122 is Packaging and Distribution of Goods. Further than the scope of an ISO WG is defined by the work items assigned to it. Craig noted that he would consider a new title but that it needed to be descriptive of the work assigned and be reasonably short (approximately six words.) It was further noted that this aggregation process was in compliance with ISO directives and was purely administrative.

Dan Kimball asked if there were any other questions or comments, and with no further discussion forthcoming asked Joe Lemieux to circulate the ballot (3022) to the members of MH10 SC8. He then encouraged all to vote quickly so as to get the SC8 vote up to MH10. He then concluded the call.

The Chair adjourned the meeting at 1040 hours EST.

# The following information is provided for continuity purposes and was not part of the call

# 2012 - 13 Meeting Planning – Update

* TBD TBA EST (Ad Hoc – MH10.8.13)
  + Call in TBA
* February 7-8 – Lawrenceville NJ (TTN13) (1½ days)
* May 16-17 – Cedar Rapids IA (CID13) (1½ days)
* August 14-15 – Teleconference (TCM13)
* October 22-23 – Williamsburg VA (PHF13) (2 days)

# 2011 - 12 Work Plan

## Existing Document Work Items:

### The Status Detail of these Standards can be viewed in SD2 (ASC MH10 Standards Status).

* MH10.8.1:2006 – Shipping Label Standard

Determine whether to maintain MH10.8.1 or retire and adopt ISO 15394

To be sent to the MH10 for an approval ballot

* MH108\_12111\_MH10.8.1\_ApprovalDraft.docx
* MH10.8.2:CM – Data & Application identifier standard

Continuous Maintenance

* ASC\_MH10.8.2\_2012.doc
* MH10.8.3:2002 – Syntax for High Capacity ADC Media

Reaffirmed 3 Feb 2012

Review at Jan Meeting 2015

* MH108\_07004\_MH10.8.3\_2007 Revision.doc
* MH10.8.4:2002 – Retired in favor of ISO 17364

Review 17364 during 2015

Withdrawn Nov 25, 2011

Not to be used – No action required

* MH10.8.5 – Retired

Not to be used – No action required

* MH10.8.6:2003 – Product Packaging standard

Compare ISO 22742 vs. MH10.8.6

To be sent to the MH10 for an approval ballot

* MH108\_12113\_MH10.8.6\_ApprovalDraft.doc

MH10.8.7:2005 – Product Marking standard

Ad Hoc developed a 13B for changes to ISO 28219 – Hold document until 2014

13B Reference (MH108\_09046R3)

Data Lengths to be resolved at the Oct 2012 Meeting

* MH108\_12034R1\_MH10.8.7\_CommitteeDraft.doc
* MH10.8.8:2011 – RFID for Parcels, Packages and Flat Mail

Reaffirmed Nov 25, 2011

Review Summer Meeting 2015

* MH10.8.8 - v06a\_Official.doc
* MH10.8.9 – Retired in favor of ISO 17367

Not to be used – No action required

* MH10.8.10 – Retired in favor of ISO 17366

Not to be used – No action required

* MH10.8.11 – Unit loads and transport packages for North American border crossings

PINS Filed 2006-09-15

No action at this time

* MH10.8.12 – Component Marking Standard

BSR9 Completed

* MH108\_11012R6\_MH10.8.12\_DraftRevision.doc
* MH10.8.13 – Label Test Procedures for Bar Code and Two-Dimensional (2D) Label

PINS Filed 2008-02-01

To be discussed at PAE Meeting 2012

* MH108\_12063\_MH10.8.13\_DraftRevision.doc
* MH10.8.14 – Unique Digital Identifier

PINS Filed 2008-06-20

On hold until disposition of ISO 29161 is determined

* MH10.8.15 – XML Reader Output from ISO/IEC 15434 formatted AIDC Media

BSR9 Completed

* MH108\_11007R9\_ANS\_MH10.8.15\_15434\_XML\_Approved.doc
* MH10.8.16 – Label Adhesive Characteristics, Print Image Durability and Label Recyclability

PINS Filed 1/23/2012

Ballot Closed 06/23/2012 - Review 13B (PAE12)

* MH108\_12070\_MH10.8.16\_CommitteeDraft.doc

# Action Items

### Action Items brought forward from previous meetings:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item #** | **Action Item** | | **Who** | | **By When** |
| 120043 | Check with Client base to determine what data lengths are they using for traceability | Tom Rempe | | 01/31/2013 | |
| 120044 | Check with the DoD supply chain for conflicts with traceability data lengths | Craig MacDougall | | 01/31/2013 | |
| 120045 | Language for § 4.2.2.2 and Table 3 (MH10.8.7) if the motion is approved and the language for the same if disapproved | Bill Hoffman | | 01/31/2013 | |
| 120063 | Look into getting a Taber Abraser for performing a live abrasion test at the February SC8 Meeting in Lawrenceville, NJ. | Craig MacDougall Bob Fox | | 12/15/2012 | |
| 120068 | Update the SD1 to include the new participation requirements | Joe Lemieux | | 10/26/2012 Completed | |
| 120069 | Review the changes to SD1 | Steve Halliday | | 10/31/2012 Completed | |
| 120070 | Send SD1 to the Committee for Ballot | Joe Lemieux | | 11/1/2012 Completed | |
| 120071 | Update the current MH10.8.16 to include the correction in 13B and forward to Joe Lemieux | Craig Harmon | | 10/23/2012 Completed | |
| 120072 | Comment to Fibre Box Assoc. to ask them to provide alternative title to §4.6.2 | Dan Kimball | | 10/31/2012 | |
| 120073 | Forward the MH10.8.16 Document (MH108\_12104\_MH10.8.16\_ApprovalDraft.doc) to MH10 for ballot | Joe Lemieux | | 10/25/2012 Completed | |
| 120074 | Organize and update the existing MH10.8.13 document for review by the Committee and the Industry experts | Joe Lemieux Bob Fox | | 10/26/2012 Completed | |
| 120075 | As an alternative to AI -120050, draft Label Selection Criteria document | Bob Fox Craig Harmon Joe Lemieux Jim Potter Chuck Evanhoe | | 03/01/2013 | |
| 120076 | Send out a request to Flexcon and ask them to join the MH10 SC8 Committee | Dan Kimball | | 10/25/2012 Completed | |
| 120077 | Update MH10.8.1 Document with 13B and send to Craig Harmon for review | Joe Lemieux | | 10/29/2012 Completed | |
| 120078 | Update MH10.8.6 document with 13B and send to Bob Fox for review | Joe Lemieux | | 10/29/2012 Completed | |
| 120079 | Update the MH10.8.2 document and sent to Craig Harmon for updating | Joe Lemieux | | 10/29/2012 Completed | |
| 120080 | Send Logistics for February meeting | Frank Sharkey | | 11/01/2012 Completed | |
| 120081 | Review MH10.8.1 and send for numbering and posting | Craig Harmon | | 11/09/2012 | |
| 120082 | Review MH10.8.6 and send for numbering and posting | Bob Fox | | 11/09/2012 Completed | |
| 120083 | Send the MH10.8.1 Document for 30 day ballot | Joe Lemieux | | 11/15/2012 | |
| 120084 | Send the MH10.8.6 Document for 30 day ballot | Joe Lemieux | | 11/15/2012 Completed | |
| 120085 | Prepare a 13B for the NWIP’s N630 & N631 | Dan Kimball | | 11/14/2012 | |
| 120086 | Send out Agenda for TTN13 | Joe Lemieux | | 11/15/2012 Completed | |
| 120087 | Set Date for MH10.8.13 (Jan 2013) | Bob Fox | | 11/ 23/2012 | |

## New Action Items assigned this meeting:

|  |  |  |  |
| --- | --- | --- | --- |
| **Item #** | **Action Item** | **Who** | **By When** |
| 120088 | Send out a Ballot (3022) on Combining WG4,7,& 10 into WG12 | Joe Lemieux | 11/30/2012 Completed |
|  |  |  |  |
|  |  |  |  |

# Agenda Items for Next Meeting

* [Welcome and Introductions](#_Welcome_and_Introductions)
* Approval of Agenda
* Membership Updates
* Approval of Minutes
* Action Item review
* Liaison Reports
  + AIM
  + DoD
  + Carrier Report
  + GS1US
  + ISO/IEC JTC1 SC31
* Review DI Maintenance
* Update MH10.8.13
* Ballot Review MH10.8.1
* Ballot Review MH10.8.6
* Ballot Review SD1
* Working Draft - N630 & N631
* Update on TR17350 & TR17370
* Meeting Planning (2013 – 2014)
* 2013 - 2014 Work Plan – Update
* New Business
* Action Item Assignment – Review

# Acknowledgements

None

## Attachments are found at the MH10.8 committee web site

<http://www.autoid.org/mh10/SC8>

**………………………..**

Respectfully submitted on November 30, 2012

Joe Lemieux, Secretary MH10 SC8, Allied AIDC, LLC.