

For Office Use

Sl.No.	List of Documents	Required	Remarks
1	Allotment Order	Original and 1 Photocopy	
2	Transfer Certificate	Original and 1 Photocopy	
3	10 th Mark Sheet	Original and 1 Photocopy	
4	11 th Mark Sheet	Original and 1 Photocopy	
5	12 th Mark Sheet	Original and 1 Photocopy	
6	Letter from the Headmaster (7.5% Special Internal Allocation Students Only)	Original and 1 Photocopy	
7	Self Declaration Form (7.5% Special Internal Allocation Students Only)	Original and 1 Photocopy	
8	Community Certificate (If Applicable)(Card / E-Form)	Original and 1 Photocopy	
9	Income Certificate (If Applicable)	2 Set of Photocopies	
10	First Graduate Certificate (If Applicable)	Original (Colour Print) and 1 Photocopy	
11	First Graduate Joint Declaration form signed by student and parent (If Applicable)	Original and 1 Photocopy	
12	Aadhar Card	2 Set of Photocopies	
13	Nativity Certificate (If Applicable)	Original and 1 Photocopy	
14	Migration Certificate *(If Applicable)	Original and 1 Photocopy	
15	Equivalency Certificate* (If Applicable)	Original and 1 Photocopy	
16	Bank Pass Book (Front Page – Account Details)	2 Set of Photocopies	
17	KDC - Fees Receipt	Original	
18	KDC - Anti Ragging Form	Original	
19	KDC – Undertaking Form	Original	
20	KDC – Joint Declaration Form	Original	
21	KDC - Medical Fitness Certificate	Original	
22	<u>Original Documents Soft Copy (DVD / CD)</u> Scan the original documents with 75 DPI resolution ; The Size of a single file should be less than 150kb ; DO NOT scan the documents using cam scanner or mobile ; All the documents except photo & signature, should be in PDF format only ; Photo & Signature should be less than 50kb and in JPEG only .		

SELF DECLARATION

I hereby declare that I have studied in
Tamil Nadu Government School as given below

S.No	Class	Name of the School
1.	VI	
2.	VII	
3.	VIII	
4.	IX	
5.	X	
6.	XI	
7.	XII	

I further declare that the above information provided by me is true and correct. I fully understand the consequence of giving false information. If the information is found to be false, I am aware that my allotment will get cancelled without any notice.

Applicant's Signature

Date:

Station:

Parents/ Guardian Signature

FIRST GRADUATE CONCESSION – JOINT DECLARATION FORM

I hereby declare the following details of my family members and their education qualifications to avail the tuition fee waiver for my studies in Professional Courses under the scheme of waiver of tuition fee to the students from the family where there are no graduates.

Sl. No.	Name	Relationship Father / Mother / Brother / Sister / Grand Father / Grand Mother	Age	Educational Qualification	Whether Degree holder
(1)	(2)	(3)	(4)	(5)	(6)
		Applicant			
		Father			
		Mother			
		Father's Father			
		Father's Mother			
		Mother's Father			
		Mother's Mother			
		Brother / Sister			
		Brother / Sister			
		Brother / Sister			
		Brother / Sister			

I hereby solemnly and sincerely affirm that I am the first person from my family to claim the waiver of Tuition Fee for entire Professional Course of study and there is no graduate in my family so far. The particulars furnished above are true. Should it, however, be found that any information furnished therein is false in material particulars on verification at a later stage, I am liable for criminal prosecution and I also agree to return the amount equal to three times the tuition fee waiver availed by me.

Date:

Place:

SIGNATURE OF THE CANDIDATE

I solemnly and sincerely affirm that I am fully aware of the above declaration and the particulars furnished in the declaration are correct. I am liable for the criminal action / recovery of amount equal to three times the fees waived for incorrect particulars furnished.

Date:

Place:

SIGNATURE OF THE PARENT / GUARDIAN