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## Module 6 Scenario Tasks - Über Consulting

**Team** Dan, Frank, Harry, Yuan

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## Scenario 4 - New Office Planning

Über-Consulting is planning to open new offices in Darwin and Perth.

In line with Über's company culture of employee empowerment, the Über management team discusses ways to involve as many staff as possible in the decision-making about the facilities and interior design.

Consider:

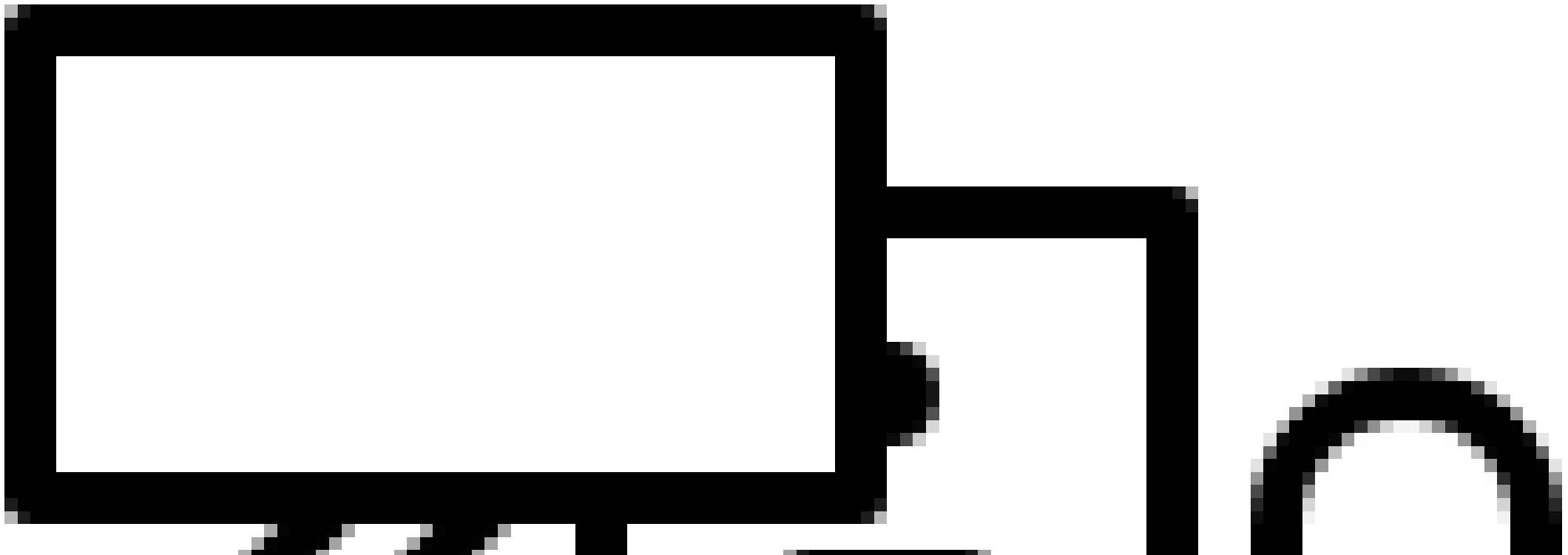
1. Discuss essential functions for the new offices considering the size, layout, and required facilities.
2. Explore ways to involve staff in the decision-making process, such as using professional interior designers or conducting a staff survey.

# Essential Functions - Operational Needs

Essential for the <highlight>daily operations</highlight> of the business

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**Workstations**

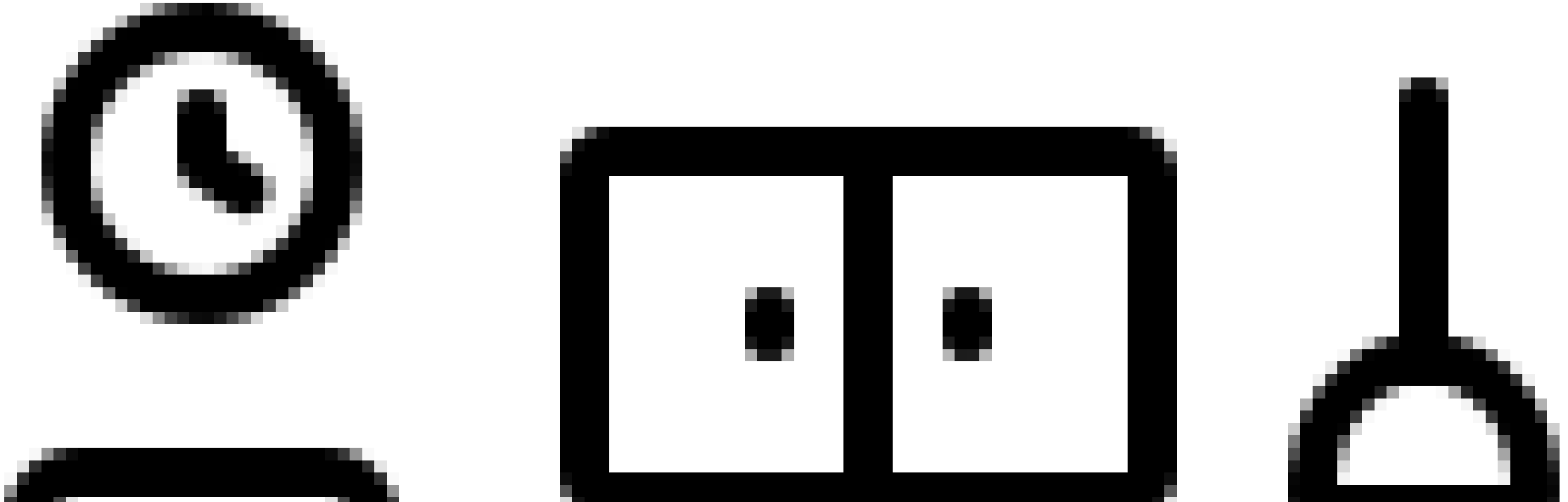


# Essential Functions - Support Facilities

Support the <highlight>general well-being</highlight> of staff and visitors

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**Kitchenette**

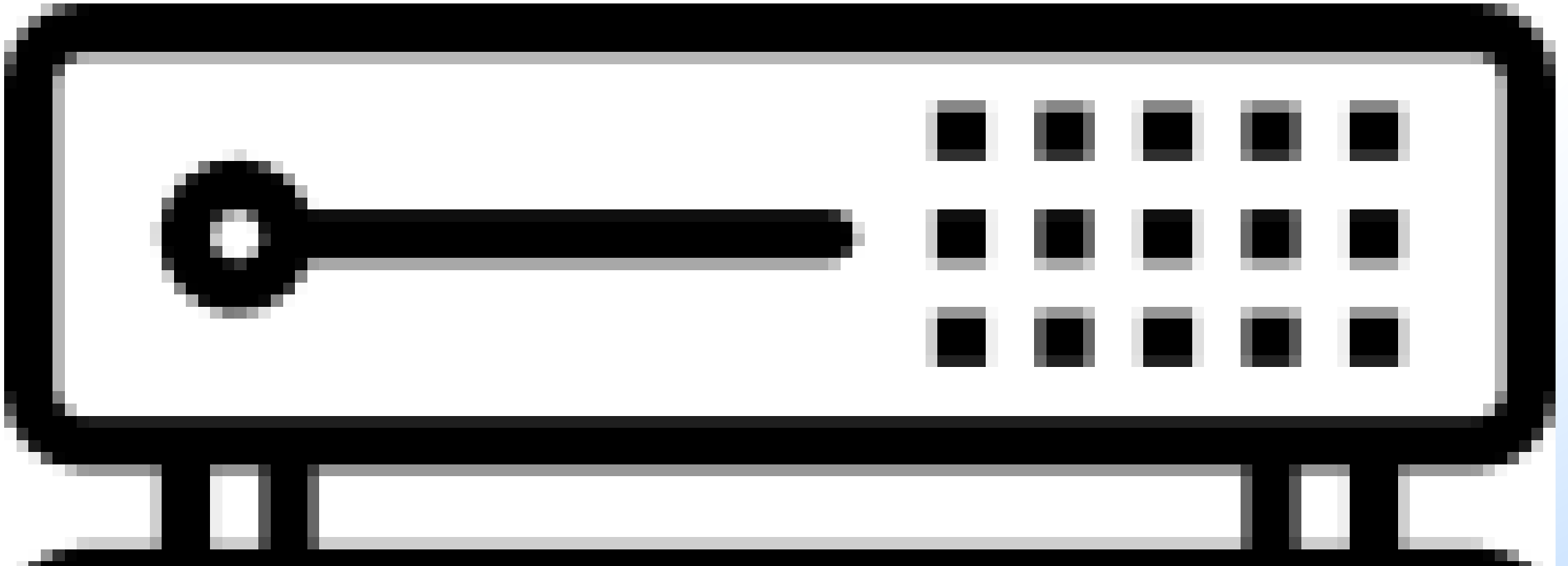


# Essential Functions - Technical and Compliance

Support the <highlight>technical and security</highlight> needs of the office

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**IT & Network Infrastructure**



# Involving Staff in Decision-Making

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# Decision-Making Process for Computer Purchases

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## **1 Needs Assessment**

Identify staff requirements (e.g., software needs, processing power, storage capacity).

## **2 Market Research**

Research available computer models, considering factors like performance, reliability, and cost.

## **3 Criteria Development**

Define selection criteria (e.g., budget, compatibility, warranty, support).

## **4 Vendor Evaluation**

Evaluate vendors based on product offerings, reputation, and customer reviews.

## **5 Testing and Comparison**