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# Ava Mahboubi

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## Summary

Collaborative IT educator with experience developing effective training materials. Highly communicative and multilingual.

IT specialist versed in software administration and data communications.

Knowledgeable professional in IT education with exceptional communication and problem-solving skills. Dependable and trustworthy and ready to be challenged. Experience developing training materials and courses for small- to medium-sized business.

Motivated and customer-oriented Graphic Designer with strong conceptual and design skills.

Developer well-versed in structuring, developing and implementing interactive websites.

System architect adept at designing, implementing, customizing, upgrading and migrating SharePoint Portal Sites in large server farm environments.

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## Skills

- Requirements definition
- Report writing skills
- Project management
- Data analytics
- Cybersecurity analysis
- Best practices
- Computers and electronics
- Best practices and methodologies
- Online learning
- Data synchronization
- Data collection and analysis
- Project implementation
- Software Development Lifecycle
- Local remoter systems support
- Information security
- Technology research
- Safety design
- Document management
- Configuration management
- Decision making
- Technical help desk experience
- System administration
- Databases
- Data generation tools
- Technical writing
- Improvement recommendations
- Operating systems
- Design and development
- Microprocessor-based systems
- Operational support
- Database servers
- Framework development
- Team leadership
- Information technology
- Capacity and scalability planning
- Software system testing
- Web content management
- Customer needs assessment
- Knowledge of streaming video platforms
- Quality management systems
- Patch management
- Quality control
- Task estimation
- Testing and results analysis
- Strong collaborative skills
- Web development tools
- Landing page development
- Data extraction
- Project documentation
- Network asset management

- Staff training
- Testing and deployment

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## Experience

**COMPUTER PROGRAMMER** | 07/2019 to Current

**Burnaby - Burnaby, BC**

- Uncovered system issues by troubleshooting hardware and testing code at project intervals
- Wrote programs for [Type] platform using [Type] and [Type] programming languages
- Oversaw each project's technical requirements and completed every milestone on time
- Converted and customized timesheet tracking system in [Type] language
- Organized information for use by team members in data analytics, reports and presentations
- Implemented and tested enhancement feature requests to improve product functionality and extend performance
- Developed production, test and beta websites using various software programs
- Designed software configuration to meet multiple website system hosting requirements
- Authored technical papers and produced detailed reports
- Developed databases, web forms and file systems to fill different needs
- Leveraged multiple programming languages to develop applications for various platforms

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## Education and Training

**ITD Canada Toastmasters - Vancouver, BC | Technology Development**

Computer Science , Expected in 05/2021