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| Team Meeting | 4/19/20226:00 p.m.Webex |

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| Meeting called by: | Avani Chandratre | Type of meeting: | Webex |
| Facilitator: | Abanoub Ibrahim | Note taker: | Abanoub ibrahim |
| Timekeeper: | Abanoub ibrahim |  |  |

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| Attendees: | Avani Chandratre, Aliyah Mohammed, Johann Winter |
| Please read: | The slides and practice |
| Please bring: | n/a |

# Minutes

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| Agenda item: | Considering key points of presentations | Presenter: | Abanoub ibrahim, Avani Chandratre, johann winter, Aliyah Mohammed |

#### Discussion:

Worked as a team on our slides and practicing the presentation.

Schedule Webex meetings on Tuesdays 26th at 2:30p.m.

#### Conclusions:

We decided who’s going to work on the slides we have

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Worked on Technical approach and the benefits of for * Cloud migration. | Abanoub Ibrahim | 4/26/2022 |
| * Research cloud application management services | Aliyah Mohammed | 4/26/2022 |
| * Worked on Justification for Proposed Work | Johann Winter | 4/26/2022 |
| * Worked on Technical Problem and anticipated benefits | Avani Chandratre | 4/26/2022 |

# Other Information

#### Observers:

n/a

#### Resources:

n/a

#### Special notes:

n/a