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| **Login** -  As soon as you are logged in to the boardcomputer, you will now receive an extra question in addition to the 3 standard questions. Namely whether the phone of Vos is present in the truck. You should always have this in the truck, so that it cannot be forgotten. You answer this question with **yes**. If you do not have the telephone with you, answer this question with **no**.  A notification of this will also be sent to the office. |

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| **Login** -  Press **Confirm** to continue. |

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| **Connect the app** -  The first time you use the phone, you must pair it with the boardcomputer (Bluetooth). To do this, press the **home** **icon** (house at the top left). You will then see the home screen. Then swipe all the way to the last page, where the QR code is shown. |
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| **Connect the app** - |

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| **Connect the app** -  The QR code is in the TX-FLEX box. Press the **QR Code** to open the pairing screen. |

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| **Connect the app** -  Now you will see the pairing screen to connect to the phone.  Turn on the phone to get started. |

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|  | **Pairing** -  Press the **TX-FLEX** icon to open the app. |

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|  | **Pairing** -  Once the transics app has launched, you will see the following options.   * **At** **work** With this option you open the menu with all functions such as planning, photos, document scanner, etc. You can also press pairing to link the phone to the boardcomputer. * **Settings** With this option you can change a number of settings, such as language. You can also empty the cache here. This can be used if the app is having problems. * **Exit** With this option you can close the app. |

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|  | **Pairing** -  The first time you open the app, the boardcomputer has to be connected. This opens the pairing screen on the phone.  Scan the QR code on the screen of the boardcomputer. |

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|  | **Pairing** - |

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|  | **Pairing** -  As soon as the phone is paired with the boardcomputer, the menu opens.  At the bottom of the app you see the connected truck and logged in driver name.  The blue bluetooth icon indicates that the connection has been established.  If there is an exclamation mark here, it means that there is no connection with the boardcomputer. This can happen if you are too far from the on-board computer. (for example, if you are at a customer's office)  The connection is re-established automatically. |

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| **Planning** -  As soon as you arrive at the loading/unloading address, press loading/unloading on the boardcomputer. |

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| **Planning** -  A pop-up with information is displayed. This information will also be displayed on the phone. |

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| **Planning** -  A notification will be shown, indicating that you have to continue on the phone. |

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|  | **Planning** -  Press the **planning** button in the app to open the planning. You can view all planning here, but only open the active loading/unloading activity. You can see this by the **colored** **icon**.  Press the **colored** **icon** to continue. |
|  | **Planning** -  You will then see some information/instructions. Press **OK** to continue. |

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|  | **Planning** -  Are there any problems with the shipments? Then answer this question with **Yes**. You can then indicate what the problems are.  If there are no problems, press **No**. |

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|  | **Planning** – **Exchanging Europallets**  As soon as euro pallets need to be exchanged, the app will indicate this with an info screen.  This contains the number of **pallets** that must be exchanged. |

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|  | **Planning** – **Exchanging Europallets**  After the info pop-up you have to confirm whether the correct number of pallets has been exchanged. Is the number incorrect, or has nothing been exchanged? Then press **No**. |

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|  | **Planning** – **Exchanging Europallets**  You can then enter the correct number of exchanged pallets. If nothing has been exchanged, set the number to 0. |
|  | **Planning** – **Exchanging Europallets**  A reason must then be given to explain why the number is different.  You can choose the predefined options, or other reason. |

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|  | **Planning** – **Exchanging Europallets**  If you have chosen **other** **reason**, you will see a text field where you can enter a description. |

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|  | **Planning** – **Exchanging Europallets**  The customer can sign for whether or not to exchange the euro pallets.  As soon as you press **Sign** **here**, the signature field opens as full screen. |

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| **Planning** – **Exchanging Europallets**  The customer can then put his signature here. Then press **OK** to continue. |

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|  | **Planning** – **Exchanging Europallets**  Any comments can be entered in the bottom text field. |

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|  | **Planning** - **Scan**  If a scan is required, the selection screen opens. Press on the shipment off which you are going to make the scan. |
|  | **Planning** - **Scan**  Then specify the type of document. |

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|  | **Planning** - **Scan**  You can add comments if needed.  Then press **Add** **Page** to make the scan. |
|  | **Planning** - **Scan**  A screen will open where you can take a photo of the document. Make sure that the document is fully displayed. You will get the best results if the document is as flat as possible, without wrinkles, folds, etc.  Press the round button to take the photo. |

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|  | **Planning** - **Scan**  When the entire document is complete/correct, press **OK** to continue. If not, you can retake a photo by pressing the **Retry** button. |
|  | **Planning** - **Scan**  The app detects the document and puts a box around it.  You can adjust this frame yourself by pressing and dragging the dots.  You can also rotate the photo if you wish.  If everything is correct, press Next to continue. |

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|  | **Planning** - **Scan**  The app processes the document according to the selected filter at the bottom.  The best result is given by the filter: **Magic** **Color**  Press the **green** **checkmark** button on the right to continue. |
|  | **Planning** - **Scan**  The document is being processed and will be added to the app. |

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|  | **Planning** - **Scan**  When more pages need to be scanned, you can add them by performing the previous steps again. This is possible for example, if a document consists of several pages.  When you are done, press **OK** to continue. |
|  | **Planning** - **Scan**  You will then be asked whether scans still need to be made for other shipments. |

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|  | **Planning** -  As soon as you have answered all questions in the app, you will receive a message that the last action still needs to be finished on the boardcomputer. |
|  | **Planning** -  You will see an overview of all entered data, where changes can still be made.  If no changes are required, you can leave this screen open. This will close automatically as soon as you have logged off the last step in the boardcomputer. |

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| **Planning** -  As soon as you have finished loading/unloading, answer the question Work finished with **Yes**.  The app will display a planning change and then return to the schedule overview. |