



## Check Out

ADMIN

08/19/2016

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OLGA	MORA	Primary People
Ma	Con	Benficiary People
OCTAVIO	MILLAN	Benficiary People

Dear Owners & Guests,

As you will be leaving us tomorrow, we would like to refer you to paragraph #8 of the owners manual in your room whereby we request the following:

Before Leaving your unit at the end of your stay:

- a) All dishes, pots and pans, silverware, etc. Are to be left clean. Put any dirt dishes, etc. into the dishwasher and turn it on.
- b) The unit should be left in an orderly manner. (All loose paper and garbage put into the trash bins).
- c) As you leave the unit make sure you turn the gray switch by the entrance door off.
- d) Leave your safe deposit box open and unlocked (check to make sure you have left nothing behind, check all drawers and under the beds!!).

Please note that your apartment must be left in an orderly condition in order not to have to enforce a maid cleaning surcharge. Have a good flight home!!