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| **Instructions:** |
| 1. Check the appropriate product type(s): **⬜** **Flower** **⬜** **Concentrate** **⬜ Infused ⬜** **Topicals ⬜ Vapes**  2. Fill out this form prior to labeling any product batch.  3. Attach or print a label at the bottom. A Manager or Asst. Manager must sign off before final labeling. |

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| 1. **Product & Label Verification:** |
| ⬜ General/Product Name matches NDC Master List  ⬜ Product Name is correct ⬜ Category is correct (Flower, Concentrate, Infused, etc.) ⬜ Net Weight is correct (For Topicals: Serving Size)  ⬜ Lot # is correct (matches product submission/re-release) ⬜ Batch # is correct (matches product submission/re-release)  ⬜ NDC Number is correct  ⬜ Packaged Date is correct (some products require today's date) ⬜ Expiration Date is correct (1 year from packaged date)  ⬜ Date Tested matches COA ⬜ Top 3 Cannabinoids match COA ⬜ Top 3 Terpenes match COA  ⬜ Template is correct  ⬜ Product packaging is child-resistant and light-resistant. |

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| 1. **Label Affixing** |
| [AFFIX LABEL HERE] |

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| 1. **Final Sign Off** | | | |
| **QA/Manager Signature** | **Date** | **Assistant Manager (if needed)** | **Date** |
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