




AVESH TANWAR

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 Parijat apt., C - 308, Aqsa Masjid Road, Jogeshwari west, Mumbai - 400102

PERSONAL DETAILS:

- **Age:** 18 years
- **Date of Birth:** 11/05/2006
- **Sex:** Male
- **Religion:** Islam
- **Marital Status:** Single

HARD SKILLS

• TECHNICAL:

1. Coding (C++)
2. H.T.M.L.
3. Microsoft office suite (Word, Excel, PowerPoint)
4. Google drive suite
5. Canva (Content management)
6. Adobe creative suite (Photo editing, Video editing, Graphic design)

SOFT SKILLS

• COMMUNICATION:

1. Copywriting
2. Email writing
3. Presentation
4. Active listening

EMPLOYMENT OBJECTIVE

A position where I can utilize my skills and knowledge to contribute to a team's goal and help me to open the door of my success.

EDUCATION

- I have completed the 12th exams and waiting for the results, (appeared through the N.I.O.S. board) from Jogeshwari West, Mumbai, with subjects P.C.M.B. and Computer Science.
- Passed 10th (with 65.5% marks) N.I.O.S. board and additional subject Maths. In the year 2021 (Jogeshwari West, Mumbai).
- Also completed an Office Automation course at Sai --CT Computer Institute, Kadam Nagar, Jogeshwari West, Mumbai, in the year 2021
- Driving license .issuing under process.

SPECIAL SKILLS & ACTIVITES

- I like to play Cricket and Football.
- Having adequate knowledge of A.I.

CERTIFICATION

1. Office Automation (O.A.) at SAI - CT COMPUTER INSTITUTE
 - Awarding Organization: SCHOLAR IN ABSOLUTE INFORMATION IN COMPUTER TECHNOLOGY EDUCATION SOCIETY
 - Date of issue: 17/11/20