



## Property Factor Enforcement Order

hohp Ref: HOHP/PF/13/0328

Re: 39 Fidra Avenue, Burntisland, Fife KY3 0BE ("the Property")

### The Parties:-

Mrs Fiona Webster, 39 Fidra Avenue, Burntisland, Fife KY3 0BE ("the homeowner")

and

Collinswell Land Management Limited, incorporated under the Companies Acts (SC301684) and having a place of business at Collinswell House, Aberdour Road, Burntisland, Fife KY3 0AE ("the property factor")

Decision by a Committee of the Homeowner Housing Panel in an  
application under section 17 of the Property Factors (Scotland) Act 2011

### Committee Members:

George Clark (Chairperson) and Carolyn Hirst (Housing Member)

This Notice should be read in conjunction with the Decision of 21 August 2014 under reference  
HOHP/PF/13/0328

The Committee hereby makes the following Property Factor Enforcement Order:

Within 4 weeks of the communication to the property factor of this Order, the property factor shall (1) issue to all homeowners within the development a written Statement of Services relative to the development, which fully complies with the Property Factors (Scotland) Act 2011 Code of Conduct for Property Factors, and confirm to the Homeowner Housing Panel that this has been done; (2) provide confirmation in writing to the homeowner that the property factor is holding the homeowner's payment of £140 and those of the other owners in the development in a separate account and confirmation of the number of properties within the development in respect of which the property factor holds such sums; (3) issue to the homeowner a personal written apology for the e-mail which was sent to her on 13 February 2014; and (4) pay to the homeowner the sum of £100 by way of compensation for the upset caused to the homeowner by the e-mail of 13 February 2014.

George Clark

Signed

Chairperson

Date 4 November 2014