



**Notice of Proposal**

**of the Homeowner Housing Committee**

(Hereinafter referred to as "the Committee")

Under Section 19 (2)(a) of the Property Factors (Scotland) Act 2011

Case Reference Number: HOHP/PF/14/0087

**Re : Property at 146 Bannermill Place, Aberdeen AB24 5EG ("the Property")**

**The Parties:-**

**Alice Hepburn, 146 Bannermill Place, Aberdeen AB24 5EG ("the Applicant")  
represented by Alastair Graham, 2 Marine Place, Ferryhill, Aberdeen AB11  
7RZ**

**Select Property Management Services (Aberdeen) Limited (company  
number SC402142), 28 Broad Street, Peterhead, Aberdeenshire AB42 1BY  
("the Respondent")**

**NOTICE TO THE PARTIES**

Whereas in terms of their decision dated 13 March 2015, the Homeowner Housing Committee decided that the Respondent has failed to comply with the Property Factor Code of Conduct all as stated in said decision; the Committee proposes to make a property factor enforcement order in the following terms:

- (1) The Respondent shall within two weeks of the notification of this Order provide the Applicant with a copy of all annual statements of account for the Bannermill development from 1 July 2011 to 30 June 2013 or such later date up to the end of 2013;

- (2) The Respondent shall within two weeks of the notification of this Order provide the Applicant with the name, address and contact details of the accountant who produced or verified the statements of account mentioned in part (1) of this Order;
- (3) The Respondent shall within two weeks of the notification of this Order provide the Applicant with copies of all monthly Bannermill Residents Association bank statements from January 2013 to February 2014 with personal information relating to individuals but not relating to companies or other businesses redacted;

Both Applicant and Respondent are invited to make representations to the Committee on this Notice of Proposal and the decision accompanying it. The parties must make such representations in writing to the Homeowner Housing Panel by no later than 14 days after the notification to them of this Notice.

Signed ... ..... 13 March 2015  
David Bartos, Chairperson