



# SERVICE PLUS

## APPLICATION FOR ALIAS CERTIFICATE

<http://tathyasathi.bangla.gov.in/>

**NIC** एन आई सी  
National  
Informatics  
Centre



# SERVICE PLUS

## APPLICATION FOR ALIAS CERTIFICATE

<http://tathyasathi.bangla.gov.in/>

OFFICIALS LOGIN

# DEO LOGIN (HOW TO APPROVE)



## LOGIN

- AT FIRST GO TO THE URL:  
<http://tathyasathi.bangla.gov.in/>
- GO TO LOGIN



# DEO LOGIN (HOW TO APPROVE)

**ServicePlus**  
Metadata-based Integrated eService Delivery Framework

**LOG IN**

User ID: 777DN9

Password: 777DN9

CAPTCHA: 777DN9

**Log In**

Forgot Password ?

**MAINTAIN CERTIFICATE AND PHOTOGRAPHS**

01 Scan/Upload Documents  
You can scan and upload your frequently used documents

02 Upload Photographs  
You can upload and use your photographs

03 Use your documents  
Uploaded documents are now available for use

**CITIZEN Section**

Newly Launched **SERVICES**

Find A **REPORT** Of Interests!

Register Yourself

List Of Services Offered Across The Country (All States)

## USER ID

- SIGN IN WITH USER ID OF DEO LOGIN

## PASSWORD

- WITH THE VALID PASSWORD FOR DEO LOGIN

## CAPTCHA

- MATCH THE CAPTCHA

## LOGIN

- PRESS THE LOGIN BUTTON



# SERVICE PLUS

## APPLICATION FOR ALIAS CERTIFICATE

<http://tathyasathi.bangla.gov.in/>

DEO LOGIN  
(APPLICATION SUBMISSION)

# DEO LOGIN (HOW TO APPLY APPLICATION)

The screenshot shows the ServicePlus web application interface. The header includes the ServicePlus logo, a search bar, and user information. The left sidebar contains a menu with various options. The main content area displays a list of services with a search bar and pagination controls. Three numbered steps are overlaid on the interface:

1. First go to Apply for Services
2. Select View all available services
3. Select your service: Application for Issuance of Alias Certificate-GP

Search Bar: Here Application Can be Searched By name

Menu

- Manage Service
- Manage Profile
- Apply for services
  - View all available services
- View Status of Application
- Message Box
- Grievance
- DSC Management
- Reports
- Dispatch List
- Go Offline
- menu.adminPanel

Apply For Services / View All Available Services

view All States

Services

Search: ALIAS


Sl.No.	Service Name	Department Name	State
1	Application for Issuance of Alias Certificate - GP	Panchayats and Rural Development Department	WEST BENGAL

Showing page 1 of 1


First Previous 1 Next Last

# DEO LOGIN

## (HOW TO APPLY APPLICATION)



Metadata-based Integrated eService Delivery Framework



सत्यमेव जयते

Menu

Manage Service

Manage Profile

Apply for services

View all available services

View Status of Application

Message Box

Grievance

DSC Management

Reports

Dispatch List

Go Offline

menu.adminPanel

Themes Language Computer Operator-Gram Panchayat - JALANGI

Application Form - Issuance of Alias Certificate - GP

Name of the applicant \*

RAHUL KUMAR

Name of the applicant's Guardian \*

☒ Father's Name ☐ Husband's Name

Name of Applicant's Father

RAMESH KUMAR

Sex \*

☒ Male ☐ Female

E-Mail

rahul@gmail.com

Alias Name \*

Alias name of the applicant \*

RAJ KUMAR

District \*

MURSHIDABAD

Block \*

JALANGI

Gram Panchayat \*

JALANGI

Post Office \*

JALANGI POST OFFICE


Name of Village \*

JALANGI VILL

Applicant's Photo

Choose File

No file chosen



Additional Details

Apply to the Office \*

Name of Applicant

• Fill Applicant Name

Name of applicant's Guardian

• Father's Name, Husband's Name

Name of Applicant's Father

• Applicant father name

Sex

• Male , Female

Email

• Valid Email Address as this id would get further notification for the application process.

Alias name of applicant

• Enter your Alias name

District

• Select the District

# DEO LOGIN

## (HOW TO APPLY APPLICATION)

The screenshot shows the 'ServicePlus' web application interface. The header includes the 'ServicePlus' logo with the tagline 'Metadata-based Integrated eService Delivery Framework' and the Government of India emblem. The user is logged in as 'Computer Operator-Gram Panchayat - JALANGI'. The left sidebar contains a 'Menu' with options: Manage Service, Manage Profile, Apply for services (selected), View all available services, View Status of Application, Message Box, Grievance, DSC Management, Reports, Dispatch List, Go Offline, and menu.adminPanel. The main content area is titled 'Application Form - Issuance of Alias Certificate - GP'. It contains the following fields: 'Name of the applicant' (text box with 'RAHUL KUMAR'), 'Name of the applicant's Guardian' (radio buttons for 'Father's Name' and 'Husband's Name', with 'Father's Name' selected), 'Name of Applicant's Father' (text box with 'RAMESH KUMAR'), 'Sex' (radio buttons for 'Male' and 'Female', with 'Male' selected), 'E-Mail' (text box with 'rahul@gmail.com'), 'Alias Name' (text box with 'RAJ KUMAR' and a green plus icon), 'District' (dropdown menu with 'MURSHIDABAD'), 'Block' (dropdown menu with 'JALANGI'), 'Gram Panchayat' (dropdown menu with 'JALANGI'), 'Post Office' (text box with 'JALANGI POST OFFICE'), 'Name of Village' (text box with 'JALANGI VILL'), and 'Applicant's Photo' (button labeled 'Choose File' with 'No file chosen' and a camera icon). At the bottom, there is a section titled 'Additional Details' with a field 'Apply to the Office'.

### Block

- Select Block

### Gram Panchayat

- Select Gram Panchayat

### Post Office

- Enter Post Office name

### Name of Village

- Enter Village name

### Applicant's Photo

- Choose applicant photo



# DEO LOGIN (HOW TO APPLY APPLICATION)

The screenshot shows a web application interface for DEO Login. On the left is a blue sidebar with navigation links: DSC Management, Reports, Dispatch List, Go Offline, and menu.adminPanel. The main content area has a form with the following fields:

- District:** Dropdown menu with 'MURSHIDABAD' selected.
- Block:** Dropdown menu with 'JALANGI' selected.
- Gram Panchayat:** Dropdown menu with 'JALANGI' selected.
- Post Office:** Text input field with 'JALANGI POST OFFICE' entered.
- Name of Village:** Text input field with 'JALANGI VILL' entered.
- Applicant's Photo:** A 'Choose File' button and a camera icon.

Below these fields is a section titled 'Additional Details' with a blue header. It contains an 'Apply to the Office' text input field with 'JALANGI' entered.

Further down is a 'Word verification' section. It displays a green box with the characters '4J3U9M' and a circular arrow icon. Below this is a text input field for the user to enter the characters. A red arrow points from the 'Captcha' callout to this input field.

At the bottom of the form are four buttons: 'Draft' (blue), 'Submit' (green), 'Close' (red), and 'Reset' (blue). A red arrow points from the 'Draft' callout to the 'Draft' button, and another red arrow points from the 'Submit' callout to the 'Submit' button.

The footer of the page contains logos for the Ministry of Panchayati Raj, Digital India, data.gov.in, india.gov.in, Deity, and PMINDIA.

Captcha

- Match the Captcha

Draft

- Application can save as draft mode

Submit

# DEO LOGIN

## (HOW TO APPLY APPLICATION)

The screenshot shows a web application interface for DEO Login. On the left is a blue sidebar with navigation links: Grievance, DSC Management, Reports, Dispatch List, Go Offline, and menu.adminPanel. The main content area is a form with the following fields:

- Sex : Male
- E-Mail : rahul@gmail.com
- Alias Name: A text input field containing "RAJ KUMAR". Above the field is a placeholder "Alias name of the applicant".
- District : MURSHIDABAD
- Block : JALANGI
- Gram Panchayat : JALANGI
- Post Office : JALANGI POST OFFICE
- Name of Village : JALANGI VILL

Below these fields is a section titled "Additional Details" with the following information:

- Apply to the Office : JALANGI - Gram Panchayat
- Draft Reference No : Draft\_AAC-GP/2020/00187

At the bottom left, there is a timestamp: 15/9/2020 11:28:55 IST. At the bottom right, there is a URL: <https://tathyasathi.bangla.gov.in/configure>.

At the bottom of the form, there is a row of four buttons: "Attach Annexure" (green), "Edit" (blue), "Cancel" (red), and "Click here to initiate new application" (blue). Arrows from the callout boxes on the right point to these buttons: "Edit" points to the "Edit" button, "Attach Annexure" points to the "Attach Annexure" button, and "Cancel" points to the "Cancel" button.

### Edit

- Please check before submitting
- If Something goes Wrong go to Edit Option

### Attach Annexure

- By clicking on this button applicant can attach/upload there required documents.

### Cancel

- To cancel the application

# DEO LOGIN (HOW TO APPLY APPLICATION)

The screenshot shows the ServicePlus web application interface. The header includes the ServicePlus logo, the text 'Metadata-based Integrated eService Delivery Framework', and the user profile 'Computer Operator-Gram Panchayat - JALANGI'. A left sidebar contains a 'Menu' with options like 'Manage Service', 'Manage Profile', 'Apply for services', and 'View all available services'. The main content area is titled 'ATTACH ENCLOSURE(S)' and contains two sections: 'Supporting documents' and 'Self declaration'. Each section has a dropdown menu for 'Type of Enclosure', a text input for 'File/Reference', and buttons for 'Choose File', 'Scan', and 'Fetch from DigiLocker'. At the bottom right, there are three buttons: 'Save Annexure' (green), 'Cancel' (red), and 'Back' (blue). Arrows from callout boxes point to the 'Enclosure Document' dropdown, the 'Choose File' buttons, and the 'Save Annexure' button.

**ServicePlus**  
Metadata-based Integrated eService Delivery Framework

Computer Operator-Gram Panchayat - JALANGI

**Menu**

- Manage Service
- Manage Profile
- Apply for services
  - View all available services
- View Status of Application
- Message Box
- Grievance
- DSC Management
- Reports
- Dispatch List
- Go Offline
- menu.adminPanel

**ATTACH ENCLOSURE(S)**

Enclosure(s):

Type of Enclosure *	Enclosure Document *	File/Reference *
Supporting documents *	Supporting documents in favor of the change of name <small>Document Format</small>	<div>Choose File No file chosen</div> <div>Scan</div> <div>Fetch from DigiLocker</div>
Self declaration *	Self declaration of the applicant <small>Document Format</small>	<div>Choose File No file chosen</div> <div>Scan</div> <div>Fetch from DigiLocker</div>

Save Annexure

Cancel

Back

## Enclosure Document

- Select from the dropdown for the annexure to be attached.

## Browse

- To select the document

## Save Annexure

- For attaching the and saving the document

# DEO LOGIN

## (HOW TO APPLY APPLICATION)

Dispatch List <

Go Offline <

menu.adminPanel <

RAJ KUMAR

District : MURSHIDABAD  
Block : JALANGI  
Gram Panchayat : JALANGI  
Post Office : JALANGI POST OFFICE  
Name of Village : JALANGI VILL

### Annexure List

- 1) Supporting documents [Supporting documents in favor of the change of names](#)
- 2) Self declaration [Self declaration of the applicant](#)

### Additional Details

Apply to the Office JALANGI - Gram Panchayat

Draft Reference No : Draft\_AAC-GP/2020/00187

Submit to finalize the application

Submit

Cancel

Click here to initiate new application



# DEO LOGIN

## (HOW TO APPLY APPLICATION)



**Menu**

- Manage Service
- Manage Profile
- Apply for services
  - View all available services
- View Status of Application
- Message Box
- Grievance
- DSC Management
- Reports
- Dispatch List

**APPLICATION ACKNOWLEDGEMENT**

Application Acknowledgment

Date: 15/09/2020

Dear RAHUL KUMAR,

Thank you for using ServicePlus.  
Your Application for Issuance of Alias Certificate - GP has been successfully submitted to JALANGI - Gram Panchayat, WEST BENGAL.

Application Summary

Application Reference Number is AAC-GP/2020/00185.

Regards  
ServicePlus

**Mandatory:** Submit the acknowledgement slip and show the supporting documents in **Original** at the Gram Panchayat desk.

**Export to Pdf to download as pdf for future reference**

**Mandatory :** Submit the acknowledgement slip and show the supporting documents in Original at Gram Panchayat desk

**Print to keep the Acknowledgement**

[Print](#) [Export to PDF](#) [Close](#) [Click here to initiate new application](#)

# DEO LOGIN (TRACKING OF APPLICATION)



**Menu**

- Manage Service
- Manage Profile
- Apply for services
- View Status of Application**
  - Track application status
  - View Incomplete Application
  - Revalidate Payment
  - Correction in Legacy Application
- Message Box
- Grievance
- DSC Management

**1. View Status Of Application**

Themes Language Computer Operator-Gram Panchayat - JALANGI

From Date : 15/06/2020 To Date : 15/09/2020

App Ref No.

**Select From And To date**

2. Track Application Status

3. Get Data

# DEO LOGIN (TRACKING OF APPLICATION)



Menu

Manage Service

Manage Profile

Apply for services

View Status of Application

Track application status

View Incomplete Application

Revalidate Payment

Correction in Legacy Application

Message Box

Grievance

Themes

Language

Computer Operator-Gram Panchayat - JALANGI

From Date : 15/06/2020

To Date : 15/09/2020


App Ref No. AAC-GP/2020/00185

Get Data

SNo	Service Name	Application Reference No	Received On	Submission Date	Due Date	Current Status
1	Application for Issuance of Alias Certificate - GP	AAC-GP/2020/00185	15/09/2020	15/09/2020	NA	Delivered

Click On Current Status  
To know the Status of  
Application

# DEO LOGIN (TRACKING OF APPLICATION)

**ServicePlus**  
Metadata-based Integrated eService


### Menu

- Manage Service
- Manage Profile
- Apply for services
- View Status of Application
  - Track application status
  - View Incomplete Application
  - Revalidate Payment
  - Correction in Legacy Application
- Message Box
- Grievance
- DSC Management
- Reports

### Status of Application

Application Reference Number :	AAC-GP/2020/00185
Name of the Service :	Application for Issuance of Alias Certificate - GP
Applied By :	DEO-Computer Operator-Gram Panchayat - JALANGI (Gram Panchayat - JALANGI)
Application due Date :	15/09/2020

S.No.	Task Name	Form Details	Issued Document(s)	Status	Remarks
1	Application Submission	<a href="#">View</a>	<a href="#">Acknowledgement</a>	Completed	NA
2	Applicant Receipt by DEO	NA	Nil	Forwarded	<a href="#">View</a>
3	Issuance Authority	NA	<a href="#">Alias Certificate</a>	Delivered	NA



Computer Operator-Gram Panchayat - JALANGI

[Get Data](#)

Due Date	Current Status
NA	Delivered

Click Here to get  
Certificate for further  
use



# DEO LOGIN (HOW TO APPROVE)

The screenshot displays the ServicePlus web application interface. The top header includes the ServicePlus logo, the tagline 'Metadata-based Integrated eService Delivery Framework', and the user profile 'Computer Operator-Gram Panchayat - JALANGI'. A left sidebar menu lists various functions: Manage Service, Manage Profile, Apply for services, View Status of Application, Message Box, Grievance, DSC Management, Reports, and Dispatch List. The main content area is titled 'Message Box / Inbox' and contains a form for selecting a service and task. The form includes dropdowns for 'Please select Service \*' (set to 'Application for Issuanc'), 'Version No. \*' (set to 'V-2'), and 'Select Task \*' (set to 'Applicant Receipt by D'). It also features date pickers for 'From Date' (01/01/2017) and 'To Date' (14/09/2020), checkboxes for 'Through Online Reference Number' and 'Through Offline Reference Number', and input fields for 'App Ref No.' and 'Offline Application Reference No.'. A green 'Get Data' button is located at the bottom right of the form. Four numbered steps are overlaid on the image with arrows pointing to specific elements: Step 1 points to the 'Message Box' menu item; Step 2 points to the 'Inbox' sub-menu item; Step 3 points to the 'Application for Issuanc' dropdown; and Step 4 points to the 'Applicant Receipt by D' dropdown.

**ServicePlus**  
Metadata-based Integrated eService Delivery Framework

**Menu**

- Manage Service
- Manage Profile
- Apply for services
- View Status of Application
- Message Box
  - Inbox
  - Sent Applications
  - Revalidate Payment
- Grievance
- DSC Management
- Reports
- Dispatch List

**Message Box / Inbox**

Please select Service \* Application for Issuanc

Version No. \* V-2

Select Task \* Applicant Receipt by D

From Date : 01/01/2017

To Date : 14/09/2020

Select an option to search application

☒ Through Online Reference Number ☒ Through Offline Reference Number

App Ref No. Offline Application Reference No.

**Get Data**

**1. First go to Message Box**

**2. Select Inbox**

**3. Select your service: Application for Issuance of Alias Certificate-GP**

**4. Select Task: Application Receipt by DEO**

**Click on Get Data**

# DEO LOGIN (HOW TO APPROVE)

**Menu**

Themes Language Computer Operator-Gram Panchayat - JALANGI

Message Box / Inbox

Please select Service \*  
Application for Issuanc  
Version No. \*  
V-2  
Select Task \*  
Applicant Receipt by D

From Date :  
01/01/2017  
To Date :  
15/09/2020

Select an option to search application  
☒ Through Online Reference Number ☒ Through Offline Reference Number

App Ref No.  
Offline Application Reference No

Get Data

Showing 1 to 1 of 1 entries

Sl.No.	Application Number	Status	Action	Return to Pool
1	AAC-GP/2020/00184	Initiated	Pull	

App Reference Number is  
unique for each Application

Click on  
Pull/Take Action

# DEO LOGIN (HOW TO APPROVE)



Menu

Manage Service

Manage Profile

Apply for services

View Status of Application

Message Box

Inbox

Sent Applications

Revalidate Payment

Themes

Language

Computer Operator-Gram Panchayat - JALANGI

Service Name-

Current Task-

Application Reference Number-

Application Received Date-

Application for Issuance of Alias Certificate - GP

Applicant Receipt by DEO

AAC-GP/2020/00184

15-09-2020

View Processing History

Application Reference Number :

Application Applied Date :

Application Due Date :

AAC-GP/2020/00184

15/09/2020

15/09/2020

Name	User	Received Date	Processed Date	Action Details
Applicant Receipt by DEO	Computer Operator-Gram Panchayat - JALANGI	15/09/2020	NA	Under Processing
Application Submission	Citizen	NA	15/09/2020 07:38:24	Completed

Action Details:  
The No. of processes the  
Application has gone through

View Processing History:  
Here Officials can see the  
All the history of Application

# DEO LOGIN (PROCEDURE)

Metadata-based Integrated eService Delivery Framework

Themes Language Computer Operator-Gram Panchayat - JALANGI

Menu	≡
Manage Service	<
Manage Profile	<
Apply for services	<
View Status of Application	<
Manage Application	<
Grievance	<
DSC Management	<
Reports	<
Dispatch List	<
Go Offline	<
Logout	<

Service Name-	Application for Issuance of Alias Certificate - GP
Current Task-	Applicant Receipt by DEO
Application Reference Number-	AAC-GP/2020/00184
Application Received Date-	15-09-2020

### Processing History

Application Receipt by DEO
----------------------------

Action

Action \*

Return to Edit Application

Forward

Remarks

Submit

Reset

Cancel

Back to Inbox

Here the DEO can Return to Edit Application

Forward: Official can forward it for Gram Pradhan

Submit the Application

Remarks: Reasons for Edit Application/Forward



# DEO LOGIN

## (RETURN TO EDIT APPLICATION)

Manage Service

Manage Profile

Apply for services

View Status of Application

Message Box

Inbox

Sent Applications

Revalidate Payment

Grievance

menu.adminPanel

Service Name-	Application for Issuance of Alias Certificate - GP
Current Task-	Applicant Receipt by DEO
Application Reference Number-	AAC-GP/2020/00184
Application Received Date-	15-09-2020

View Processing History

Application Receipt by DEO

Action

Action \*

☒ Return to Edit Application

☐ Forward

Application Form

Application Form - Issuance of Alias Certificate - GP

Name of the applicant

Name of the applicant's Guardian

Name of the applicant's Father/Husband

Remarks \*

Submit

Reset

Cancel

Back to Inbox

Here the DEO can return to Edit Application

Select multiple field sent for Edit Application

Remarks: Reason's to Edit Application

Submit the Application

# DEO LOGIN

## (RETURN TO EDIT APPLICATION)

### Menu

- Manage Service <
- Manage Profile <
- Apply for services <
- View Status of Application <
- Message Box >
  - Inbox
  - Sent Applications
  - Revalidate Payment
- Grievance <
- DSC Management <
- Reports <
- Dispatch List <
- Go Offline <

This message means  
the action is  
successfully taken

Successfully Submitted

Back to Inbox

# DEO LOGIN (FORWARD APPLICATION )

Manage Service

Manage Profile

Apply for services

View Status of Application

Service Name-

Current Task-

Application Reference Number-

Application Received Date-

Application for Issuance of Alias Certificate - GP

Applicant Receipt by DEO

AAC-GP/2020/00184

15-09-2020

Processing History

Receipt by DEO

Action

Action \*

Forward to \*

Remarks \*

Return to Edit Application

Forward

Applicant Submission Shortfall

Issuance Authority

Submit

Reset

Cancel

Back to Inbox

DEO can send application to Applicant Submission Shortfall / Issuance Authority

Here the DEO can Forward Application

Submit the Application

Remarks: For Forward Application

# DEO LOGIN

## (FORWARD – APPLICATION SUBMISSION SHORTFALL)

DEO can send application to Applicant Submission Shortfall

Here the DEO can Forward Application

Remarks:  
For Forward Application

Forward to \*

Remarks \*

Action

- ☐ Return to Edit Application
- ☒ Forward
- ☒ Applicant Submission Shortfall
- ☐ Issuance Authority

### Enclosures

Type Of Enclosure	Attached Enclosure	Status	Reason for Rejection	Remarks
Supporting documents	<a href="#">Supporting documents in favor of the change of names</a>	Rejected	Expired	
Self declaration	<a href="#">Self declaration of the applicant</a>	Accepted		

Select Status, Reason for Rejection, Remarks of Enclosure if Rejected


Submit the Application


[Submit](#) [Reset](#) [Cancel](#) [Back to Inbox](#)



# DEO LOGIN

## (FORWARD – APPLICATION SUBMISSION SHORTFALL)

**ServicePlus**  
Metadata-based Integrated eService Delivery Framework

  
सत्यमेव जयते

Menu

Manage Service

Manage Profile

Apply for services

View Status of Application

Message Box

Inbox

Sent Applications

Revalidate Payment

Grievance

DSC Management

Reports

Dispatch List

Go Offline

ThemesLanguageComputer Operator-Gram Panchayat - JALANGI

This message means  
the action is  
successfully taken

Successfully Submitted

Back to Inbox

# DEO LOGIN (FORWARD – ISSUANCE AUTHORITY)

The screenshot displays a web application interface for forwarding an application. On the left is a blue sidebar with navigation links: Manage Service, Manage Profile, Apply for services, View Status of Application, Message Box, Dispatch List, Go Offline, and menu.adminPanel. The main content area shows application details in a table:

Service Name-	Application for Issuance of Alias Certificate - GP
Current Task-	Applicant Receipt by DEO
Application Reference Number-	AAC-GP/2020/00184
Application Received Date-	15-09-2020

Below the table is a 'Forwarding History' section. The 'Action' section contains four radio button options: Return to Edit Application, Forward (selected), Applicant Submission Shortfall, and Issuance Authority (selected). Below these are input fields for 'Forward to \*', 'Remarks \*', and a checkbox for 'Checked with original document \*' with a 'Yes' option. At the bottom right are four buttons: Submit (green), Reset (blue), Cancel (red), and Back to Inbox (blue). Five dark purple callout boxes with white text and arrows provide instructions: 'DEO can send application to Issuance Authority' points to the 'Issuance Authority' radio button; 'Here the DEO can Forward Application' points to the 'Forward' radio button; 'Submit the Application' points to the 'Submit' button; 'Remarks: For Forward Application' points to the 'Remarks' text area; and 'Tick checked Box "Yes"' points to the 'Yes' checkbox.

DEO can send application to Issuance Authority

Here the DEO can Forward Application

Submit the Application

Remarks: For Forward Application

Tick checked Box "Yes"

Forwarding History

Action
<input type="radio"/> Return to Edit Application
<input checked="" type="radio"/> Forward
<input type="radio"/> Applicant Submission Shortfall
<input checked="" type="radio"/> Issuance Authority

Forward to \*

Remarks \*

Checked with original document \* ☐ Yes

Submit Reset Cancel Back to Inbox

# DEO LOGIN (FORWARD – ISSUANCE AUTHORITY)

## Menu

- Manage Service <
- Manage Profile <
- Apply for services <
- View Status of Application <
- Message Box >
  - Inbox
  - Sent Applications
  - Revalidate Payment
- Grievance <
- DSC Management <
- Reports <
- Dispatch List <
- Go Offline <

This message means  
the action is  
successfully taken

Successfully Submitted

Back to Inbox



# SERVICE PLUS

## APPLICATION FOR ALIAS CERTIFICATE

<http://tathyasathi.bangla.gov.in/>

PRADHAN GRAM PANCHAYAT LOGIN

# PRADHAN GRAM PANCHAYAT LOGIN (HOW TO LOGIN)



## LOGIN

- AT FIRST GO TO THE URL:  
<http://tathyasathi.bangla.gov.in/>
- GO TO LOGIN

# PRADHAN GRAM PANCHAYAT LOGIN (HOW TO LOGIN)

The screenshot displays the ServicePlus website with a 'LOG IN' modal window open. The modal contains the following elements:

- ServicePlus Logo:** Metadata-based Integrated eService Delivery Framework.
- Navigation Bar:** ABOUT US, FEATURES, REQUEST FOR DEMO, SELECT STATE, LANGUAGE, and LOGIN.
- Background Content:** 'AVAIL SERVICE' banner with three steps: View and select a Service, Apply for a Service, and Fill Applications offline and submit online. Below this is a 'CITIZEN Section' with links for 'Register Yourself', 'Application For Issuance Of Janani Suraksha Yojana Certificate - GP For Panchavats And Rural Development Department, WEST', and 'List Of Services Offered Across The Country (All States)'.
- LOG IN Modal:**
  - User ID:** WB000180
  - Password:** Masked with dots.
  - Captcha:** A box containing the text 'B95WN1'.
  - Log In Button:** A green button with a right arrow icon.
  - Forgot Password?** A link below the Log In button.

## USER ID

- SIGN IN WITH USER ID OF PRADHAN GRAM PANCHAYAT LOGIN

## PASSWORD

- WITH THE VALID PASSWORD FOR PRADHAN GRAM PANCHAYAT LOGIN

## CAPTCHA

- MATCH THE CAPTCHA

## LOGIN

- PRESS THE LOGIN BUTTON



# PRADHAN GRAM PANCHAYAT LOGIN (HOW TO PROCESS)

The screenshot shows the Pradhan Gram Panchayat Login interface. The left sidebar contains a menu with the following items: Manage Service, Manage Profile, Apply for services, View Status of Application, Message Box, Grievance, DSC Management, Reports, Dispatch List, Go Offline, and menu.adminPanel. The main content area is titled 'Message Box / Inbox' and contains a form with the following fields: 'Please select Service \*' (Application for Issuanc), 'Version No. \*' (V-2), 'Select Task \*' (Issuance Authority), 'From Date : 01/01/2017', 'To Date : 14/09/2020', 'Select an option to search application' (Through Online Reference Number, Through Offline Reference Number), 'App Ref No.', and 'Offline Application Reference No'. A green 'Get Data' button is located at the bottom right of the form. Below the form, a table displays the following data:

Sl.No.	Application Number	Status	Action	Return to Pool
1	AIAC-GP/2020/00198	Forwarded	Take Action	
2	AIAC-GP/2020/00200	Forwarded	Take Action	
3	AIAC-GP/2020/00201			
	20/00202			
	20/00210			

Four numbered steps are overlaid on the interface:

1. First go to Message Box
2. Select Inbox
3. Select your service: Application for Alias Certificate-GP
4. Select Task: Issuance Authority

Arrows indicate the flow from step 1 to step 2, then to step 3, then to step 4, and finally to the 'Get Data' button.



# PRADHAN GRAM PANCHAYAT LOGIN (HOW TO PROCESS)



**Menu**

- Manage Service
- Manage Profile
- Apply for services
- View Status of Application
- Message Box**
  - Inbox
  - Sent Applications
  - Revalidate Payment
- Grievance
- DSC Management
- Reports
- Dispatch List

ThemesLanguagePradhan Gram Panchayat JALANGI

Message Box / Inbox

Please select Service \*

Application for Issuance of AI

Version No. \*

V-2

Select Task \*

Issuance Authority

From Date :

01/01/2017

To Date :

15/09/2020

Select an option to search application

☒ Through Online Reference Number☒ Through Offline Reference Number

App Ref No. Offline Application Reference No

Get Data

Showing 1 to 1 of 1 entries

Sl.No.	Application Number	Status	Action	Return to Post
	AAC-GP/2020/00184	Forwarded	Pull	

App Reference Number is unique for each Application

Click on Pull/Take Action

# PRADHAN GRAM PANCHAYAT LOGIN (HOW TO PROCESS)



Menu

Manage Service

Manage Profile

Apply for services

View Status of Application

Message Box

Inbox

Sent Applications

Revalidate Payment

Grievance

Themes

Language

Pradhan Gram Panchayat JALANGI

Service Name-	Application for Issuance of Alias Certificate - GP
Current Task-	Issuance Authority
Application Reference Number-	AAC-GP/2020/00184
Application Received Date-	15-09-2020

View Processing History

Issuance Authority

Action

☐ Reject

☐ Deliver

Submit

Reset

Cancel

Back to Inbox

View Processing History:  
Here Officials can see the  
All the history of Application

# PRADHAN GRAM PANCHAYAT LOGIN (REJECT APPLICATION)



**Menu**

- Manage Service
- Manage Profile
- Apply for services
- View Status of Application
- Message Box
  - Inbox
  - Sent Applications
  - Revalidate Payment
- Grievance
- DSC Management
- Reports
- Dispatch List
- Go Offline
- menu.adminPanel

ThemesLanguagePradhan Gram Panchayat JALANGI

Service Name-	Application for Issuance of Alias Certificate - GP
Current Task-	Issuance Authority
Application Reference Number-	AAC-GP/2020/00184
	15-09-2020

Reject:  
Application can be  
Rejected by Gram  
Pradhan

Issuance Authority

Action

Action \*

- ☒ Reject
- ☐ Deliver

Remarks \*

Click on Submit

SubmitResetCancelBack to Inbox

Remarks:  
Reasons for Reject

# PRADHAN GRAM PANCHAYAT LOGIN (REJECT APPLICATION)

Menu



Themes

Language



Thana DOMKAL PS

- Manage Service <
- Manage Profile <
- User Management <
- Message Box >
  - Inbox
  - Sent Applications
  - Revalidate Payment
- Grievance <
- Payment Settlement Report <
- DSC Management <
- Department/Local Body Mapping
- Reports <

This message means  
the action is  
successfully taken

Successfully Submitted

Back to Inbox

# PRADHAN GRAM PANCHAYAT LOGIN (DELIVER APPLICATION)



Menu

Manage Service <

Manage Profile <

Apply for services <

View Status of Appl

Message Box

Inbox

Sent Application

Revalidate Payme

Grievance <

DSC Management <

Reports <

Dispatch List <

Go Offline <

menu.adminPanel <

Themes Language Pradhan Gram Panchayat JALANGI

Service Name-	Application for Issuance of Alias Certificate - GP
Current Task-	Issuance Authority
Application Reference Number-	AAC-GP/2020/00184
	15-09-2020

**Deliver:**  
For deliver of  
Application by Gram  
Pradhan

Issuance Authority

Action

Action \*

Reject

Deliver

Remarks

Click on Submit

Submit Reset Cancel Back to Inbox

**Remarks:**  
Reasons if any

# PRADHAN GRAM PANCHAYAT LOGIN (DELIVER APPLICATION)

The screenshot displays the Pradhan Gram Panchayat Login (Deliver Application) interface. The top header is dark blue with the Pradhan Gram Panchayat JALANGI logo and navigation links for Themes, Language, and the user profile. A left sidebar menu lists various services. The main content area contains a form for document generation with a sign confirmation, a table of documents, and action buttons at the bottom.

**Menu**

- Manage Service
- Manage Profile
- Apply for services
- View Status of Application
- Message Box
  - Inbox
  - Sent Applications
  - Revalidate Payment
- Grievance

**Do you want to digitally sign the document ? \*** ☐ Yes ☒ No

**Document(s) to be generated**

Document Name	View Document
Documents	

**Buttons:** Submit, Edit Form, View Form, Cancel, Back to Inbox

**Callouts:**

- Select Appropriately to Sign or not Sign the document (points to the sign confirmation radio buttons)
- Please Click this icon for generating certificate (points to the document icon in the table)
- SUBMIT THE APPLICATION FOR FINALIZING THE APPROVAL (points to the Submit button)
- Select Edit Form to Re Edit the Decision (points to the Edit Form button)

# PRADHAN GRAM PANCHAYAT LOGIN (DELIVER APPLICATION)



Menu

Manage Service

Manage Profile

Apply for services

View Status of Application

Message Box

Inbox

Sent Applications

Revalidate Payment

Grievance

DSC Management

Reports

Dispatch List

Go Offline

Themes

Language

Pradhan Gram Panchayat JALANGI

This message means  
the action is  
successfully taken

Successfully Submitted

Back to Inbox



# PRADHAN GRAM PANCHAYAT LOGIN

## (A SAMPLE OF GENERATED FOR ALIAS CERTIFICATE)



Office of the JALANGI - Gram Panchayat  
District - MURSHIDABAD

Certificate No.- AAC-GP/2020/00184



### শংসাপত্র

এই মর্মে শংসাপত্র দিতেছি যে, JALANGI গ্রাম পঞ্চায়েতের অন্তর্গত শ্রী RAHUL YADAV পিতা RAJKUMAR YADAV ওরফে

S. No.	Alias name of the applicant
1.	RAJESH YADAV

একই ব্যক্তি এবং তিনি গ্রাম:- JALANGI VILLAGE পোঃ - JALANGI POST OFFICE এর স্থায়ী বাসিন্দা। তাকে আমি চিনি ও জানি।

আমি তার ভবিষ্যৎ জীবনের সুস্থতা ও সাফল্য কামনা করি।

তারিখ : 15/09/2020



Office Seal of Gram Panchayat

Pradhan  
JALANGI - Gram Panchayat

\*Note: Certificate Invalid without Photograph.