



# SERVICE PLUS

**STOCK ALLOTMENT -  
DEPARTMENT/DIRECTORATE**

<http://tathyasathi.bangla.gov.in/>

**NIC** एन आई सी  
National  
Informatics  
Centre



**NIC** ন্যাশনাল ইনফরম্যাটিক্স  
National Informatics  
Centre

# SERVICE PLUS

**STOCK ALLOTMENT -  
DEPARTMENT/DIRECTORATE**

<http://tathyasathi.bangla.gov.in/>

**APPLICANT PART**

# DEPUTY SECRETARY LOGIN (HOW TO APPLY)

The screenshot shows the ServicePlus website interface. At the top left is the Government of India emblem and the text 'HOME SELECT STATE'. A yellow 'LOGIN' button is highlighted with a red arrow pointing to it. The ServicePlus logo and tagline 'Metadata-based Integrated eService Delivery Framework' are at the top right. The main content area features a 'National Count' section with three cards: 'States Adopted' (0), 'Services Launched' (17), and 'Applications Received' (81510). Below this is a 'Previous Day Activity' section with four cards: 'Received' (8), 'Delivered' (5), 'Processed' (0), and 'Rejected' (0). On the right side of the page, there is a vertical sidebar with icons for a desktop, a question mark, and an Android phone. A red arrow points from the 'Applications Received' card to a callout box. The callout box has a dark purple header with the word 'LOGIN' and a light grey body containing two bullet points. At the bottom left, there is a blue button labeled 'Newly Launched Services' with a right arrow. At the bottom right, there is a grey button labeled 'TRACK APPLICATION' and a grey button labeled 'KNOW YOUR ELIGIBILITY'.

HOME SELECT STATE LOGIN

**ServicePlus**  
Metadata-based Integrated eService Delivery Framework

**An Easy and Intuitive Application**

Developed as part of *Panchayat Enterprise Suite (PES)* under epanchayat Mission Mode Project (MMP).

*ServicePlus* is a unified platform based on multi-tenant architecture for delivering electronic-services to citizens, an application which is quick to learn and easy to use with minimal effort or very less skill set.

- ✓ Build Software through Dictate, Design & Deploy
- ✓ Intuitive, Intelligent & Interoperable
- ✓ Automated Data Migration
- ✓ Integrated Dynamic Report Generation
- ✓ Strong Data Analytics

TRACK APPLICATION KNOW YOUR ELIGIBILITY

**National Count**

States Adopted	Services Launched	Applications Received
0	17	81510

**Previous Day Activity**

Received	Delivered	Processed	Rejected
8	5	0	0

Newly Launched Services

**LOGIN**

- AT FIRST GO TO THE URL: <http://tathyasathi.bangla.gov.in/>
- GO TO LOGIN



# DEPUTY SECRETARY LOGIN (HOW TO APPLY)

The screenshot shows the ServicePlus web application. At the top, there is a header with the Government of India emblem, a 'HOME' link, a 'SELECT STATE' dropdown, and a 'LOGIN' button. The main content area features a large heading 'An Easy and Intuitive Application' and a description of the platform as part of the Panchayat Enterprise Suite. Below this, there are several bullet points highlighting features like 'Build Software through Dictate, Design & Deploy', 'Intuitive, Intelligent & Interoperable', 'Automated Data Migration', 'Integrated Dynamic Report Generation', and 'Strong Data Analytics'. At the bottom, there are buttons for 'TRACK APPLICATION' and 'KNOW YOUR ELIGIBILITY'. A 'Login' modal is overlaid on the page, containing fields for 'User ID' (with the example 'jw62ka') and 'Password' (with masked dots). Below these fields is a 'LOG IN' button and a 'Forgot Password?' link. The background of the modal shows a dashboard with various statistics like 'Count', 'Applications Received', and 'Processed'.

## USER ID

- SIGN IN WITH USER ID OF DEPUTY SECRETARY – STATE LEVEL

## PASSWORD

- WITH THE VALID PASSWORD FOR DEPUTY SECRETARY – STATE LEVEL

## CAPTCHA

- MATCH THE CAPTCHA

## LOGIN

- PRESS THE LOGIN BUTTON

# APPLICANT PART (HOW TO APPLY)

The screenshot shows the ServicePlus web application interface. The top header includes the ServicePlus logo and the tagline "Metadata-based Integrated eService Delivery Framework". The left sidebar contains a "Menu" with options: "Manage Profile", "Apply for services", "View all available services", "View Status of Application", and "Go Offline". The main content area displays the "Apply For Services" page, which includes a breadcrumb "View All Available Services", a "View" dropdown set to "All States", and a "Services" section with a search bar. Below the search bar is a table of services. The first service, "Stock Allotment - Department/Directorate", is highlighted in yellow. The second service is "Stock Updation on Direct Purchase / Rejected items Department/Directorate". The table also shows the "Department Name" as "Department of Disaster Management & Civil Defence" and the "State" as "WEST BENGAL". At the bottom, there is a pagination bar showing "Showing page 1 of 1" and navigation buttons: "First", "Previous", "1", "Next", and "Last".

**ServicePlus**  
Metadata-based Integrated eService Delivery Framework

**Menu**

- Manage Profile
- Apply for services**
- View all available services
- View Status of Application
- Go Offline

**Apply For Services / View All Available Services**

**View** All States **Services**

Search:

SL.No.	Service Name	Department Name	State
1	Stock Allotment - Department/Directorate	Department of Disaster Management & Civil Defence	WEST BENGAL
2	Stock Updation on Direct Purchase / Rejected items Department/Directorate	Department of Disaster Management & Civil Defence	WEST BENGAL

Showing page 1 of 1

First Previous 1 Next Last

**1. First go to Apply for Services**

**Search Bar: Here Application Can be Searched By name**


**2. Select View all available services**

**3. Select your service: Stock Allotment - Department/Directorate**

# APPLICANT PART (HOW TO APPLY)

**Menu**

- Manage Profile
- Apply for services
  - View all available services
  - View Status of Application
- Go Offline

**Themes** **Language**  **Registration** **Logout**

**Application Form – Stock Allotment – Department / Directorate**

Click on "Show Opening Balance" for Showing Current Balance \*

**Show Opening Balance**

**Opening Balance**

Name of the Item	Opening Balance
<input type="text"/>	<input type="text"/>

**Allotment Details**

State *	Please Select	Name of the Zonal Office *	Please Select
Allotment/Challan No *	<input type="text"/>	Transaction Date *	24/12/2020
Name of Item *	Please Select	Quantity *	<input type="text"/>
Price *	<input type="text"/>		



Click on "Allotment" for Updating Allotted Data in Stock Register \*

**Allotment**

**Additional Details**

Apply to the Office \*

**Word verification**



Please enter the characters shown above

**Draft** **Submit** **Close** **Reset**

**Show Opening Balance**

- Click on “Show Opening Balance” to get the opening balance of department.

# APPLICANT PART (HOW TO APPLY)

**Menu**

- Manage Profile
- Apply for services
- View all available services
- View Status of Application
- Go Offline

**Application Form – Stock Allotment – Department/Directorate**

Click on "Show Opening Balance" for Showing Current Balance

Show Opening Balance

Name of the Item	Opening Balance
Sari(Type-1)	100
Special Gratuitous Relief(Rice)	100
Special Gratuitous Relief(Wheat)	100
Leprosy Gratuitous Relief(Rice)	100
Normal Gratuitous Relief(Wheat)	100
Cash Gratuitous Relief	100
Starvation Gratuitous Relief	100
Salwar Kameez	100
Dignity Kits	100
Lungi	65
Wrapper(Male Wrapper)	70
Wrapper(Handloom Wrapper)	70
Sari(100% Cotton)	90
Children's Garments (Girls)	75
Pajama Panjabi	65
Sari	90
Children's Garments (Boys)	110
Fluorescent Reflective Jacket	100
Bed sheet	100
Tarpaulin(HDPE)	100
Blanket(Cotton)	99
Gur (Molasses)	80
Kurti Leggings	90
Sari(Handloom)	106
Dhuti	95
Biscuits	75
Sari(Type-3)	90
Dal (Pulses)	120
Blanket(Handloom)	112
Disaster Management Kit	90
Soyabean	80
Chira (Pressed rice)	88
Tarpaulin(LLDPE)	84
Multi grain Protein Mix	90

**Allotment Details**

State: WEST BENGAL Name of the Zonal Office: Bardhaman

Allotment/Challan No: Challan- 1/2/3/a Transaction Date: 24/12/2020

Name of Item: Bed sheet Quantity: 20

Price: 15000

Click on "Allotment" for Updating Allotted Data in Stock Register

**Additional Details**

Apply to the Office: Zonal Office(Zonal- Bardhaman) Rural/Urban

**Word verification**

jw62ka

Please enter the characters shown above

jw62ka

Print Submit Close Reset

## Allotment Item Details

### State

- Select the state.

### Name of the Zonal Office

- Select the Zonal Office for allotment of item

### Allotment No./Challan No.

- Challan No.

### Transaction Date

- This date will be automatically set to today's current date

### Name of Item

- Select the appropriate item name for allotment.

### Quantity

- No. of quantity to be allotted.

### Price

- Amount of the total quantity.

### Allotment

- Click on "Allotment" button to allot the item.

# APPLICANT PART (HOW TO APPLY)

The screenshot displays a web application interface. At the top, there is a list of items with their respective quantities:

Item	Quantity
Blanket(Handloom)	112
Disaster Management Kit	90
Soyabean	80
Chira (Pressed rice)	88
Tarpaulin(LLDPE)	
Multi grain Protein Mix	

An alert message box is overlaid on the center of the screen, displaying the text: "Stock register has been updated and items are removed successfully!!". Below the text is a yellow "OK" button.

Below the alert message, there is a section titled "Allotment Details" with a blue header. This section contains a form with the following fields:

- State \*: WEST BENGAL (dropdown menu)
- Name of the Zonal Office \*: Bardhaman (dropdown menu)
- Allotment/Challan No \*: Challan-1/2/3/a
- Transaction Date \*: 24/12/2020 (calendar icon)
- Name of Item \*: Bed sheet (dropdown menu)
- Quantity \*: 20
- Price \*: 15000

At the bottom of the form, there is a text label: "Click on 'Allotment' for Updating Allotted Data in Stock Register \*". Below this label is a button labeled "Allotment".

## Alert Message Showing Allotment


- Click on the “Ok” button and confirm and submit.



# APPLICANT PART (HOW TO APPLY)

**Menu**

- Manage Profile
- Apply for services
  - View all available services
  - View Status of Application
- Go Offline

**Themes** **Language** 

**Allotment Details**

State *	WEST BENGAL	Name of the Zonal Office *	Bardhaman
Allotment/Challan No *	Challan- 1/2/3/a	Transaction Date *	24/12/2020
Name of Item *	Bed sheet	Quantity *	20
Price *	15000		



Click on "Allotment" for Updating Allotted Data in Stock Register \*

Allotment

**Additional Details**

Apply to the Office \* Zonal Office(Zonal- Bardhaman ) - Rural/Urban

**Word verification**



Please enter the characters shown above

jw62ka

Draft Submit Close Reset

Verify the Word

- Enter the captcha as written


Submit

- Submit to apply.

# APPLICANT PART (HOW TO APPLY)

**Menu**

- Manage Profile
- Apply for services
  - View all available services
- View Status of Application
- Go Offline

**Themes** **Language** 

**Allotment Details**

Application Reference Number :	Draft_SADD/2020/00057
State :	WEST BENGAL
Name of the Zonal Office :	Bardhaman
Allotment/Challan No :	Challan-1/2/3/a
Transaction Date :	24/12/2020
Name of Item :	Bed sheet
Quantity :	20
Price :	15000

**Json Section**

Status Allotment :	1
Name of the Office :	WEST BENGAL

**Additional Details**

Apply to the Office	Zonal Office(Zonal- Bardhaman )
---------------------	---------------------------------

24/12/2020 04:49:07 IST <http://tathyasathi.bangla.gov.in/configure>

Edit

Attach Annexure

Cancel

Print

Export to PDF

Initiate a new application

## Edit

- This is the Draft mode of the application.
- Please check before submitting
- If Something goes Wrong go to Edit Option

## Attach Annexure

- By clicking on this button applicant can attach/upload there required documents.

## Cancel

- To cancel the application

# APPLICANT PART (HOW TO APPLY)

**ServicePlus**  
Metadata-based Integrated eService Delivery Framework

Menu

- Manage Profile
- Apply for services
- View all available services
- View Status of Application
- Go Offline

Themes Language

### ATTACH ENCLOSURE(S)

Enclosure(s):

Type of Enclosure *	Enclosure Document *	File/Reference *
Allotment Order *	Allotment Order	Browse... dummy.pdf
	Document Format	Scan
		Fetch from DigiLocker
Other	Select	Browse... No file selected.
		Scan
		Fetch from DigiLocker

Save Annexure Cancel Back

## Enclosure Document

- Select from the dropdown for the annexure to be attached.

## Browse

- To select the document


## Save Annexure

- For attaching the and saving the document

# APPLICANT PART (HOW TO APPLY)

**Menu**

- Manage Profile <
- Apply for services >
  - View all available services
  - View Status of Application <
  - Go Offline <

**Themes** **Language** 

**Allotment Details**

Application Reference Number :	Draft_SADD/2020/00057
State :	WEST BENGAL
Name of the Zonal Office :	Bardhaman
Allotment/Challan No :	Challan-1/2/3/a
Transaction Date :	24/12/2020
Name of Item :	Bed sheet
Quantity :	20
Price :	15000

**Json Section**






Status Allotment :	1
Name of the Office :	WEST BENGAL

**Annexure List**

1) Allotment Order	<a href="#">Allotment Order</a>
--------------------	---------------------------------

**Additional Details**

Apply to the Office	Zonal Office(Zonal- Bardhaman )
---------------------	---------------------------------

Submit to finalize the  
application

# APPLICANT PART (HOW TO APPLY)

**Menu**

- Manage Profile
- Apply for services
- View all available services
- View Status of Application
- Go Offline

**ACKNOWLEDGEMENT**

Application Acknowledgment

Date: 24/12/2020,

Dear Deputy Secretary,

Your application for Stock Allotment - Department/Directorate has been successfully submitted.  
Application Reference Number is SADD/2020/00053

Regards  
ServicePlus

Print to keep the Acknowledgement

Print

Export to PDF

Close

Initiate a new application

Export to Pdf to download as pdf for future reference





**NIC** ন্যাশনাল ইনফরম্যাটিক্স  
National  
Informatics  
Centre

# SERVICE PLUS

**STOCK ALLOTMENT -  
DEPARTMENT/DIRECTORATE**

<http://tathyasathi.bangla.gov.in/>

**OFFICIAL PART  
(D.D.M.O LOGIN)**

# D.D.M.O. LOGIN (HOW TO APPLY)

The screenshot shows the ServicePlus website. At the top left is the Government of India emblem and the text 'HOME SELECT STATE'. A yellow 'LOGIN' button is highlighted with a red arrow pointing to it from a 'LOGIN' label in a separate box. The main header features the 'ServicePlus' logo and the tagline 'Metadata-based Integrated eService Delivery Framework'. The left sidebar contains the text 'An Easy and Intuitive Application' followed by a description of the platform and a list of features. The main content area displays 'National Count' and 'Previous Day Activity' statistics. A red arrow points from the 'Applications Received' card to the 'LOGIN' label box. The bottom of the page has a 'Newly Launched Services' section.

HOME SELECT STATE LOGIN

**ServicePlus**  
Metadata-based Integrated eService Delivery Framework

**An Easy and Intuitive Application**

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- ✓ Build Software through Dictate, Design & Deploy
- ✓ Intuitive, Intelligent & Interoperable
- ✓ Automated Data Migration
- ✓ Integrated Dynamic Report Generation
- ✓ Strong Data Analytics

TRACK APPLICATION KNOW YOUR ELIGIBILITY

**National Count**

States Adopted	Services Launched	Applications Received
0	17	81510
<a href="#">View details</a>	<a href="#">View details</a>	<a href="#">View details</a>

**Previous Day Activity**

Received	Delivered	Processed	Rejected
8	5	0	0
<a href="#">View details</a>	<a href="#">View details</a>	<a href="#">View details</a>	<a href="#">View details</a>

Newly Launched Services

## LOGIN

- AT FIRST GO TO THE URL:  
<http://tathyasathi.bangla.gov.in/>
- GO TO LOGIN

# D.D.M.O. LOGIN (HOW TO APPLY)

The screenshot shows the ServicePlus web application. At the top, there is a header with the Government of India logo, 'HOME', 'SELECT STATE', and a 'LOGIN' button. The main content area features a large banner with the text 'An Easy and Intuitive Application' and a description of the platform. Below the banner, there are several service categories with checkmarks: 'Build Software through Dictate, Design & Deploy', 'Intuitive, Intelligent & Interoperable', 'Automated Data Migration', 'Integrated Dynamic Report Generation', and 'Strong Data Analytics'. At the bottom, there are buttons for 'TRACK APPLICATION' and 'KNOW YOUR ELIGIBILITY'. A 'Login' modal is open in the center, containing fields for 'User ID' (with a yellow highlight on the input field), 'Password' (with a yellow highlight on the input field), and a 'CAPTCHA' field (with a yellow highlight on the input field). Below the CAPTCHA field is a green 'LOG IN' button and a link for 'Forgot Password?'. The background of the modal shows a dashboard with various statistics: 'Count', 'Applications Received' (81510), 'Processed' (0), and 'Rejected' (0).

## USER ID

- SIGN IN WITH USER ID OF D.D.M.O. – ZONAL LEVEL

## PASSWORD

- WITH THE VALID PASSWORD FOR D.D.M.O. – ZONAL LEVEL

## CAPTCHA

- MATCH THE CAPTCHA

## LOGIN

- PRESS THE LOGIN BUTTON

# D.D.M.O. LOGIN (HOW TO APPROVE)

The screenshot shows the ServicePlus web application interface. The top header includes the ServicePlus logo and the tagline "Metadata-based Integrated eService Delivery Framework". The left sidebar contains a "Menu" with options: Manage Service, Manage Profile, Apply for services, View Status of Application, Message Box, Inbox, Sent Applications, and Revalidate Payment. The main content area displays the "Message Box / Inbox" section with filters for "Select Service\*", "Version No.\*", "Select Task\*", "From Date", "To Date", and "App Ref No.". The "Select Service\*" dropdown is set to "Stock Allotment", "Version No.\*" is "V-1", "Select Task\*" is "Updation Stock F", "From Date" is "01/01/2017", "To Date" is "24/12/2020", and "App Ref No." is empty. A "Get Data" button is located at the bottom right of the filter section.

1. First go to Message Box

2. Select Inbox

3. Select your service:  
Stock Allotment -  
Department/Directorate

4. Select Task:  
Update Stock Register by  
Zonal Office

Click on  
Get Data

# D.D.M.O. LOGIN (HOW TO APPROVE)

**Menu**

Manage Service

Manage Profile

Apply for services

View Status of Application

Message Box

- Inbox
- Sent Applications
- Revalidate Payment

Grievance

DSC Management

Reports

Message Box / Inbox

Select Service\*

Stock Allotment

Version No. \*

V-1

Select Task\*

Updation Stock f

From Date :

01/01/2017

To Date :

24/12/2020

App Ref No.

Get Data

Showing 1 to 1 of 1 entries

Sl.No.	Application Number	Status	Action	Return to Pool
1	SADD/2020/00053	Initiated	Pull	

App Reference Number is  
unique for each Application

Click on  
Pull/Take Action



# D.D.M.O. LOGIN (HOW TO APPROVE)

- Manage Service <
- Manage Profile <
- Apply for services <
- View Status of Application <
- Message Box >
- Inbox
- Sent Applications
- Revalidate Payment
- Grievance <
- DSC Management <

Service Name-	Stock Allotment - Department/Directorate
Current Task-	Updation Stock Register by Zonal Office
Application Reference Number-	SADD/2020/00053
Application Received Date-	24-12-2020

[View Processing History](#)

Application Reference Number :	SADD/2020/00053
Application Applied Date :	24/12/2020
Application Due Date :	24/12/2020

Task Name	User	Received Date	Processed Date	Action Details	Bunched Ref No
Updation Stock Register by Zonal Office	D.D.M.O - Purba Bardhaman	24/12/2020	NA	Under Processing	NA
Application Submission	DEO	NA	24/12/2020 16:54:35	Completed	NA

Action Details:  
The No. of processes the  
Application has gone through

View Processing History:  
Here Officials can see the  
All the history of Application

# D.D.M.O. LOGIN (HOW TO REJECT)

## Updation Stock Register by Zonal Office

### Action

Action \*

☒ Reject  
☐ Accept

Remarks \*

invalid product

### Rejection

Click on "Reject" for Updation Data \*

Reject

Reject:  
Here the D.D.M.O will  
reject

Remarks:  
Reason's to Reject

Reject:  
Click on "Reject" button  
and confirm rejection.

Submit

Reset

Cancel

Back to Inbox

# D.D.M.O. LOGIN (HOW TO REJECT)

tathyasathi.bangla.gov.in says

Stock register has been updated and items are added successfully!!

OK

Click on Ok button and  
Submit application for  
rejecting it.

Updation Stock Register by Z

Action \*

☒ Reject

☐ Accept

Remarks \*

invalid product

Rejection

Click on "Reject" for Updation Data \*

Reject

Submit

Reset

Cancel

Back to Inbox

# D.D.M.O. LOGIN (HOW TO REJECT)

## Updation Stock Register by Zonal Office

### Action

Action \*

☒ Reject

Remarks \*


invalid product

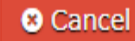
### Rejection

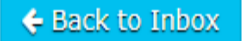
Click on "Reject" for Updation Data \*

Reject

 Submit

 Reset

 Cancel

 Back to Inbox

Submit the  
Application

# D.D.M.O. LOGIN (HOW TO APPROVE AND DELIVER)

The screenshot shows a web application interface for 'D.D.M.O. LOGIN'. On the left is a blue sidebar with navigation links: 'Revalidate Payment', 'Grievance', 'DSC Management', and 'Reports'. The main content area is titled 'Updation Stock Register by Zonal Office'. It contains a form with the following elements:

- A blue header bar labeled 'Action'.
- A section labeled 'Action \*' with two radio buttons: 'Reject' and 'Accept'. The 'Accept' button is highlighted with a yellow box.
- A 'Remarks' label with a text input field containing the word 'deliver'. This field is highlighted with a yellow box.
- A blue header bar labeled 'Updation Stock Register'.
- A text prompt: 'Click on "Update" for Updation Data \*'.
- An 'Update' button highlighted with a yellow box.
- A footer bar with four buttons: 'Submit' (green), 'Reset' (blue), 'Cancel' (red), and 'Back to Inbox' (blue).

Three dark purple callout boxes with white text and arrows provide instructions:

- 1. Action: Select Accept** - An arrow points from this box to the 'Accept' radio button.
- 2. Remarks: Remarks if any.** - An arrow points from this box to the 'Remarks' text input field.
- 6. Update: Click on "Update" Button to update the data and enable submit button.** - An arrow points from this box to the 'Update' button.



# D.D.M.O. LOGIN (HOW TO APPROVE AND DELIVER)

View Status of Application <

Message Box >

Inbox >

Sent Applications >

Revalidate Payment >

Grievance <

DSC Management <

Reports <

Go Offline <

Admin Panel <

Application Received Date-

tathyasathi.bangla.gov.in says

Stock register has been updated and items are added successfully!!

View Processing History

OK

Click on Ok

And continue to submit

Updation Stock Register by Zonal Office

Action

Action \*

☐ Reject

☒ Accept

Remarks

deliver

Updation Stock Register

Click on "Update" for Updation Data \*

Update

Submit

Reset

Cancel

Back to Inbox

# D.D.M.O. LOGIN

## (HOW TO APPROVE AND DELIVER)

View Status of Application <

Message Box >

Inbox

Sent Applications

Revalidate Payment

Grievance <

DSC Management <

Reports <

Go Offline <

Admin Panel <

Application Received Date-24-12-2020

View Processing History

Updation Stock Register by Zonal Office

Action

Action \*☐ Accept

Remarks

deliver

Updation Stock Register

Click on "Update" for Updation Data \*

Update

Submit

Reset

Cancel

Back to Inbox

Submit

# D.D.M.O. LOGIN (HOW TO APPROVE AND DELIVER)

The screenshot shows the D.D.M.O. LOGIN interface. On the left is a blue sidebar menu with the following items: Manage Service, Manage Profile, Apply for services, View Status of Application, User Management, Message Box, and Inbox. The main content area has a header with the 'Se' logo and 'Metadata' text. Below the header, there is a form with the question 'Do you want to digitally sign the document ? \*' and two radio buttons: 'Yes' and 'No'. The 'No' button is selected. Below this is a section titled 'Document(s) to be generated' with a table. The table has two columns: 'Document Name' and 'View Document'. The first row contains the text 'Documents' and a yellow button with a document icon. At the bottom of the form, there is a row of five buttons: 'Submit' (green), 'Edit Form' (blue), 'View Form' (orange), 'Cancel' (red), and 'Back to Inbox' (green). Four dark purple callout boxes with white text and arrows point to specific elements: 1. 'Select Appropriately to Sign or not Sign the document' points to the 'No' radio button. 2. 'Please Click this icon for generating certificate' points to the yellow document icon button. 3. 'SUBMIT THE APPLICATION FOR FINALIZING THE APPROVAL' points to the 'Submit' button. 4. 'Select Edit Form to Re Edit the Decision' points to the 'Edit Form' button.

Select Appropriately to Sign or not Sign the document

Please Click this icon for generating certificate

Menu

- Manage Service
- Manage Profile
- Apply for services
- View Status of Application
- User Management
- Message Box
- Inbox

Do you want to digitally sign the document ? \* ☐ Yes ☒ No

Document(s) to be generated

Document Name	View Document
Documents	

Submit Edit Form View Form Cancel Back to Inbox

SUBMIT THE APPLICATION FOR FINALIZING THE APPROVAL

Select Edit Form to Re Edit the Decision

# D.D.M.O. LOGIN (HOW TO APPROVE AND DELIVER)

The screenshot displays the ServicePlus web application interface. The header includes the ServicePlus logo with the tagline "Metadata-based Integrated eService Delivery Framework" and the Government of India emblem with the motto "सत्यमेव जयते". The top navigation bar contains links for "Themes", "Language", and a user profile icon. A left sidebar menu lists various service options: Manage Service, Manage Profile, Apply for services, View Status of Application, User Management, Message Box (with sub-items: Inbox, Sent Applications, Revalidate Payment), Grievance, Payment Settlement Report, and DSC Management. The main content area features a large, light blue message box with the text "Successfully Submitted" in red. Below this text is a yellow button labeled "Back to Inbox". A dark purple callout box with the text "This message means the action is successfully taken" has an arrow pointing to the "Successfully Submitted" message.

**ServicePlus**  
Metadata-based Integrated eService Delivery Framework

Themes Language

**Menu**

- Manage Service
- Manage Profile
- Apply for services
- View Status of Application
- User Management
- Message Box
  - Inbox
  - Sent Applications
  - Revalidate Payment
- Grievance
- Payment Settlement Report
- DSC Management

This message means the action is successfully taken

**Successfully Submitted**

Back to Inbox

# D.D.M.O. LOGIN

(A SAMPLE OF GENERATED CERTIFICATE FOR **STOCK ALLOTMENT - DEPARTMENT/DIRECTORATE**)

Government Of West Bengal  
Department of Disaster Management & Civil Defence  
Zonal Office(Zonal- Bardhaman )

This is to certified that items mentioned in Application SADD/2020/00054 and challan no. - CHallan -1/3/S are allocated to - Bardhaman - Zonal Office.  
Stock register are updated on 24/12/2020.

## Alloted Item Details

	Item Name	Quantity
1)	Sari(Type-I)	20

DDMO

Bardhaman Zonal



St Data





# SERVICE PLUS

**STOCK ALLOTMENT -  
DEPARTMENT/DIRECTORATE**

<http://tathyasathi.bangla.gov.in/>

**TRACKING OF APPLICATION  
(DEPUTY SECRETARY LOGIN)**

# APPLICANT PART (TRACKING OF APPLICATION)



I. View Status Of Application

Menu

- Manage Profile
- Apply for services
- View Status of Application**
  - Track application status**
  - View Incomplete Application
  - Revalidate Payment
  - Modify Submissions
- Submit Feedback

Themes Language

View Status Of Application / Track Application Status

From Date : 13/08/2020 To Date : 13/11/2020

App Ref No.

**Get Data**

2. To Track Application Status

Search by  
Application Ref No.

Select From And To  
date

3. Get Data

# APPLICANT PART (TRACKING OF APPLICATION)

## Menu

- Manage Profile <
- Apply for services <
- View Status of Application ▾
  - Track application status
  - View Incomplete Application
  - Revalidate Payment
  - Correction in Legacy Application
- Go Offline <

View Status Of Application / Track Application Status

From Date : 24/09/2020

To Date : 24/12/2020

App Ref No. SADD/2020/00054

Get Data

Show 10 entries

Search:

SNo	Service Name	Application Reference No	Received On	Submission Date	Due Date	Current Status
1	Stock Allotment - Department/Directorate	SADD/2020/00054	24/12/2020	24/12/2020	NA	Delivered

Showing 1 to 1 of 1 entries

Click On Current Status to know the status of Application

previous 1 Next Last

# APPLICANT PART (TRACKING OF APPLICATION)

**Service Plus**  
Metadata-based Int

**Menu**

- Manage Profile
- Apply for services
- View Status of Application
  - Track application status
  - View Incomplete Application
  - Revalidate Payment
  - Correction in Legacy Application
- Go Offline

**Status of Application**

Application Reference Number : SADD/2020/00054

Name of the Service : Stock Allotment - Department/Directorate

Applied By : DEO-Deputy Secretary (Department of Disaster Management & Civil Defence (STATE) - Line)

Submitted Application Form : [View](#)

S.No.	Task Name	Form Details	Issued Document(s)	Status	Remarks
1	Application Submission	<a href="#">View</a>	<a href="#">Acknowledgement</a>	Completed	NA
2	Updation Stock Register by Zonal Office	NA	<a href="#">Certificate</a>	Delivered	<a href="#">View</a>

Showing 1 to 1 of 1 entries

Click On "Certificate" to download the certificate

Close

Get Data

Current Status  
Delivered



# SERVICE PLUS

**STOCK ALLOTMENT -  
DEPARTMENT/DIRECTORATE**

<http://tathyasathi.bangla.gov.in/>

**Reporting and Certificate Dispatch  
(OFFICIALS LOGIN)**

**Principal secretary  
State**



# PRINCIPAL SECRETARY LOGIN

## (HOW TO DELIVER CERTIFICATE BY PRINCIPAL SECRETARY)

The screenshot shows the Principal Secretary Login interface. The left sidebar contains a 'Menu' with options: Manage Service, Manage Profile, Apply for services, View Status of Application, DSC Management, Department/Local Body Mapping, Reports, Dispatch List, View Delivered Service, and Department Level Configuration. The main content area displays the 'Dispatch List' with filters for 'Select Service \*' (Stock Allotment - Department/Di) and 'Select Submission Office \*' (Zonal Office(Zonal- Bardhaman)). It also includes 'From Date' (25/09/2020) and 'To Date' (24/12/2020) fields, and an 'App Ref No.' field. A table shows one entry with S.No. 1, Application ID SADD/2020/00054, Mode of Delivery In Person, and Service Delivered Date. A 'Get Data' button is at the top right, and a 'Print' button is at the bottom right. Numbered steps and callouts are overlaid on the interface.

**1. Dispatch List-**  
If User cannot download admit card then go to Dispatch List

**2. View Delivered Services**

**3. Select your service:**  
Stock Allotment - Department/Directorate

**4. Select the submission office**


**Click on App Reference Number to download admit card**

**Click on Get Data**

S.No.	Application ID	Mode of Delivery	Service Delivered Date	Signature Or Address
1	SADD/2020/00054	In Person		

# PRINCIPAL SECRETARY LOGIN

(HERE CERTIFICATE CAN BE DOWNLOADED OR PRINTED FOR FUTURE REFERENCES)



Metadata-based Integrated eService Delivery Framework

### Menu

- Manage Service
- Manage Profile
- Apply for services
- View Status of Application
- User Management
- Message Box
- Grievance
- Payment Settlement Report
- DSC Management
- Department/Local Body Mapping
- Reports

### Dispatch List / View

Select Service

From Date

App Ref No

Show 20 entries


S.No.	Application
1	

Government Of West Bengal  
Department of Disaster Management & Civil Defence  
Zonal Office(Zonal- Bardhaman )

This is to certify that items mentioned in Application SADD/2020/00054 and challan no. - CHallan -1/3/S are allocated to - Bardhaman - Zonal Office. Stock register are updated on 24/12/2020.

Alloted Item Details	
Item Name	Quantity
Sari(Type-I)	20

DDMO  
Bardhaman Zonal



Themes Language

Office(Zonal- Bardhaman )

20

Get Data

Search:

Delivered Date Signature Or Address