Avinash Chandra

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Aliganj, Lucknow, 226024, Lucknow, India

About me:
Result-driven professional with significant and progressive experience for successfully managing all Customer Services / Account Management interspersed with Business activities.

● WORK EXPERIENCE

08/05/2023 – Current – Lucknow, India
PROJECT MANAGER – Omninet Technologies Pvt Ltd

Establish and manage Project Management Office (PMO) at the client location and provide all the necessary equipments and infrastructure for efficient delivery of the project.
Plan and oversee the execution of IT Projects for government clients, ensuring adherence to project scope, timelines and budget
Collaborate with government stakeholders to understand project requirements, goals and objectives, and translate them into actionable plans.
Lead a team of IT professionals , including developers, analysts, testing team, coordinators to ensure project delivery.
Develop and manage project schedules, resources allocation, and task assignments to ensure efficient and affective project execution.
Monitor and control project risks, issues, and dependencies, and implement mitigation strategies as necessary.
Ensure the project undergoes smooth transition from the initial phase till successful implementation.

01/12/2019 – 03/05/2023 – Lucknow, India
PROJECT MANAGER – Vison Software Solutions

Coordinating with cross-discipline team members to make sure that all parties are on track with project requirements, deadlines, and schedules.
Meeting with project team members to identify and resolve issues.
Submitting project deliverables and ensuring that they adhere to quality standards.
Preparing status reports by gathering, analyzing, and summarizing relevant information.
Establishing effective project communication plans and ensuring their execution.
Facilitating change requests to ensure that all parties are informed of the impacts on schedule and budget.
Coordinating the development of user manuals, training materials, and other documents as needed to enable
Successful implementation and turnover of the process or system to the clients.
Identifying and developing new opportunities with clients.
Obtaining customer acceptance of project deliverables.
Managing customer satisfaction within the project transition period.
Conducting post-project evaluation and identifying successful and unsuccessful project elements.

01/05/2013 – 30/11/2018 – Lucknow, India
TEAM MANAGER – Vision Software Solutions

Lead a team of around 18 team members of mixed tenure to achieve all the internal and client SLAs/ metrics in supervision of Manager. Meet Client & Organizational objectives at the team level Develop, manage, implement, and deliver KPI's in line with the prescribed targets
Prioritize and organize work on a daily basis according to business priorities
Manage resources efficiently through peaks and troughs in the business cycle
Develop an in depth understanding of the technical aspects of the process
Facilitate smooth knowledge transfer within the team via well documented and updated training materials Develop technical training expertise within the team
Provide direction and guidance to the team on a day to day basis
Set objectives for direct reports and conduct regular appraisals
Communicate regularly with team members via 1-2-1 meetings and team meetings
Manage and delegate work fairly and effectively within the team
Identify and develop leadership qualities in individuals and groom them for the next level
Responsible for managing attrition and absenteeism in the team

01/10/2006 - 31/10/2012 - Noida, India
SENIOR DATA ANALYST – HCL TECHNOLOGIES B-SERVE LTD

Using automated tools to extract data from primary and secondary sources
Removing corrupted data and fixing coding errors and related problems
Developing and maintaining databases, and data systems - reorganizing data in a readable format
Performing analysis to assess the quality and meaning of data
Filter Data by reviewing reports and performance indicators to identify and correct code problems
Using statistical tools to identify, analyze, and interpret patterns and trends in complex data sets could be helpful for the diagnosis and prediction
Preparing reports for the management stating trends, patterns, and predictions using relevant data
Working with programmers, engineers, and management heads to identify process improvement opportunities.
Preparing final analysis reports for the stakeholders to understand the data-analysis steps, enabling them to take important decisions based on various facts and trends.

EDUCATION AND TRAINING

01/03/2022 - 18/06/2022 - Lucknow, Lucknow, Lucknow, India
FOUNDATIONS OF PROJECT MANAGEMENT – offered through Coursera and authorized by **Google**

https://www.coursera.com by Google

01/04/2011 - 30/04/2012 - Noida, Noida, Lucknow, India
MASTER OF BUSINESS ADMINISTRATION (IT/Operations) – Amity University

https://www.amity.edu/

01/04/1992 - 30/04/1995 - Lucknow, Lucknow, Lucknow, India
BACHELOR OF COMMERCE – Lucknow University

https://www.lkouniv.ac.in

01/03/1995 - 30/04/1996 - Lucknow, Lucknow, Lucknow, India
ADVANCED SYSTEMS MANAGEMENT AND SOFTWARE INFORMATION TRAINING PROGRAM – Lucknow University

01/06/1997 - 31/12/1997 - Saket, New Delhi, New Delhi, India
CERTIFICATE IN COMPUTING – Indira Gandhi National Open University

http://www.ignou.ac.in

01/01/1998 - 30/09/1998 - Lucknow, Lucknow, Lucknow, India
ADVANCED DIPLOMA IN SOFTWARE EXPORTS TECHNOLOGIES – ASSET International (a Unit of Aptech)

https://www.aptech-worldwide.com

(Avinash Chandra)