

To,  
District Transport Officer,  
SAS NAGAR (MOHALI), PUNJAB.

**SUBJECT: Application for Refund of Road Tax for Vehicle PB65AE4047**

Respect Sir/Madam,

This is in regards to refund of Road Tax of Vehicle **PB65AE4047 Honda Jazz SV Petrol** registered with SAS Nagar (Mohali) RTO. Purchased from **Harmony Honda Mohali** on **21/08/2015**.

Sir/Mam I have been transferred from **SAS Nagar (Mohali), Punjab to Navi Mumbai, Maharashtra** as a because of this consequence I have to **re-register the above mentioned vehicle at Navi Mumbai RTO** and a new number bearing **MH43L5069 was allocated on 30/08/2017** on the basis of **NOC provided by SAS Nagar (Mohali) RTO dated on 29/12/2016**.

Sir/Mam I would like to request for the **refund of Road Tax (OTT)** which I **have paid in SAS Nagar (Mohali) at the time of purchase of my vehicle on 21/08/2015**. As I would not be coming back with the vehicle with above mentioned details back to SAS Nagar (Mohali) Punjab.

Sir/Mam I am attaching the respective documents required for processing and also I am **attaching copy of RENT agreement as a proof of Migration**. Sir/Mam Hope this will be able to do with the required processing of the refund of Road Tax. Please do the needful as required.

Attached Documents.

1. Form 16 ( With Vehicle Chassis Imprint)
2. **Notarized Copy of FORM-23 (RC) of Vashi (NAVI MUMBAI) RTO.**
3. **Notarized Copy of FORM-23 (RC) of SAS Nagar (Mohali) RTO.**
4. Copy of Receipt of Taxes given to SAS Nagar (Mohali) RTO.
5. Copy of Receipt of Taxes given to Vashi (NAVI MUMBAI) RTO.
6. Copy of NOC copy of Mohali RTO.
7. Copy of Insurance Copy.
8. Copy of Insurance Endorsement Copy.
9. Copy of Rent Agreement As a proof of Migration.
10. Copy of Id Proof Aadhar card.
11. Cancelled Check HDFC Bank.

Your' s Thankfully  
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**Date:16/10/2017**

Sign: