

SATWIK

Mobile: +918873598081

Email id : satwikchitransh2@gmail.com

Carrer Objective

To work in a professional, dynamic and vibrant environment and to keep value adding to the organization which I represent and serve while concurrently upgrading my skill, knowledge and competence

Experience

Price Waterhouse & Co.

Aug 2023 – Present

Tax Analyst

- Managing & Handling overall GST activities & Indirect Tax activities.
- Filed GST Returns before due / last date (GSTR-1, GSTR-2, GSTR-3B, GSTR-9 & GSTR-9C) for multiple clients.
- Preparation & Finalization of GST reconciliation statement on periodic basis client wise.
- Preparation of GST Quarterly / Annual returns.

Biswajit Paul & Associates

Aug 2022 – July 2023

Reputed and experienced Cost Accountant Firm which assists clients on various financial matters and conducts Cost Audit, Internal Audit, Stock Audits for various corporate and non-corporate clients.

KEY RESPONSIBILITIES HANDLED :

- Income Tax
- Internal Audit.
- Stock Audits.
- Preparation and Finalization of Financial Accounts for Various Kinds of Companies and Individuals.
- Preparation of Computation of Income and Income Tax Returns for Various Kinds of Assesses.
- Tax Audits for Private Companies and Individuals.
- E-Filing of TDS,TCS Returns.
- Filing of GST Returns.

EDUCATIONAL QUALIFICATIONS:

Examination Passed	Institute / Universities / Board	Year of passing & Marks in (%)
CMA INTER (GROUP 2)	Institute of Cost Accountant of India	June 2022 with 50%
CMA INTER (GROUP 1)	Institute of Cost Accountant of India	June 2021 with 66.50%
CMA (Foundation)	Institute of Cost Accountant of India	Dec 2019 with 69%
B. Com (Hons.)	Calcutta University	2021 with 71.50%
XII Standard	Central Board of Secondary Education (CBSE)	2018 with 76%
X Standard	Central Board of Secondary Education (CBSE)	2016 with 75%

Computer Skills

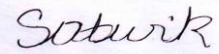
- Completed Information Technology Training of 100 hours from Institute of Cost Accountants of India.
- Well Versed with Taxation Software.
- MS office (Word, Excel, and Power point).
- Well Versed with Tally ERP 9.
- Well Versed with ASP tool.

Personal Details

Father's Name:	Mr. Bipin Kumar Sinha
Date of Birth:	August 22, 2000
Present Address:	Seth Bagan Road, Dum Dum, Kolkata
Permanent Address:	Krishna Nagar, Giridih, Jharkhand
Areas of Strength:	Positive approach to challenges
Languages known:	English & Hindi

Declaration

I hereby declare that all the information furnished above is true.



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