

Juhi Badhiye

(HR Generalist)

Contact

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Key Skills

- Team Management
- Communication Skill
- Adaptability
- Decision Making
- Creativity

IT Skills

- MS Excel
- MS PowerPoint
- MS Word
- MS Outlook

Personal Details

Father's Name:
Sadashiv Kisanrao Badhiye

Date of Birth:
19th October 1999

Gender:
Female

Objective

To secure a position in reputable organization where I can expand my knowledge, learning, skills & contribute to the growth of organization.

Experience

❖ Bajaj Finserv Ltd, Pune.

Designation: HR Generalist
Date of Joining: 20 March 2023

Roles and Responsibilities:

- Handling the process of offer acceptance and joining.
- Communicating the importance of on-the-job training to employees.
- To ensure that if an employee has any issue in the organization, they should be resolved.
- Explain relevant policies to employees and resolve their policy related queries.
- Educating employees about employee benefits and compliances.
- To provide support on engagement levels of new joiners.

Education

❖ MBA (HR Management) (Perusing)

Symbiosis Centre for Distance Learning Institute

❖ BBA (HR Management)

Dr. D. Y. Patil ACS College Pimpri, Pune.
2018- 2021

Hobbies:

- Dancing
- Crafting
- Cooking

Language:

- English
- Hindi
- Marathi

Nationality:

- Indian

Certification Courses

- Human Resource Management Concepts by Gregg Learning. (cursa.com)
 - IT/NON-IT Recruiter Training to become a Recruiter (Junior). (Udemy)
 - Human Capital Management. (Great Learning)
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Declaration

I do hereby declare that the above information is true to the best of my knowledge.

Place: Pimpri

Miss. Juhi S. Badhiye

Date: