

# RAMESH GAUTAM

FINANCE ANALYST

# About Me

I'm a motivated individual with a knack for teamwork and effective communication, Proficient in Microsoft Excel and Office, I'm always ready to adapt and learn.



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# LANGUAGE

- English
- Hindi
- Marathi

## **EXPERTISE**

- Tally ERP
- Microsoft Excel
- Computer Skills
- · Microsoft Office
- Communication
- Adaptability
- Teamwork
- Management

## **EXPERIENCE**

Intern at Goaler Sapna Negi, Pune 2020 - 2022

Looked after trading and analyzed the markets, managed Excel tasks, ensured GST compliance, and assisted in client keeping spreadsheets records along with data

Intern at CA Sharma associates

BII HAV, Pune

2022 - 2023

Conducted financial statement analysis, managed GSTrelated tasks, and handled ITR preparation and e-filing for individuals and businesses.

#### Data Researcher at Xdbs

Pune

2023 - 2024

In my year at XDBS as a Data Researcher, I collected, analyzed, and visualized data, collaborated on projects, and streamlined processes, gaining valuable experience in datadriven decision-making.

## **EDUCATION**

## **ASM Institute**

Bachelor of Commerce 2018-2021

# SPPU University

Master of Business Management - MBA(FINANCE) 2021-23

# SKILLS SUMMARY

MS Excel

90%

Project Management

85%