

PRASHANT SHRIKANT NIMBALKAR



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7499924208

PUNE, INDIA

WORK EXPERIENCE

Purchase Clerk (Government E-Marketplace Portal)

CWE PUNE (Indian Army, MES, Ministry of Defence contracted employee)

11/2023 - 11/2024

PUNE

Responsibility /Tasks

- Procurement through Gem Portal
- Create Bid On gem Portal with proper rules and regulations for procurement purpose.
- Provide training to Employees about Gem portal

Sales Associate (B TO G Sales- GEM Portal)

HP INDIA SALES PVT LTD

08/2022 - 10/2023

Mumbai

Responsibility /Tasks

- Visit Government department and generation of Sales orders.
- Process orders through GEM Portal.
- Participate In GEM Bids For High value orders.

EDUCATION

Batchelor Of Engineering

Sinhgad College of engineering Pune

07/2016 - 11/2020

8.42 CGPA

Higher secondary education (12th Science)

New English Medium Jr. College Pune

06/2014 - 06/2016

81.23%

Second school Education (10th)

Ramchandra Gaikwad Vidyalaya Pune

06/2013 - 05/2014

93.60%

SKILLS

Time management

B 2 B sales

B 2 G Sales

Gem Portal

ERP Microsoft

Microsoft Tools

Computer Operating

Negotiations

Working on Softwares

Procurement Gem Portal

Communication

Market Research

ACHIEVEMENTS

Get Scholarship from Indian Army welfare education board

Clear written examination of Combined defence services conducted by UPSC

LANGUAGES

English

Professional Working Proficiency

Marathi

Native or Bilingual Proficiency

Hindi

Full Professional Proficiency

INTERESTS

Travel

Cricket

Learn new Skills

Gain Experience

Listen Podcast

Cycling