Sakshi Sharma

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Professional Summary

Result-oriented and customer-focused Product Owner with 5 years of experience in leading successful product development initiatives. Skilled in translating business goals into actionable product strategies, driving cross-functional teams, and delivering high-quality products. Strong expertise in agile methodologies, stakeholder management, and user-centered design.

KEY SKILLS

- ✓ Product Planning
- ✓ Agile/ SDLC
- ✓ Product Management
- ✓ Product Vision
- ✓ TeamManagement
- ✓ Product Backlog
- ✓ Leadership
- ✓ Time Management
- ✓ Resource Planning
- ✓ Client Interaction
- ✓ Product Roadmap

RELEVANT PROFESSIONAL EXPERIENCE

Product Owner   Jan 2022 - Present
Primus Software Corporation   Noida, UP

Product Documentation, Product Roadmap, Product Vision, Product Strategy, Maintaining the Product Backlog, Jira, Confluence, Azure DevOps, Miro, SaaS, Agile, Scrum, Kanban, Snowflake, Rest APIs, SQL, Data Migration, AWS, Collibra, UAT

Roles and Responsibilities: -

Defining the Product Vision
- Articulate Vision: Clearly communicate the product vision and objectives to stakeholders and the development Team.
- Alignment: Ensure that the vision aligns with business goals and market needs.

Managing the Product Backlog
- Create and Maintain Backlog: Develop and maintain a prioritized list of product features enhancements and bug fixes.
- Prioritization: Continuously prioritize backlog items based on business value, customer needs, and technical feasibility.
- Detailing: Ensure backlog items are well-defined and contain enough detail for the Development team

Stakeholder Engagement
- Liaison: Act as the primary point of contact between stakeholders (including customers, business leaders, and other departments) and the Development Team.
- Gather Requirements: Collect and analyze feedback from stakeholders to understand their needs and expectations.
- Manage Expectations: Set realistic expectations regarding product delivery and functionality.

Sprint Planning and Review
- Sprint Planning: Participate in sprint planning meetings to discuss and clarify backlog items and prioritize them for the upcoming sprint.
- Acceptance Criteria: Define acceptance criteria for backlog items to ensure they meet the required standards and deliver value.
- Sprint Review: Review completed work at the end of each sprint to ensure it meets the acceptance criteria and is aligned with the product vision.

Decision Making
- Make Decisions: Make informed decisions regarding the prioritization and scope of backlog items balancing stakeholder needs, team capacity, and project constraints.
- Trade-offs: Evaluate trade-offs between competing priorities, technical challenges, and business value.

Product Roadmap
- Develop Roadmap: Create and maintain a product roadmap that outlines the planned features, releases, and timelines.
- Communicate Roadmap: Share the roadmap with stakeholders to ensure alignment and transparency regarding the product's direction.

Product Backlog Refinement
- Refine Backlog: Regularly refine and update the product backlog to keep it relevant and actionable.
- Grooming Sessions: Conduct backlog grooming sessions to ensure that items are well-defined and ready for upcoming sprints.

Performance Monitoring
- Track Progress: Monitor and evaluate the product's performance and progress towards achieving business goals.
- Metrics and KPIs: Define and track key performance indicators (KPIs) and other metrics to measure the product's success and inform future decisions.

Customer and Market Research
- Research: Conduct market research and customer interviews to gather insights and validate product ideas.
- Feedback Loop: Establish mechanisms to continuously collect and analyze user feedback to drive product improvements.

Documentation and Communication
- Documentation: Maintain documentation related to the product, including requirements, user stories, and acceptance criteria.
- Communication: Ensure effective communication within the team and with stakeholders to keep everyone informed and aligned.

Quality Assurance
- Ensure Quality: Work closely with the Development Team to ensure that the product meets the required quality standards.
- Testing: Participate in UAT testing and validation to confirm that features and functionality align with the acceptance criteria.

Continuous Improvement
- Reflect and Improve: Regularly reflect on the product development process and seek opportunities for improvement.
- Adaptation: Be open to changes and adapt the product and backlog based on evolving needs and feedback.

Products Worked On:

- **Insurance SaaS Product**

  Role: Product Owner
  - Contributed to the development and enhancement of a cloud-based insurance platform, improving user experience and streamlining policy management.

- **Healthcare and Insurance Integration**

  Role: Product Owner
  - Collaborated on integrating healthcare data with insurance services, ensuring compliance and enhancing data accessibility for stakeholders.

- **Data Migration Project (AWS to Snowflake)**

  Role: Product Owner
  - Led data migration efforts from AWS to Snowflake, optimizing data storage and retrieval processes, resulting in improved performance.
  - Implemented Collibra for data governance, ensuring data quality and compliance throughout the migration process.

Business Analyst/ Product Owner   Nov 2017- Dec 2021
Encore Capital Group   Gurugram, Haryana

*Project Documentation, Product Strategy, Product Roadmap, Product Vision, Maintaining the
Product Backlog, Wireframing, Client Interaction,UAT, Jira, Miro, Agile, Scrum, Kanban, SQL*

Research Analyst   April 2016- Nov 2017
Intelenet Global Services   Gurugram, Haryana

Documentation, Label Audits, Primary and Secondary Research, Mentoring, Client Interaction

Research Analyst   July 2014 – April 2016
Tech Mahindra   Gurugram, Haryana

Documentation, Label Audits, Primary and Secondary Research, Mentoring, Client Interaction

EDUCATION

Bachelor Of Technology, Information Technology   May 2013
SVIET   Banur, Punjab, INDIA

Diploma, Information Technology   May 2009
Govt. Polytechnic College for girls   Patiala, Punjab

CERTIFICATIONS

Completed SAFe® 6 Agilist from Scaled Agile, Inc.
Completed PMP Certification (PMP®) on 27th August 2024 from PMI.
Completed Scrum Master Certification (CSM) on 23rd September 2024 from Scrum Alliance.
Completed Product Owner Certification (CSPO®) on 23rd September 2024 from Scrum Alliance.
Completed Advanced Certified Scrum Product Owner Certification (A-CSPO®) on 23rd
September 2024 from Scrum Alliance.