



Date: 04/10/2019

Dear Mr. Dinesh Budhavale,

This is with regard to your application for undertaking an Assignment as “Trainee” with Paysquare Consultancy Ltd.

We are pleased to inform that you will be provided with an assignment on “Investment Proof Collection”, the duration of which would be for a stipulated time starting from 07/10/2019.

You will be paid Rs.10000/- per month as professional fees. The stipend shall be paid on the prorated rate i.e. for the number of present days for the assignment.

The local conveyance for the staff (own vehicle) shall be reimbursed as per Paysquare policy. You shall have to use public transport or his/her personal two wheeler for local client visits. Any other mode of transport such as rickshaw etc. shall require to be preapproved by concerned Paysquare official in case of exceptions. You shall have to make your own arrangements for commuting between home to Paysquare and vice a versa and food.

Details and scope of the project will be provided to you on your first week of joining.

Your association with Paysquare will involve important, sensitive and confidential information & records of our Client Companies. You will therefore be require to sign a “Non-disclosure Agreement” of our Company.

You shall have to follow all the rules, regulations and policies of Paysquare.

Company reserves the right to take disciplinary actions (which may lead even up to termination of the association) for issues/concerns arising due to misconduct.

Kindly sign the copy of this letter indicating your acceptance of the above terms and conditions of this offer and return the same to us.

Sincerely,

Prakhar Mehta  
AM – Accounts & Finance

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Acceptance Signature  
Date: