

RESUME

PRIYA PRAVIN MEHER

ADDRESS-Samarth Shrushti Building,

Narayangaon, Warulwadi

Mobile No. +91 8767436895

E-mail ID [_priyameher265@gmail.com](mailto:priyameher265@gmail.com)

PROFILE SUMMARY:

1. Sales Manager Insurance in Private Office (June 2024 to Till Date)

- Customer Service: I'll interact with customers to help them understand their insurance needs, which can help you develop strong customer service skills.
- Active listening : I'll need to listen to customers, requests, which can help you become a better active listener
- Communication: I'll need to explain complex insurance concepts clearly to your costumer's.
- To Prepare a Commercial Vehicle Insurance Policy & Vehicle Endorsement.

2. Vilas D. Bamhane & Associates as Assistant Accountant Narayangaon (November 2021 to April 2023)

- 1.5 Years' experience in Associates Assistant Accountant
- Assisted in the Preparation of annual budgets and financial forecast
- Maintaining Accounting Activates, financial Report, Receipts & Expenses Deposits and other

Academics:

Academic/Professional Qualification	Name of the Board / University	Year of Passing	% of Marks Obtained / CGPA	Class/ Division
S.S.C	Maharashtra State Board	March 2019	66.20 %	1 st Class
H.S.C	Maharashtra State Board	Feb 2021	73 %	1 st Class
B.COM	Pune University	April 2024	7.14	1 st Class

- Completed Bachelor of Commerce from ACS College of Narayangaon (Pune University).
- Completed HSC & SSC from G.R.P.Sabnis Viday Mandir Narayangaon.

Technical Exposure:

- Good Computer Knowledge
- Good Tally Prime Knowledge
- Good Excel Knowledge

CURRICULAR ACTIVITIES:

- Attended the seminar on "National Level Interdisciplinary Conference on Changing Trends in Commerce, Management, Education, Agriculture and Social Sciences".

- Worked as a volunteer in college fest.
- Active participation in collage.

PERSONAL INFORMATION

- Name - Priya Pravin Meher.
- Father's Name – Pravin Arjun Meher.
- Date of Birth – 26th May, 2003
- Permanent Address – A/t Post – Narayangaon, Warulwadi, Tal – Junnar, Dist – Pune, 410504.
- Marital Status – Un Married
- Languages Known – English, Marathi, and Hindi.

DECLARATION

I hereby declare that information mention above is true to the best of my knowledge & belief.

PRIYA PRAVIN MEHER.