



PRIYANKA CHAUHAN

Accountant Fresher

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📍 jai shivshankar
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SUMMARY

Recent accounting graduate with a strong understanding of accounting principles and procedures. Proficient in Microsoft Excel and Tally. Seeking an entry-level accounting position where I can gain experience and develop my skills.

EDUCATION

HSC

Maharashtra Board
2018 - 2019

Bachelor of Commerce

Savitribai Phule Pune University
2019 - 2022

Master of Commerce

Savitribai Phule Pune University
2022 - 2024

HOBBIES

- Watching Movie
- Cooking
- Trakking

LANGUAGE

English
Hindi
Marathi

SKILLS

- Accounts payable and receivable
- Payroll management
- Budget preparation and analysis
- Excellent communication and teamwork skills

RELEVANT COURSEWORK

- Financial Accounting
- Managerial Accounting
- Auditing
- Tax Accounting
- Accounting Information Systems
- Tally ERP9

PROJECTS

- Completed a semester-long project on the audit of a fictional company
- Developed a spreadsheet to track the financial performance of a small business
- Assisted with the preparation of tax returns for individual clients