Shruti Khare

Project Manager

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09890488977

Nagpur

WORK EXPERIENCE

IT Consultant
PwC

12/2005 - Present   *Pune*

- Conducted comprehensive IT needs assessments for clients, identifying pain points and aligning technology solutions with business objectives
- Developed strategic IT plans and roadmaps, prioritizing initiatives and estimating budgets and timelines for successful implementation.
- Designed and implemented IT systems, including hardware, software, and network infrastructure, ensuring seamless integration and minimal disruption to business operations.
- Led and managed IT projects, ensuring adherence to milestones, deliverables, and budget constraints, while effectively communicating project status to stakeholders.
- Provided training and guidance to clients' IT teams, facilitating knowledge transfer and empowering them to effectively maintain and support their IT environments.

Business Analyst
ADP Pvt. Ltd.

12/2018 - 07/2021   *Pune, Maharashtra*

The company creates and modifies payroll of employees. The application is used by client end to end to generate the payroll for their employees as well as to track their attendance without manually feeding the data into the system

- Worked as a business analyst to gather requirements from clients for customization, resulting in 100% client satisfaction and documented it.
- Successfully analyzed and managed an inbound report integration project, which increased efficiency by 25%.
- Achieved 100% project goals by co-coordinating with development team, tracking progress using Trello & Jira, and testing products in UAT & Production environments.
- Exceeded expectations by training 20+ associates on product knowledge and becoming an SME for the company.

Business Analyst and Quality Assurance Tester
e-Zest Solution Pvt.Ltd.

08/2016 - 11/2017   *Pune, Maharashtra*

Company worked on a job portal web application for the recruiters to hire nurses in U.S. and U.K and Canada. Also made mobile application used by the nurses to connect with their recruiters and get hired.

- Gathered requirements from various stakeholders, created comprehensive documentation including specifications, use cases, and test cases.
- Ensured 100% client satisfaction Validated results by conducting manual testing of the application before moving it to production.

CERTIFICATION

Gremlin Certified Chaos Engineering Practitioner – GCCEP

Gremlin Certified Chaos Engineering Professional – GCCEPro

Artificial Intelligence Foundations: Machine Learning (2018)

Learning Cloud Computing: Cloud Storage (2018)

Data Visualization for Data Analysis and Analytics

SKILLS

Documentation

Strategic Planning & Analysis

Leadership skill   Project Management

Team Player   Problem Solving

Written and Verbal Communication

Time Management   MS Office

Quick Learner

Stakeholder Management   CRM

Trello   Jira   SDLC

Conflict Management

INTERNSHIP

Promena 2.0 (04/2022 - 07/2022)

- Created & managed project plans with detailed documentation of BRD and user stories using Jira, ensuring successful completion within budget constraints.
- Facilitated efficient communication between clients & development team by conducting demo calls for UAT testing. Resulted in timely delivery of product with no defects.

EDUCATION

Master of Business Administration
Symbiosis Centre for Information and Technology

07/2021 - 04/2023

Pune

- Information Technology Business Management

Bachelor of Engineering
Priyadarshini Institute of Engineering and Technology

08/2012 - 08/2016

Nagpur

- Computer Science

ACHIEVEMENTS

Associate of the Month in ADP in January 2020

Associate of the Month in ADP in October 2019