

Summary

I am an advocate enrolled with BCD, I am having an experience of 3 year in legal field but my overall experience is 5 years in different sector. Currently I am pursuing my legal career as a Corporate Lawyer with Corpseed ITES Pvt. Ltd from May 2024, and am looking for a better opportunity to work under the guidance amongst intelligent minds to learn skills and techniques directly applicable to my career. I am creative, sharp-minded person with leadership skills.

Skills

Team Work

Time Management

Leadership

Computer software skill

IT Skills (Hardware)

Contract Drafting

Drafting

legal

Contract Vetting

Document Drafting

Legal Research

Legal Analysis

Education

JIMS School of Law(IP University)

BBA. LL. B (Hons) Integrated

New Delhi

G.B.S.S. School (CBSE)

Sr. Secondary School(12th)

Commerce Stream

New Delhi

G.B.S.S. School (CBSE)

Secondary School (10th)

New Delhi

Experience

Corpseed ITES Pvt. Ltd

Corporate lawyer

May 2024 - Present

Noida, Uttar Pradesh

My role as a corporate lawyer is to Review and draft corporate documents, including contracts, agreements, and compliance reports. Apart from that I have to ensure the adherence to legal and regulatory requirements, providing guidance on corporate governance. Along with that liasoning with Govt. Officials, regulatory bodies, and internal teams to facilitate smooth legal operations and address compliance issues effectively also dealing with Risk management & Legal affairs. Additionally from that, I am Managing and leading their Client Relationship and Escalation Team.

Unilegal Solutions

Legal Associate

Aug 2023 - May 2024

New Delhi

Specialized in SARFAESI Act: Provided expert legal support in matters relating to the Securitization and Reconstruction of Financial Assets and Enforcement of Security Interest (SARFAESI) Act, focusing on asset recovery and enforcement of security interests.

- Case Management: Handled a diverse portfolio of cases involving the repossession and sale of secured assets.
- Conducted legal research, drafted petitions, and prepared comprehensive case briefs for litigation purposes.
- Court Proceedings: Represented clients in DRT (Debt Recovery Tribunal) and other relevant forums. Successfully argued motions and participated in hearings to advance client interests and resolve disputes.
- Compliance and Documentation: Ensured compliance with all regulatory requirements under the SARFAESI Act.

- Drafted and reviewed legal documents, including notices, demands, and affidavits, to facilitate smooth and effective enforcement actions.

This role honed my skills in SARFAESI Act litigation, deepened my understanding of asset management and recovery processes, and strengthened my ability to navigate intricate legal and regulatory frameworks.

Advocate Ajay Paul Marken

Legal Associate

May 2023 - Jul 2023

New Delhi

Experienced in NCLT and civil law matters, including insolvency proceedings and general civil litigation. Managed case files, drafted legal documents, and represented clients in NCLT hearings and civil court proceedings. Provided strategic legal advice and ensured compliance with relevant laws and regulations.

Advocate Joginder Tuli

Junior Lawyer

Dec 2021 - Apr 2023

New Delhi

Assisted in criminal law cases by conducting legal research, drafting court documents, and preparing case briefs. Supported senior lawyers in client consultations, managed case files, and participated in court proceedings. Engaged in client interviews and jail visits to gather evidence and build effective defense strategies. Dealing with Criminal & civil matters

- Drafting work
- Research work
- Client handling
- Jail visit for the meeting with inmates.

A3 Charge Pvt. Ltd

Operation Manager

Jan 2021 - Dec 2021

New Delhi

Oversee daily operations, streamline processes, and manage a team of 10 staff to enhance productivity and efficiency. And led initiatives that improved service delivery and customer satisfaction. Coordinated cross- departmental projects, ensuring timely execution and adherence to company goals and standards.

- •Oversaw the day-to-day operations.
- Meeting with area manager
- Auditing activity
- Learned the management and leadership skill.

I hereby solemnly affirm that all information furnished above is true and efficiency.

Date-

Vishal Gupta