

Result oriented professional Striving to excel in a challenging Project Manager role within the IT industry, utilizing over 6 years of expertise in HCM, HRMS, HRIS Technology, and business to deliver exceptional solutions. Targeting opportunities in Pune and Nagpur to lead and deliver bespoke web/mobile-based solutions.

CONTACT

+91 8459205105
pushpak.borkar@yahoo.com
Pune

EDUCATION

2015
B.E.
Rashtrasant Tukadoji Maharaj
Nagpur University
2010
H.S.C - Maharashtra State Board
2008
S.S.C - Maharashtra state board

CORE COMPETENCIES

Project Execution & Monitoring
Risk Management
Escalation Management
Strategic Planning and Execution
Portfolio Management
Requirement Gathering
ATS (Application Tracking System)
PMS (Performance Management System)

TECHNICAL SKILLS

Release Notes, Feature list, User Stories
MS PowerPoint, MS Word, MS excel, MS Visio
BRD, Solution Document, Workflows, Azure DevOps
Project Tracker, Incident Tracker, Defect Tracker

SOFT SKILLS

Problem-solving
Analytical
Interpersonal Skills
Communication

PERSONAL DETAILS

Address Pune – 412207, India
Date of Birth 9th June 1992
Languages Known Marathi, Hindi and English

PUSHPAK BORKAR

PROFILE SUMMARY

- Presently working as, a Senior Software Engineer at Bajaj Finance Ltd, leading project management, system implementation, and support management for bespoke web/mobile-based solutions.
- Proficient in SDLC, Agile processes, and knowledgeable in Azure DevOps, ensuring efficient project delivery and client satisfaction.
- Recognized for exceptional contribution towards projects, receiving Heroes and Kudos certifications.
- Proficient in executing projects with competent cross-functional skills and ensuring on-time deliverables within preset cost parameters as well as and resolving day-to-day problems.
- Excellence in mapping client's requirements, designing customized solutions; strong customer centric approach & motivated to deliver quality results.
- Supervising and leading the program and project staff to supervise the impacts and interdependencies between programs and working to ensure initiatives meet the goals and objectives of the executive leadership team.

PROFESSIONAL EXPERIENCE

Senior Software Engineer Apr'19- Present

Bajaj Finance Ltd.

Key Result Areas:

- Spearheading requirement gathering using elicitation techniques, problem statement analysis, and user story creation, ensuring comprehensive understanding and documentation of business requirements.
- Collaborating with the product team and business team to define and freeze requirements, ensuring alignment with business objectives and technical feasibility.
- Managing 1st level monetary negotiation meetings with the product team, ensuring cost-effective solutions and client satisfaction.
- Reviewing the team periodically, ensuring high-quality deliverables and efficient project management.
- Ensuring 100% test case execution for bug-free UAT environment, guaranteeing seamless user acceptance testing and client sign-off.
- Managing BAU activities, including production issues and queries, ensuring operational efficiency and client satisfaction.
- Implementing a robust change management process, resulting in a reduction in project scope creep and ensuring project delivery within agreed timelines.

Business Analyst

Dec'17- Mar'2019

Bajaj Finance Ltd. (Team Lease Services Ltd.)

Key Result Areas:

- Managed incident and query request management, ensuring timely issue resolution and client satisfaction.
- Conducted requirement gathering sessions, prepared test scenarios and cases, and ensured successful UAT completion.

Business Analyst

Sep'17 – Nov'17 Bajaj

Finance Ltd (Adecco India Pvt. Ltd.)

Key Result Areas:

- Conducted UAT of assigned projects, acquired solution and UAT sign-offs, and resolved production issues and queries within defined SLA.

ACHIEVEMENTS

- Honored with the Heroes Award for exceptional contribution in Project management in 2022.
- Received several client appreciations for the successful delivery of the Projects & CR's, identifying critical issues.
- Rewarded with several Kudos certifications for Exceptional contribution towards the projects in 2019.

CERTIFICATION

- ISTQB certified.

PLEASE REFER TO ANNEXURE FOR PROJECT DETAILS

Annexure

Role - Senior Software Engineer Company - Bajaj Finance Ltd (Apr 2019 - Present)

Project 1: Exit

Description: This module encompasses functional areas such as Employee Separation, Separation Tracking, transitioning from Voluntary Separation to Involuntary Separation, and managing EXIT clearance. Within these functional areas, various functionalities, diverse workflows, notifications, letters, and other components are integrated. It constitutes a comprehensive end-to-end module specifically designed for managing the process of Employee Resignation.

Responsibilities:

- Led the process of gathering requirements in collaboration with the business team.
- Compiled and documented business requirements through the creation of a Business Requirements Document (BRD).
- Facilitated numerous discussions on both functional and technical solutions.
- Conducted walkthroughs of solution documents with the business team.
- Executed User Acceptance Testing (UAT) and provided walkthroughs and support to the business team until the project went live.
- Ensured the developed project aligns with and fulfills business requirements.

Project 2: Company Car

Description: This involves the administration of benefits through a system, specifically defined under the company car policy. These benefits pertain to company-owned cars and are provided to employees as part of the policy framework.

Responsibilities:

- Contributed to conceptualization, designed functional screens, and gathered requirements from the business team.
- Engaged in brainstorming sessions and participated in multiple discussions with the product team.
- Effectively understood and managed client requirements, ensuring timely delivery.
- Presented User Acceptance Testing (UAT) walkthroughs to the business team, obtaining sign-off for successful project delivery.

Project 3: Asset & utilities

Description: This module consists of functional areas as - Asset Management, Asset tracking, Asset Allocation. It has various functionalities, different workflows, notifications. It is also built on Company career portal for candidate while accepting the offer as per the policy.

Responsibilities:

- Engaged in requirements gathering and collaborated with the product team to finalize the solution.
- Conducted multiple discussions with the product team, addressing and clarifying their concerns.
- Completed User Acceptance Testing (UAT) and presented a walkthrough to the business team.

Project 4: ATS

Description: This module is an integral part of the recruitment process, encompassing a range of functionalities and workflows that span from the creation of job requisitions to the onboarding of new employees. It represents a comprehensive end-to-end system for the hiring and joining processes of candidates.

Responsibilities:

- Facilitated requirements gathering sessions with business users and documented the identified needs.
- Addressed system gaps by implementing changes aligned with business requirements.
- Contributed ideas for effective implementation.
- Guided the reporting team to ensure timely completion of their tasks.
- Conducted User Acceptance Testing (UAT) sessions, leading to the successful delivery of the project.

Project 1: Alumni Portal

Description: The Alumni Portal serves as a comprehensive platform for former employees to connect with fellow alumni, engage with current employees, raise queries regarding exit support, and access employment-related documents and transfer forms.

Responsibilities:

- Participated in brainstorming sessions and documented requirements as user stories.
- Engaged in multiple discussions with both the business and product teams.
- Conducted walkthroughs of the solution document and finalized the requirements.
- Prepared test scenarios and test cases.
- Completed User Acceptance Testing (UAT), identified and communicated issues, and provided walkthroughs to the business team.

Project 2: DIGIBOX

Description: This module is designed for document management, allowing employees to access and download all their documents within a single interface.

Responsibilities:

- Incident Management: Identify and deliver solutions to end users within the specified SLA.
- Query Request Management: Serve user requests within the stipulated time frame.
- BAU CR's (Business as Usual Change Requests): Ensure timely delivery of requirements.
- Issue and Query Resolution: Liable for resolving issues and queries across all modules.