

# KHYATI SUROLIA

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## SKILLS

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- 8+ years of experience in managing IT projects, including cloud migration, infrastructure, and IT transformation.
- Proficient in project management tools: EY Capital Edge, Smartsheet, Fusion, and ServiceNow.
- Strong leadership skills with a proven ability to manage teams of 20+ in high-pressure environments.
- Effective communicator with the ability to collaborate with cross-functional teams and stakeholders.
- Experienced in program planning, tracking, and implementing continuous improvement initiatives.
- Extensive experience with cloud platforms such as Azure Cloud, Azure DevOps, Terraform and GitHub.
- Proficient in data visualization and reporting tools including Power BI, MS Excel, and PowerPoint.
- Extensive experience in planning and executing cloud migration projects, including assessment, planning, migration.

## PROFESSIONAL EXPERIENCE

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### Assistant Manager - IT Core

EY GDS, India

Dec 2022 - Feb 2024

- Acted as Project Management Office (PMO) support for IT separation, hyper care, and go-live activities, ensuring minimal disruptions.
- Leveraged EY's Capital Edge, Smartsheet, and ServiceNow to efficiently track project progress and generate comprehensive reports.
- Created detailed Power BI dashboards for senior management, improving decision-making processes by 20%.
- Led the IT Project Management Office for a significant spin-off, coordinating IT discussions and aligning with stakeholders at global, regional, and country levels.

### Cloud project manager/ Technical Project Manager

Kyndryl, India

Sep 2021 - Dec 2022

- Managed end-to-end cloud adoption, acceleration, and migration projects across North America and Europe.
- Coordinated with cross-functional teams to deliver innovative solutions, achieving 95% client satisfaction.
- Collaborated with client executives & stakeholders to understand strategic and tactical business objectives, creating project plans, defining key milestones and deliverables in journey to cloud.
- Conducted go/no-go meetings and runbook reviews, reducing migration time by 30%.
- Worked with test managers on lessons learnt and defect tracker post completion of migration event.
- Experience in handling post migration activities like hyper care, BAU handover, migration tracker.

### Migration SME

IBM, India

Mar 2018 - Aug 2021

- Led migration of 60 physical machines to a virtual environment, resolving space and power constraints.
- Collaborated with cross-functional teams, including network, security, and application teams, to ensure seamless migration.
- Engaged with stakeholders at various levels, to communicate migration progress, risks, and mitigation strategies.
- Managed the migration of applications, databases, and infrastructure to Azure, utilizing tools such as Azure Migrate and Azure DevOps.
- Conducted comprehensive assessments of on-premises environments to determine cloud readiness.
- Developed cloud migration strategies tailored to business needs, including lift-and-shift and re-platforming.

**Windows administrator/ IPC coordinator****IBM, India****May 2015- Feb 2018**

- Ensured ITIL processes were followed, achieving a 98% SLA compliance rate.
- Managed patch and service pack deployments, reducing incidents by 25%.
- Coordinate the response to IT incidents, ensuring timely resolution and minimal impact on operations.
- Maintained detailed records of incidents, problems, and changes, including actions taken and outcomes.
- Provide technical support to end-users, resolving issues related to Windows systems and applications.

**EDUCATION**

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**Postgraduate in Data Analytics for Business – St. Clair College, Windsor****Jan 2024-Present****CGPA:** 3.45 till date**Relevant coursework:** IT Service Management, Tableau, Azure AI, Python and SQL**Executive MBA in IT – Bharati Vidyapeeth University, India****Aug 2020-Apr 2022****CGPA:** 3.8 (WES verified degree)**Relevant coursework:** IT Project Management, AI for Managers, Change management.**Bachelor of Technology B.Tech.– Rajasthan Technical University, India****May 2010- Aug 2014****CGPA:** 2.68 (WES verified degree)**Relevant coursework:** Logical Gates, Electronics & Communication, and Computer Programming**CERTIFICATIONS & ACHIEVEMENTS**

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Second rank at Rocket Mortgage Data challenge event

**Mar 2024**

Bursary award winner for career workshop held at St. Clair

**Apr 2024**

Microsoft Certified: Azure Administrator

**Oct 2023**

Microsoft Certified professional

**Aug 2017**