

BHARGAV RAM TURAGA

- CONTENT CREATOR
- PPT PRESENTATION SPECIALIST
- PROJECT COORDINATOR

PROFESSIONAL SKILLS

Technical/Content Writing (with specialization in User Manual/Documentation)
Power Point presentation
Project Coordination
Proofreading/QA

PERSONAL SKILLS

Mr. Dependable
Creative/Innovative
Professional
Organized
Team player
Fast learner
Motivated

CONTACT

+91 - 8297375533

bhargavram.turaga@hotmail.com

Hyderabad, INDIA

FAVORITE PAST TIME

CREATIVE/STORY WRITING
BOOKWORM
COOKING

REFERENCES

Available upon request

ABOUT ME, BRIEFLY...

A promoter of the avant-garde with 3+ years' experience in technical/video/general content writing as well as project coordination

WORK EXPERIENCE

TECHNICAL/CONTENT WRITING

SATRA Services & Solutions Pvt. Ltd., Hyderabad IN
November 2020 - Present

Job Profile:

Prepare & provide

- User manuals that explain in great detail features, functionalities, tools of web and mobile applications as well as guidance on how to use them
- Video and Power Point presentations for training material/virtual presentation
- Basic design (template) for websites/mobile apps to IT Department for development
- Content for updating the company's website
- Quarterly newsletters for internal circulation
- Script for cultural events

Coordinate between Company and Client (Sri Lanka - on site)

MEDICAL TRANSCRIPTION - FULL TIME

Healthcare Documentation Specialist. QA.
Aquty Solutions., Hyderabad IN
February 2011 - August 2020

MEDICAL TRANSCRIPTION - FREELANCE

Jr.MT. Sr.MT
2006 - 2011

EDUCATION

BACHELOR OF COMMERCE (B.COM)

Shobit University
2012 - 2015

OTHER DETAILS

DATE OF BIRTH

January 05, 1981

EMERGENCY CONTACT

+91 - 8886490555 / +91 - 8008512828

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PROJECTS

Central and State Government Departments dealing with Road Asset Management System (RAMS) and Contract Management System (CMS) as well as Healthcare Information Management System (HIMS) in:

- India
- Asia
- Africa

TOOLS

MS Office (with proficiency in Word and Power Point)
SnagIt
Canva

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COVER LETTER

This is Bhargav Ram, currently working as a Technical/Content Writer for the last 4 years for a company in Hyderabad. Before this, I had been in the Medical Transcription industry for more than 15 years, working in various positions.

From a novice in Technical/Content Writing, I proved my worth, and within a short span, my user manuals and video scripts as well as PowerPoint presentations have been well appreciated by clients. Now, I am a part of the core team handling the projects.

Recently, our company had sent me to Sri Lanka for a couple of months where I directly worked with them.

All this is in spite of being a commerce graduate and coming from a completely different domain with no relation to engineering or IT or any technical field.

I think I have the ability to write complex technical user manuals and/or documents despite hailing from a non-technical background; can produce output that is easily understood by technical and non-technical people, both.

I also write scripts for Annual Day and other cultural activities for emcees, videos, and newsletters.

I am a fast learner and I am confident of living up to the expectations.

Besides being a bookworm, I also write stories. I write blogs at www.patreon.com/bhargavramturaga

Thank you.