

CURRICULUM VITAE

PRAVEEN PARMAR

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Correspondece Address:-

H. no. D4/136, Awas Nagar,
Dewas. (M.P.) 455001

Personal Data

D.O.B. : 02/10/1995

Sex : Male

Nationality : Indian Marital

Status : Single Languages

Known : English, Hindi

Hobbies: -

- Riding, Travelling & Gym

Career Objective:

“To have a growth oriented and challenging career, where I can contribute my knowledge and skills to the organization and enhance my experience through continuous learning and teamwork.”

Insurance Experience:

- An Insurance professional having diversified experience of general insurance policies, claims & practicing as a surveyor since July 2021.
- Proficient in handling claim related to Marine Cargo, Fire, Miscellaneous.
- A result oriented individual with excellent analytical communication & problem solving skills.
- Proficient in handling claims investigation, settlement and reporting.
- Profound knowledge & understanding related to claims settlement documents in order to settle claims within stipulated TATs.
- Good understanding of Policy Terms & Conditions of General Insurance Policies.
- Excellent written communication, interpersonal, liaison and problem solving skills with the ability to work in multi –cultural environment.

Professional Experience:

- Currently working as claims handler in First Policy Insurance Brokers, Pune.
- Successfully managing all the responsibilities of examining, inquiring, investigating, verifying and checking the cause of loss, circumstances of loss including nature of insurable interest, estimation and assessment, adjustment of loss as per the terms and conditions of the policy.
- Always gave proper advice to insured in complicated claims for making claim payable.
- Always gave valid and proper reasons for repudiation of claim, in case the claim was not covered by the terms and conditions of the insurance policy along with written consent of Insured.
- Proficient in handling claim related to Marine Cargo, Fire etc.
- A result oriented individual with excellent analytical communication & problem solving skills.
- Proficient in handling claims investigation, settlement and reporting.
- Profound knowledge & understanding related to claim settlement documents in order to settle claims within stipulated TATs.
- Good understanding of Policy Terms & Conditions for General Insurance Policies.
- Excellent written communication, inter personal, liaison and problem solving skills with the ability to work in multi –cultural environment.
- Provided advice and guidance to the insured on preventive maintenance, segregation, protecting properties from fire damages etc.
- Carefully collected relevant details and documents from the insured/claimant, properly examined the same and drawn interference from them.
- Formerly worked as claims handler at Ardent Insurance Surveyors & Loss Assessors, Pune from August 2022 to June 2023.
- Formerly worked as, Senior Executive (Claims) at Ms Intech Insurance Surveyors & Loss Adjusters, Indore from July 2021 to July 2022.
- Successfully completed all the responsibilities of back office & attended

numerous survey/inspection along with senior adjusters, in order to have brief insights of claims at ground level.

Major Project-

- Automatic Tyre Inflation System - Team members: 2

Industrial Training -

- One-month Training in Mahindra Automotive, Indore

IT Skills-

- M S Office (Word, Excel & Power Point)
- Auto CAD
- Solid works

Insurance Qualification:

- Perusing Licentiate Examination conducted from Insurance Institute of India, Pune.
- Perusing Diploma in Marine Insurance conducted from III.

Academic Qualification:

Graduation:

B.E. in Automobile Engineering from
Malwa Institute of Technology, Indore
Affiliated To R.G.P.V Bhopal (M.P.).
With 60.10 % (2019)

Intermediate:

Board of Secondary Education, (M.P) Bhopal.
With 51.00 %
HSSCE-2013

High School:

Board of Secondary Education, (M.P) Bhopal.
With 60 %
SSE-2011

Computer Skills:

- Basic Computer operation knowledge
- M.S. Office

I solemnly declare that all the above mentioned information given by me is true and correct to the best of my knowledge and belief.

Date: Oct 07, 2023

Place: Pune

(Praveen Parmar)