# **SAPTAK**

# **GHOSH**

**MEDIA ADVISOR** 

PHONE I (+91) 9836569612

EMAIL I saptakghosh92@gmail.co

m

LOCATION I New Delhi, INDIA

**EXPERIENCE I** 8 Years 0 Month

## **Key Skills**

- Content Writing
- Content Development
- Media Relations
- Digital Media
- Community Engagement
- Content Planning
- Social Media
- Video Production
- Brand Management
- Content Strategy
- Blogs
- Corporate Communication
- Marketing Communication

# Languages

- English
- Hindi
- Bengali

## **Profile Summary**

Media and Communications professional with over 7.5 years of work experience. Seeking opportunities in Content Writing, Public Relations, Digital Media, Corporate Communications, and Strategic Communications.

### **Work Experience**

**Media Advisor** 

Vajani Group

03/2024 - Present

Account Manager - Digital Media

Avian WE

04/2023 - 08/2023

**Associate Manager - Content** 

Sportz Interactive

10/2022 - 04/2023

**Press Trust of India** 

Senior Copy Editor (Sports)

06/2022 - 10/2022

**Political Consultant** 

Indian Political Action Committee (IPAC)

09/2020 - 05/2022

The day-to-day activities in this project-based work involved: Interacting, coordinating and

liaising with political stakeholders to capture political trends and manage election affairs. Conceptualising, strategising, monitoring and evaluating progress of campaigns by providing minute-to-minute insights. Conflict Resolution: Personally investigated and mitigated conflicts between party leaders and solved them. Personally analyzed status and needs of constituencies to create digital campaigns and promote party leaders and workers. Created plans and communicated deadlines to complete projects on time.

#### **Senior Sub-Editor**

Asian News International 07/2018 - 09/2020

News Writing, Copy Writing, Editing, Supervised stories at the organization's social media and digital platforms. Communicated directly with reporters to assess stories and improve quality of work

#### Junior Correspondent and Producer

Times Now 05/2016 - 07/2018

Sports Reporting, Sourcing and Breaking News related to sports, Sports Production, Interviews. Coordinated with producers and on-air talent to create program content, new ideas and segments. Presented production ideas and determined creative scenarios for production and delivery

#### **Education**

PG Diploma - JOURNALISM 2016

Asian College of Journalism, Chennai

Diploma - Computers 2014

Sanskrit college and university

Grade - 54%