





sakshi shinde

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 Satara, Maharashtra

OBJECTIVE

To contribute my MBA in Marketing and HR expertise to a forward-thinking company, using my skills in market research, strategic planning, employee engagement, talent acquisition, and digital marketing to deliver actionable insights and achieve superior business results.

EDUCATION

Yashoda Techincal Campus,Satara Aug 2023 – Present	MBA
Yashavantrao Chavan Institues Of Science,Satara Jul 2018 – May 2021	Bsc
Maharaja Sayajirao Junior College Of Science,Satara Jul 2016 – Mar 2018	HSC
Shri Vадjaidevi Adarsh Vidalay,Patkhal Jun 2016 – Mar 2016	SSC

WORK EXPERIENCE

Cyclo Transmission Pvt. ltd.	<div>HR(Intern)</div> <ul style="list-style-type: none">- Screened over 200 resumes and coordinated interviews for 15 open positions, improving the efficiency of the recruitment process.- Maintained and updated employee records, ensuring compliance with company policies and legal requirements.- Assisted in the onboarding of 10 new employees by preparing orientation materials and conducting initial training sessions.- Organized and facilitated a company-wide employee satisfaction survey, contributing to the development of new engagement strategies
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PROJECTS

Impact of smoking on youth	This project investigates the adverse effects of smoking among youth, focusing on health, social, and economic consequences. It explores how early smoking habits increase the risk of chronic diseases like lung cancer, heart disease, and respiratory issues.
HR Audit	The audit covered key HR functions including recruitment, onboarding, performance management, employee relations, compensation, benefits, compliance with labor laws, and employee records management.

CERTIFICATIONS

Cognizant Agile Methodology Job Simulation on Forage	◆
Diploma in Processing and Packaging Product	◆
MSCIT	◆

SKILLS

Digital Improvement Intermediate	Core Java Intermediate
Power Point Intermediate	Time management

PERSONAL SKILLS

- Communication Skills:
 - Verbal Communication
 - Written Communication
 - Active Listening
- Problem-Solving Skills:
 - Analytical Thinking
 - Creative Thinking
 - Decision-Making
- Creativity:
 - Innovation
 - Imagination

EXTRA-CURRICULAR ACTIVITIES

- Participated in the competition of graphic design organized by Warje in the year 2022.

LANGUAGES

English Advanced	Hindi Advanced
Marathi Advanced	

HOBBIES

Fitness: Engaging in activities like running, yoga. Music,Traveling: Exploring new places and experiencing different cultures.

Declaration:

I hereby confirm that all the details furnished above are authentic and accurate to the best of my belief.
