

Anushree Shyam Ahirkar

+91-9096863371 | ahirkar.anushree05@gmail.com | 14th January 1992 | Pune | 8 years of experience in Legal Field

Education

Course	Institute / Year of Passing	Percentage
LL.M. – Business Law	Post-Graduation Teaching Department of Law, Nagpur / 2016	61.1%
B.A., LL.B	Dr. Babasaheb Ambedkar College, (Dept. of Law), Deekshabhoomi, Nagpur/2014	61.1%
HSC	L.A.D College, Nagpur/ 2009	70.17%
SSC	Somalwar High School, Nagpur/2007	65.23%

Skills

- Legal Drafting, negotiation and vetting of contracts and agreements
- Knowledge of Regulatory Compliances
- Civil and Criminal Litigation
- Trial preparation
- Research and legal documentation
- Effective written and verbal Communication
- Interpersonal Skills
- Team Management
- Good at handling cases with tenacity and analytical mindset

Work Experience

DWF Mindcrest | Senior Associate Attorney | April 2021 – Present

➤ Responsibilities handled:

- Working on Contract Lifecycle Management, Vetting of contracts and Negotiation for global clients
- Worked on different client tool for litigation projects
- Harmonization of templates for clients
- Quality Assurance of Abstraction process as per client requirement along with relevant legal research
- Review and redlining of various Contracts for the client.
- Trained the team on quality standards and imparted subject matter knowledge on Contract Management

Krsnaa Diagnostics Pvt. Ltd. | Legal Advisor | September 2020- December 2020

☐ Responsibilities handled:

- Developed and defined Environmental, Health, Safety, Social Management System and related policies and procedures in accordance with all applicable regulations and legal standards while advising on major business transactions
- Evaluated the legal implications and risks involved in tender process and provided inputs on valid tender conditions thereby protecting rights and privileges of the company as a part of the legal team
- Drafted and reviewed contracts on a weekly basis and sent legal notices on behalf of the company.

HotelKey India Pvt. Ltd. | Legal consultant | April 2016 –August 2020

☐ Responsibilities handled:

- Monitored regulatory compliances while interpreting laws and regulations during incorporation process of the company and gave consultancy on administrative policy, employment issues, regulatory compliance issues and litigation strategies
- Drafted Leave & License Agreements, End User License Agreement, NDA, Employee Bond, Privacy Policy, MOU, Power of Attorney and Legal notices
- Provided governance related advice to the company by conducting research & reviewing transactions to ensure maximum benefit to the company with minimal risk.
- Handled a sexual harassment case as a member of the committee
- Vetted organizational documents and consents and negotiated agreements

Practicing Lawyer at Bombay High Court, Nagpur Bench | October 2016 – October 2019

Practice on civil and criminal side at the Hon'ble High Court of Bombay, Bench at Nagpur, District Court Nagpur and other Courts

Oct 2016- June 2019- Worked in the office of Adv. Anil S. Kilor, now Hon'ble Justice of Bombay High court

☐ Responsibilities handled:

- Persuasive Drafting of Civil and Criminal Writ Petitions, Public Interest Litigation, Election Petitions, Reply, Appeal, Rejoinder, Additional Affidavits, Civil and Criminal applications, Revision applications
- Appeared independently before Hon'ble High Court, District Court, Maharashtra Administrative Tribunal, Labour and Industrial court, Consumer Forum & College Tribunal
- Provided detailed research in ground-breaking cases arising out of the decisions of Hon'ble Apex court
- Argued various constitutional, service matters, criminal complaints, Election Petitions, and various civil cases including matters arising out of Negotiable Instrument Act and Domestic Violence Act
- Formalized a mechanism for taking instructions from clients as a part of Client Counselling process
- Liaison with government agencies and offices

Legal Force RAPC, India | Legal Associate | Pursued LL.M (2nd semester) | June 2015 to August 2016

☐ Responsibilities handled:

- Drafted and filed replies to objections raised by the examiner during Trademark registration in India & USA
- Extensive research of client's Trademark, copyrights, and Patents
- Consulting clients on Trademarks & Copyrights Filing
- Vetted terms and conditions for a domain, drafted Rectification response & Rejoinder to legal notice

Practiced at Bombay High Court, Nagpur Bench | Pursued LL.M (1st semester) | September 2014 to May 2015-

☐ Responsibilities handled:

- Assisted mainly in Prevention of Corruption Cases
- Appeared before the Hon'ble High Court in, District Court, District forum and State Consumer Disputes Redressal Commission

Special Assignments

- **Academic Lecturing|**

March 2021- Delivered Lecture on **"HRM- An interaction on Employee Grievances"**

- **December 2021-** Delivered Lecture on "Acts related to HRM" as a Guest Lecturer at G.H. Rasoni College of Arts, Commerce and Science, Wagholi, Pune
- Drafted Non- Disclosure Agreement and Privacy Policy for a Start-up.
- Drafted End User License Agreement for a Private Company.

Internship

Legal Intern | September 2013 to March 2014

Worked as an intern under Advocate Shyam B. Ahirkar, Retainer Counsel for C.B.I and Assistant Government Pleader

☐ Responsibilities handled-

- Provided notes of Arguments based on Charge sheet
- Effective Research and Case study of Prevention of Corruption Cases
- Understanding court procedures and taking instructions from clients and proof-reading drafts

Projects

- Critical Examination of the **Concept of Liability** in Context of the **Companies Act, 2013** - A Doctrinal Research as a part of the Masters Degree Program | 2014-2016
- A Socio-legal Project on **Sexual Harassment of Women at Workplace** with special reference to Hospitals in West Nagpur | 2013-2014

Co-Curricular activities

Moot Courts-

- Participated in the National Moot Court Competition, “10th Justa Causa” organized by Dr. Babasaheb Ambedkar College of Law, Nagpur
- Participated in the National Moot Court competition “5th G.H. Raison National Moot Court Competition” organized by the G.H. Raison Law School, Nagpur and Indian Society of International Law, New Delhi

Extra Engagements-

- Secretary in “Student’s Moot Court Association” (2013-2014)
- Secured second position at the Debate Competition “Bapu Tujhe Salam” conducted by National Service Scheme in the first year of graduation
- Active member in the Organizing Committee of Moot Competitions at National level, “Law Vision” and inter as well as intra debate competition

Social Activities-

- Member of Nagpur based Parindey Youth Foundation
- Participated in “Legal-Aid Camp” as a part of Academic Event
- Visited Gadchiroli district as a part of High court legal aid program “Nyay-Dhoot”

Interests/Hobbies- Singing, Cooking, Dancing