



SWAPNIL BONGALE

RECRUITER

Gender: Male

DOB: June 02, 2002

Phone: 9665330644

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Location: Sakinaka, Mumbai

SKILLS

- ✚ Computer
 - Word, Excel, Power Point
- ✚ Languages
 - English, Hindi, Marathi, German

HONOURS & AWARDS

- ✚ Spotlight Winner for the month of May 2024
- ✚ Quarterly Excellence Award for Q1 2024
- ✚ Spotlight Winner for the month of August 2024

CERTIFICATES

- ✚ Courses
 - Diversity Management by Great Learning
 - Compensation Management by Great Learning

OBJECTIVES

As an Assistant Consultant with a degree in Management Studies, I'm eager to move into an HR role focused on talent acquisition. With strong communication, coordination, and problem-solving skills, I'm passionate about connecting the right talent with the right opportunities and contributing to successful hiring outcomes.

EDUCATION

Adarsh College of Commerce, Badlapur

Bachelors of Management Studies (HR) June 2019 to April 2022

GPA:

WORK EXPERIENCE

Ciel HR

Assistant Consultant

Jan 2023 to Present

I have extensive experience in talent acquisition across various industries, including FMCG, Paints, Retail Sales Solutions, Pharma, Chemical, Lubricant, and Tyre. I utilize diverse sourcing methods such as job boards, networks, and referrals to identify the right talent. My skills include screening candidates, coordinating interviews, and ensuring smooth communication throughout the hiring process. Additionally, I possess strong data management abilities, allowing me to create detailed candidate profiles and collaborate closely with clients to develop effective recruitment strategies. I am committed to continuous learning and improvement, always open to new ideas and innovative approaches.

Ciel HR

Recruiter (Internship)

July 2022 to Dec 2022

I was focusing on finding candidates by using job boards, social media, and business networks to grow our talent pool. I was reviewing resumes and conducting initial screenings to check if candidates were a good fit for the roles. I was also organizing candidate information in our tracking system to keep data accurate and make the hiring process smoother. Additionally, I was scheduling interviews and communicating clearly about the details to ensure everything went smoothly.