

# **RESUME**

## **VISHAL SUGANDHCHAND KAGADE**

F1 303, Sayambhu Residency, Wadgaon Shinde Rode, Lohegaon,  
Pune 411047

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[7038828178/vishalkagade95@gmail.com](mailto:7038828178/vishalkagade95@gmail.com)

### **PROFILE SUMMARY:**

Highly organized and self-motivated person. Detail oriented and passionate about learning new things. Looking for an opportunity to connect myself with an organization that provides great scope for personal and professional growth.

### **PERSONAL INFORMATION:**

- ❖ Father Name : Sugandhachand Kagade
- ❖ Date of Birth : 21<sup>st</sup> December 1996
- ❖ Nationality : Indian
- ❖ Gender : Male
- ❖ Language Know : English, Hindi, Marathi
- ❖ Marital Status : Unmarried

### **EDUCATIONAL QUALIFICATION:**

- ❖ 10<sup>th</sup> Passed in 2014 (Maharashtra state Board) with 68.20% Marks.
- ❖ 12<sup>th</sup> Passed in 2016 (Maharashtra state Board) with 71.69% Marks.
- ❖ BCOM Passed in 2019 from Pune University with 60% Marks.

### **COMPUTER SKILLS:**

- ❖ MS-CIT
- ❖ TALLY ERP9
- ❖ MS WORD
- ❖ MS EXCEL
- ❖ POWERPOINT
- ❖ MS-OUTLOOK

### **CERTIFICATION:**

- ❖ MS-CIT Certificate
- ❖ Tally Certificate
- ❖ Typing Certificate Marathi WPM 30 Speed
- ❖ Typing Certificate English WPM 40 Speed

#### **WORK EXPERIENCE:**

- ❖ Worked as Dairy Shop For the Period of 3 years

##### **Job Profile**

- Handling Petty cash
- Maintain Sales and Purchase Entry in excel

- ❖ B-MAP FINCORP LTD (POONAWALA FINCORP LTD) 6 month experience

#### **TECHNICAL PROFICIENCY:**

- ❖ Basic Computer Operation (Word, Excel, Powerpoint)
- ❖ Specialisation in Banking and finance
- ❖ Accountancy

#### **STRENGTHS:**

- ❖ dedicated and hardworking.
- ❖ Willing to learn.
- ❖ Ability of working under pressure

#### **SPECIAL INTERESTS:**

- ❖ Chess, Carrom, Reading News Paper, Learn new things.

#### **DECLARATION:**

I hereby declare that the above information is true and correct to the best of my knowledge and belief.

**(VISHAL KAGADE)**

Date:

Place:

