

# DAIWIK GOGIA

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## Objective

A motivated and dedicated individual seeking a challenging position in the voice operation field. Eager to apply my communication skills, adaptability, and enthusiasm for providing excellent customer support and assistance. Looking forward to contributing to the growth of the organization while gaining valuable hands-on experience in the voice operation industry.

## Education

1. Pursuing B.com in Honours from Swami Vivekananda Subharti University, Meerut under session 2023 to 2026.
2. 10+2 with Commerce stream (Applied Math's) 68% from CBSE in 2023.
3. 10th Math's, Science, English, Social Science and Art with 81.2% from CBSE in 2021.

## Skills

**Communication Skills:** Clear and effective verbal communication, fluency in [English/Hindi/Regional language], and the ability to maintain a positive tone.

**Active Listening:** Ability to listen attentively to customer concerns and respond with appropriate solutions.

**Customer Service:** Focused on providing excellent customer service and resolving queries efficiently.

## Languages Known

English and Hindi Fluent.

## Achievements & Extra curriculum

1. School Drama competition organizer and one time drama event Winner.
2. 2<sup>nd</sup> position in Science project in class eight.
3. First prize winner in Spelling quiz competition in class 9<sup>th</sup>.

## Declaration

I hereby declare that all the information herein are true and correct to my knowledge and belief