

## CURRICULUM VITAE

KHALID IQBAL SAYYED

Address for Local:

Hajilal Manjil, Plot No.34,

Near Kshitij Apartment, Janta Colony,

Daund, Tal-Daund, Dist, Pune -413801

### Career Objective :-

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills.

### Educational Profile :-

Class	Board / University	Marks/Class	Grade
M.B.A(Marketing)	S.P.PUNE UNIVERSITY	68.17%	First Class
B.B.A.	S.P.PUNE UNIVERSITY	61.41%	First Class
H.S.C.	STATE BOARD	55.68%	Second Class
S.S.C.	STATE BOARD	62.18%	First Class

### Work experience:-

- Worked with Neeyamo HR Global Payroll Pvt. Ltd. (22<sup>nd</sup> June, 2020 – 4<sup>th</sup> April, 2023).
- Managing payroll processing for multiple clients for European countries specially NEU region.
- Have a good experience on Denmark and Sweden payroll and have processed calculations such as deductions, pay transactions, time, absence and holiday data.
- Working on applications for reimbursement.
- Also ensuring a flawless payroll delivery and a great employee experience through proactively collaboration with our outsourcing vendors for Denmark to care take the Statutory reporting to Danish authorities such as SKAT and ATP as well as to pension providers, etc.
- Social insurance and accident insurance applications.
- Keeps good understanding of Payroll processing (Swedish engine Lessor) and handling Income tax on salaries deducted by the employer (a PAYE system) and paid directly by the employer to the Swedish Tax Agency (Skatteverket).
- Worked in International Sales team for In-house new clients

- Daily responsibilities comprised : -
- Maintaining payroll processing system and records by gathering, calculating and updating data.
- Computing employee take-home salary pay based on correct amount incorporating various incomes, overtime, bonuses, time records, benefits, and deduction taxes etc.
- Populating changes in exemptions, job status, and job titles.
- Keeping track of hourly rates, wages, compensation benefit rates, new hire information as per country legislative policy.
- Resolving employee's queries related pay check, deductions and time records.
- Roles & Responsibilities in Neeyamo:- Worked as a primary SPOC on the project. Mediator between Client and Service Provider. To collate all the Data, and perform manual testing on Web Based Application (PNC, Zenegy ApS) in order to get efficient payroll results.

#### Software competencies:-

- Advance excel certified.

#### Projects:-

- The Competitive Market Position of TOYOTA INNOVA with its Competitors. (BBA)
- Analysis Of Marketing Strategy of MINERAL WATER.(MBA)

#### Strong believer and skill:-

- Team Work & Learning never ends.
- Maintaining high level of accuracy on performed activities.
- Positive Attitude.

#### Achievements and Extra Circular Activities :-

- Received 3 time best employee award
- Received wow award and Kudos award

Personal details:-

Name : Khalid Iqbal Sayyed

Permanent Address : Hajilal Manjil, Plot No.34,  
Near Kshitij Apartment, Janta Colony,  
Daund Tal Daund Dist Pune 413801

Contact No. : 9975474136

Email-ID : khalidsayyed1994@gmail.com

Date of Birth : 18<sup>th</sup> Sep 1994

Gender : Male

Marital Status : Unmarried

Nationality : Indian

Languages Known : English, Hindi & Marathi

Declaration

I hereby declare that the above written particulars are to the best of my knowledge and belief.

Yours Faithfully,

Khalid Iqbal Sayyed