



L-32 , K.T. COLLECTION , VIJAY  
CHOWK , LAKSHMINAGAR ,  
NEW DELHI , 110092



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#### OBJECTIVE

Inter-qualified CMA having 1 year work experience in CA firm, seeking challenging position in a reputed organization to implement my knowledge successfully in financial sector for the betterment of organization. I am working for sheer hard-work and determination with a positive attitude to undertake most challenging job roles to serve the organization where I could learn new skills and expand my knowledge.

# SHIVANI SHARMA

## EXPERIENCE

- Reconciliation
- P2P Cycle
- Management Information System
- Pricing and Commercial

## EDUCATION

DEGREE	INSTITUTE	GRADE/ %
CMA Intermediate	ICMAI	60%
Masters of Commerce	APS University, REWA(M.P.)	82%
Bachelors of Commerce	Devi Ahilya Vishwa Vidyalaya(DAVV) , Indore	70.5%
Class XII(CBSE)	Christ Jyoti Senior Secondary School, Singrauli	84.60%
Class X(CBSE)	Christ Jyoti Senior Secondary School, Singrauli	9.4CGPA

## EXTRA CURRICULAR ACTIVITIES & ACHIEVEMENTS

- College Topper during graduation for the session 2017-2018.
- Cleared Common Proficiency Test of Chartered Accountancy.
- Voluntarily participated in NCC camp organized by college.

## SKILLS & STRENGTH

- Microsoft Word & Excel
- Team Player
- Strong Communication Skills
- Willingness to learn
- Positive attitude
- Knows languages English , Hindi and Bengali

