



Renuka Nayak

Goyala dairy, qutub vihar phase-1 g-4 new Delhi 110071

7042853259 | renukanayak156@gmail.com

Objective

Seeking to obtain role in finance and enhancing my skills. Dedicated to utilizing strong analytical skills, financial modeling proficiency, and strategic insights to drive business growth and financial success.

Experience

- Accenture** 4th July, 2022 - 24th September, 2023
Finance Associate
 - Expertise in ensuring accurate and timely invoicing, managing accounts receivable, and resolving billing disputes.
 - Prepared reports of invoices on Ms Excel.
 - Proficient in invoicing, collections, dispute resolution, and ensuring seamless cash flow.
 - Proficient in using ERP systems like Oracle, with a strong track record of optimizing revenue cycles and Known for strategic problem-solving, process improvements, and cross-functional team collaboration.
 - Oversee the invoicing process, ensuring timely and accurate billing to customers.
- Aon** 18th December,2024 - Present
Benefits processor
 - Prepare client data related to claims
 - Process and review benefits claims, ensuring accuracy and resolving discrepancies.
 - Analyze benefits-related financial data, prepare reports, and provide insights to management on cost trends.
 - Assisted in the reconciliation of benefits invoices and payroll deductions

Education

- Delhi University** 2023
Master of commerce of commerce
66%
- Delhi University** 2021
Bachelor of commerce
68%
- Central Board of Secondary Education (CBSE)** 2018
Class 12th
67.80%
- Central Board of Secondary Education (CBSE)** 2016
Class 10th
66%

Skills

- Familiarity witj Oracle Cloud Billing solutions and excellent communication skills.
- Ability to analyze billing data, generate reports, and identify trends using Oracle BI tools.
- Advanced Excel skills, including pivot tables, VLOOKUP.
- Familiarity with ERP software like SAP or Oracle.