

# Grace Chow

gracechow.com

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## OBJECTIVE

To obtain an assistant designer job in the fashion industry that will exercise and expand my art and design skills on my portfolio: gracechow.com

## EDUCATION

**University of California, Berkeley** >> Bachelor of Arts in Practice of Art May 09 (GPA 3.6)  
>> Bachelor of Arts in Psychology

## EXPERIENCE

**Fashion And Student Trends, Fashion Designer, UC Berkeley** Sept 07-May 09

- Designed and created garments for two fashion shows
- Reached out to local boutiques and fabric vendors for sourcing
- Assisted in directing photo shoots for brochures and posters
- Conceptualized marketing for the fall fashion show with an attendance of over 400

**Walgreens, Business Management Intern, Oakland, CA** June 08-August 08

- Operated a large volume store with a team to produce a gross profit of \$1 million per year
- Interacted with and served over 300 customers daily
- Resolved customer conflicts as an assistant manager
- Expedited Prescription Savings Club and created advertising flyers and posters

**The Revolution Group, Secretary, Los Angeles, CA** May 06-August 06

- Took initiative to organize five years worth of garment accessories such as trims, hangtags, and embroidery samples
- Independently performed data entry and administrative work
- Improved accuracy of inventory sample search, resulting in greater efficiency

## ACTIVITIES

**Habitot Children's Museum, Art Exhibit Early Childhood Intern, Berkeley, CA** Sept 08-Dec 08

- Created age appropriate curriculum for children to develop in the artistic, cognitive, language, math, and science domains
- Implemented and hosted interactive learning activities for children and families

## LANGUAGE AND SKILLS

Fluent in English, Cantonese, Mandarin, and elementary French

Experience in travel to Hong Kong and parts of Asia (Japan, Beijing, China)

Proficient in Windows, Mac OS X, Microsoft Office, and basic Adobe Photoshop and Illustrator

\*References available upon request