

# Grace Chow

gracechow.com

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## OBJECTIVE

To obtain a creative full time job in the fashion industry that will exercise and expand my art skills

## EDUCATION

**University of California, Berkeley** >>Bachelor of Arts in Practice of Art May 09 (GPA 3.6)  
>>Bachelor of Arts in Psychology

## EXPERIENCE

**Walgreens, Business Management Intern, Oakland, CA** June 08-August 08

- Operated a large volume store with a team to produce a gross profit of \$1 million per year
- Interacted with and served over 300 customers daily
- Resolved customer conflicts as an assistant manager
- Expedited Prescription Savings Club and created advertising flyers and posters

**Swarovski, Sales Associate, San Francisco, CA** May 07-July 07

- Interacted with and served over 50 customers daily in various languages in a fast-paced environment
- Received the "Top Sales Store Award" in the Northern California district
- Performed merchandising tasks such as filing shipment orders, product tracking, and customizing in-store product displays

**The Revolution Group, Secretary, Los Angeles, CA** May 06-August 06

- Independently performed data entry and administrative work
- Took initiative to organize five years worth of garment accessories such as hangtags and embroidery samples
- Improved accuracy of inventory sample search, resulting in greater efficiency

## ACTIVITIES

**Fashion And Student Trends, Fashion Designer, UC Berkeley** Sept 07-May 09

- Designed and created 5 original garments for the organization's largest fashion show
- Conceptualized marketing for the fall fashion show with an attendance of over 400

**Habitot Children's Museum, Early Childhood Exhibit Intern, Berkeley, CA** Sept 08-Dec 08

- Created age appropriate curriculum for children to develop in the artistic, cognitive, language, math, and science domains
- Implemented and hosted interactive learning activities for children and families

## LANGUAGE AND SKILLS

Fluent in English, Mandarin, Cantonese, and basic French

Proficient in Windows, Mac OS X, Microsoft Office, and basic Adobe Photoshop