



## Curriculum vitae:

Avtonomova Victoria Vadimovna

### **Personal data:**

**Date of birth:** 09.04.1995

**Nationality :** Ukrainian

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### **Education:**

- 2012 - 2016 – Kyiv national University. Shevchenko, Institute Of Philology; Specialization English Language and Literature and Translation;
- 2016 - 2017 – Polish language Courses "Spilka Polyakiv Mista of Kyiv" ; Certificates A1,A2;
- 2017 (autumn)- 2021(summer) - Wyższa Szkoła Zarządzania i Administracji w Opolu;
- 2021 August – Master's certificate in TEFL/TESOL
- 2021 October – Foundations in teaching English online
- 2021- October – Advanced Methods in teaching English online

### **Experience :**

1) 2012-2017 – English Tutor ( private lessons, group lessons for children from 3 years);

**Duties:** Conducting classes for kids, students, preparation for TESTING, and learning English language ;

2) 2012-2013 – English – Ukrainian translator in Agency «Language Studio »

**Duties:** The translation of contracts , agreements, documents for different companies;

3) May 2015 – September 2016 – Cashier in «Superfresh »

**Duties :** Assisted customers with products. Monitoring of sales , implementation of sales.

4) May 2015 – September 2017 – Teacher of English Language in Lyceum № 240

**Duties :** Conducting classes for kids, students, preparation for TESTING and EXAMS ;

5)October 2017- September 2018 – Teacher of English in Szkoła MAK

**Duties :** Conducting classes for children and adults which are based on conversation topics.  
Also preparation for TESTING and EXAMS

6) October 2018-December 2018 -Moonhostel

**Duties :** Taking responsibilities about clients, their comfort which are based on communicating with people.

7) May 2019- July 2019 – English teacher in Centrum Edukacji Creative ( providing lectures for adults in different specialities)

8) 2019 September -2022 October - Study.ua

**Duties:** conducting classes using only English which are based on conversation topics.

Preparation for Tests, explaining grammar to children and adults.

9) 2019 October -2020 August – public school #93

**Duties:** Conducting classes for kids, students, preparation for TESTING, and learning English language;

10)2020 August – 2023 June – public school #194 “Perspective”

**Duties:** Conducting classes for teens, students, preparation for exams, conducting English lessons

11) 2023 June- now - British Council

**Duties:** Conducting classes for young learners and adults, preparation for exams, conducting English lessons, provide speaking clubs

12) April 2024 - now - IT school “Hillel

**Duties:** preparing classes for IT students and conducting them.

#### **Additional skills :**

- **PC skills** – WORD, POWERPOINT;
- **Languages** : English ( Proficiency ),Ukrainian ( Proficiency ), Russian ( Proficiency), Spanish ( Beginner ), Polish ( Upper-intermediate );
- **Personal qualities:** I am responsible, demanding to myself and others, sociable, positive, resilient person without bad habits. I organize a creative and balanced workflow. I have effective skills to interact with project teams and people .
- **Additional information:** Driving license (category B)
- **Psychological certificate:** Art therapy

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