University of Essex

Action Plan Template

Where do I want to be by the end of this period/year?
What do I want to be doing? (Include as many learning needs as required to achieve agreed objectives)

What do I want/need to learn? Provide a specific description of the desired changes (e.g. skills to gain, knowledge to acquire, topics/themes/content to cover)	What do I have to do to achieve this? Some examples, a new/ongoing course, conference, self-development (like wider research or reading), coaching/mentoring, job shadowing	What resources or support will I need? Some examples, teaching staff support, library support, student advisor support, line manager, etc.	How will I measure success? Some examples, appraisals, course assessments, team feedback, tutor feedback	Target dates for review and completion Note that these need to be realistic/achievable
Continued improvement of programming skills in languages I currently know	**Continued practice building projects**		**Increased confidence in using the languages and successful completion of more complex projects**	**1/1/24**
Learn new programming languages	**I would like to continue my learning with new languages to increase my breadth of knowledge**		**Ability to build projects in new languages unaided**	**1/1/24**
Increase knowledge of secure software principles	**Apply secure principles to all projects where relevant. Further background reading and continuous development**		**To be able to confidently apply secure principles and recognise insecure practices.**	**1/1/24**