

INVOICE (Seller to SOS)

From:	Seller name Seller company name Seller company address Company number: Seller company number where applicable VAT number: Seller VAT number where applicable	To:	SOS limited Address line 1 Address line 2 City Etc.
	Invoice date:	Date	
	Invoice number:	System generated number	
	SOS job number:	System generated number	

Description	Cost (£)
SOS job title	System generated number

Subtotal:	
Tax (VAT 17.5%):	If VAT registered, add VAT Otherwise n/a
Total:	System generated number

Preferred payment method:

Cheque – make payable to **Seller company name**

Or

By PayPal: **Paypal account details (where applicable)**