INVOICE (SOS to buyer)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **From:** | **SOS limited**  **Address line 1**  **Address line 2**  **City**  **Etc.**  **Company number: 123456**  **VAT number: 123456** | | **To:** | **Buyer name**  **Buyer company name**  **Buyer address** |
|  | | | | |
|  | **Invoice date:** | **Date** | | |
|  | **Invoice number:** | **System generated number** | | |
|  | **SOS job number:** | **System generated number** | | |

|  |  |  |
| --- | --- | --- |
| **Description** | | **Cost (£)** |
| **SOS job title** | | **System generated number** |
|  | |  |
|  |  |  |
|  | Subtotal: |  |
|  | SOS commission (10%): |  |
|  | Tax (VAT 17.5%): |  |
|  | **Total:** | **System generated number** |

**Preferred payment method:**

**Probably BACS...**