

Call Recording HOT Alert Template

- **Date of Call:** [Insert Date]
- **Time of Call:** [Insert Time]
- **Caller Name:** [Insert Caller Name]
- **Caller Phone Number:** [Insert Caller Phone Number]
- **Dealer Name:** [Insert Dealer Name]

Call Details:

1. **Purpose of Call:** [Brief description of the reason for the call, e.g., Inquiry about financing and trade options for a specific camper model]
2. **Product Discussed:** [e.g., 2024 Forest River Work and Play, 21LT]
3. **Trade-In Details:**
 - **Year:** [e.g., 2013]
 - **Make/Model:** [e.g., Featherlight Cargo Trailer 1610]
 - **Additional Details:** [e.g., Length - 21 feet, Color - White, Rear Door Ramp]

Action Required:

- [Insert specific actions required based on the call, e.g., “Evaluate trade-in value for Featherlight Cargo Trailer and provide a callback with the details.”]

Follow-Up:

- **Contact Person:** [e.g., Tara Hine]
- **Phone Number:** [e.g., 303-918-7842]
- **Callback Scheduled:** [Insert Date and Time if specified]

Assigned To: [Name of the person responsible for follow-up]

Notes: [Additional notes, comments, or observations]

This template can be customized with the specific details of each call to create a standardized Call Recording Alert.