

ALEX COMERFORD

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EDUCATION

Syracuse University, Syracuse, NY

May 2023

B.S Applied Data Analytics – School of Information Studies

Web Design and Management Concentration

PROFESSIONAL EXPERIENCE

In-Home Companions, Kalamazoo, MI

November 2021 – Present

Data Coordinator

- Manage all expense and financial analysis to maximize effectiveness of CEO's decisions
- Run and process all billing and payroll of a \$3 million annualized revenue company
- Created new standardized processes for billing, payroll, and financial reporting
- Hired and work with two interns to teach them administrative processes of the company

Parker Hannifin, Richland, MI

February 2019 - May 2019

Plant Efficiency Intern

- Collaborated with manufacturing colleagues to create a standardized work environment
- Immersed in manufacturing processes to further understand responsibilities

LEADERSHIP

Syracuse University Men's Cross Country and Track Student-Athlete

Team Member

July 2019 - Present

Scholarship Recipient

July 2019 - Present

- Commit 20+ hours a week to team practices and other programs related to athletics
- Frequently in high stress, high stakes competitions to perform with the team

Student-Athlete Advisory Committee

August 2021 – Present

Marketing E-Board Member

- Devote weekly time to meetings, projects, and action to improve student-athlete living
- Oversee social media committee and promote events that involve student-athletes

SKILLS & AWARDS

Academic Skills

- Coding skills in R, Python, HTML, CSS, and JavaScript
- Microsoft Excel Certification

Athletic Accomplishments

- All-Region in the Northeast Athletically and Academically in Cross Country
- Qualified and Competed for Team USA in Cross Country in the Pan American Cup