



Policy: PA.1002
Title: **Mandatory Medical Equipment and Supply Requirements**
Department: CalOptima Health PACE
Section: Not Applicable

CEO Approval: /s/ Michael Hunn 06/20/2024

Effective Date: 10/01/2013

Revised Date: 06/01/2024

Applicable to: ☐ Medi-Cal
☐ OneCare
☒ PACE
☐ Administrative

I. PURPOSE

This policy outlines and defines the minimum standards that the CalOptima Health Program of All-Inclusive Care for the Elderly (PACE) Center is required to maintain for mandatory medical equipment and supplies located at the CalOptima Health PACE Center.

II. POLICY

- A. CalOptima Health PACE Centers shall meet the quality, quantity, and maintenance regulations of the California Department of Health Care Services (DHCS) for all medical equipment and supplies required for the care of Participants.

III. PROCEDURE

- A. Each CalOptima Health PACE Center shall maintain medical equipment and supplies in the quality and quantity necessary for the care of Participants as ordered or indicated by DHCS. These shall be provided and properly maintained at all times and shall include at least the following:
1. Airways;
 2. Emergency oxygen supply and equipment for administration;
 3. Examination light;
 4. First aid and emergency equipment available as needed, as determined by the registered Nurse and employee, or attending provider;
 5. Flashlights;
 6. Medicine glasses, cups, or other small containers;
 7. Refrigerator thermometer;
 8. Scales for weighing Participants;
 9. Commode chairs, wheelchairs, walkers, canes, and crutches;

10. Soap for bathing;
11. Sphygmomanometer;
12. Sterile dressings;
13. Stethoscopes;
14. Syringes and needles;
15. Test supplies necessary to perform urine, sugar, and acetone testing;
16. Thermometers;
17. Tongue depressors;
18. Medical equipment, which has been accurately calibrated; and
19. Current drug reference that lists, for each drug administered in the CalOptima Health PACE Center, indications for use, dosage, and side effects.

B. Monitoring of medical equipment and supplies

1. A CalOptima Health PACE licensed Nurse or Medical Assistant shall:
 - a. Be assigned and be responsible for the monitoring of all medical equipment and supplies on a daily, weekly, or monthly basis (depending on equipment specifications) to ensure quality and quantity of the CalOptima Health PACE Center's medical equipment and supplies and will keep records using the Medical Equipment logs;
 - b. Order medical equipment, as necessary, and appropriately discard any outdated medical equipment and supplies;
 - c. Be responsible for periodic inspections of both the quality and quantity of all necessary medical equipment and supplies; and
 - d. Report any issues to be addressed regarding medical equipment and supplies to the CalOptima Health PACE Medical Director for follow-up action.

IV. ATTACHMENT(S)

- A. Automatic External Defibrillator (AED) Log
- B. Emergency Kit Lock and Oxygen Supply Log
- C. Emergency Eye Wash Station Log
- D. Emergency Kit Log
- E. Glucometer Daily Quality Control Record
- F. Portable Suction Log
- G. Scale Balance Check
- H. Stock Medication Supply List
- I. Strep A Quality Control Log
- J. Temperature Log for Clinic Medication Room Freezer-Fahrenheit
- K. Temperature Log for Clinic Refrigerator-Lab Freezer
- L. CalOptima Health PACE Clinic Urine Dipstick Quality Control Log
- M. Influenza A and B Quality Control Log

N. COVID-19 Rapid Test Kits Quality Control Log

V. REFERENCE(S)

- A. CalOptima Health PACE Contract with the Department of Health Care Services for the PACE Program
- B. CalOptima Health PACE Program Agreement
- C. Title 22, California Code of Regulations (C.C.R.), §78439

VI. REGULATORY AGENCY APPROVAL(S)

None to Date

VII. BOARD ACTION(S)

Date	Meeting
10/07/2021	Regular Meeting of CalOptima Board of Directors

VIII. REVISION HISTORY

Action	Date	Policy	Policy Title	Program(s)
Effective	10/01/2013	PA.1002	Mandatory Medical Equipment Requirements	PACE
Revised	10/01/2014	PA.1002	Mandatory Medical Equipment Requirements	PACE
Revised	01/01/2015	PA.1002	Mandatory Medical Equipment Requirements	PACE
Revised	05/01/2016	PA.1002	Mandatory Medical Equipment Requirements	PACE
Revised	04/01/2017	PA.1002	Mandatory Medical Equipment Requirements	PACE
Revised	07/01/2018	PA.1002	Mandatory Medical Equipment Requirements	PACE
Revised	05/01/2019	PA.1002	Mandatory Medical Equipment Requirements	PACE
Revised	10/07/2021	PA.1002	Mandatory Medical Equipment and Supply Requirements	PACE
Revised	07/01/2022	PA.1002	Mandatory Medical Equipment and Supply Requirements	PACE
Revised	05/01/2023	PA.1002	Mandatory Medical Equipment and Supply Requirements	PACE
Revised	06/01/2024	PA.1002	Mandatory Medical Equipment and Supply Requirements	PACE

IX. GLOSSARY

Term	Definition
Department of Health Care Services (DHCS)	The single State Department responsible for administration of the federal Medicaid (referred to as Medi-Cal in California) Program.
CalOptima Health PACE Center	The location designated by CalOptima Health PACE at which Members shall receive PCP services.
Participant	An individual enrolled in the CalOptima Health PACE program.
Nurse	A person licensed by the California Board of Nursing as a Registered Nurse (RN) or Licensed Vocational Nurse (LVN).