

CS/SE 2XB3: Final Project
MEETING AGENDA

Project Name:	Weather Station Analyzer	Group Number:	25
Date of Meeting: (DD/MM/YYYY)	22/03/2016	Time:	5:30pm – 9:00pm
Meeting Facilitator:	Pavi	Location:	Thode

1. Meeting Objective

Prepare next Scrum and finalize final product specifications.

2. Attendees

Name (last name alphabetical order)	Student Number	Role in the Project
Pedro Oliveira	001430273	Team Lead
Pavithran Pathmarajah (Pavi)	001410729	Scrum Master
Pareek Ravi	001407109	Software Developer
Kunal Shah	001419350	Software Developer

3. What has your team done since the last meeting (documents, code, reading material, etc.)?

Description	Owner(s)
Presented prototype to TA and Dr.Samavi	ALL
Took a break to focus on midterms and other assignments	ALL

4. Is anything slowing your team down or in your way?

Description	Root cause(s)	The TA feedback
Rails implementation was out of the scope of the project and needed to be replaced with a more lightweight API.	Rails is a full Fledged industry grade API	Not Consulted

5. What you about to change from the way another team is doing? (Complete it if you have met another team today)

Topic	Another Team methods	Your reflection

This template should be used for all team meetings and should be submitted as an attachment to a project log entry.
Add rows to the tables when it is necessary.

Submitted by: [Name]

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MEETING MINUTES

5. Notes, Decisions, Issues		
Topic	Owner	Time
BackEnd: Checked out Webrick, Raptor, Puma and Sinatra. Decided to use Sinatra for it seemed to be the fastest one to implement and test.	Kunal Shah	6:30pm
FrontEnd: Finalized choice to use front-end along side JavaScript and the D3 graphics library	Pavithran Pathmarajah Pedro Oliveira	7:30pm
Data: Decision to move data into an SQL database to lower valid station retrieve time	Pareek Ravi	7:45pm

6. What will your team do before the next meeting? (Action Items)		
Action	Owner	Due Date
Work on creating rest Server	Kunal Shah	04/01/2016
Complete BackEnd algorithms ~ Graphing and Future checks	Pavithran Pathmarajah Pedro Oliveira	04/01/2016
Create SQL database	Pareek Ravi	04/01/2016

5. Next Meeting (if applicable)					
Date: (MM/DD/YYYY)	N/A	Time:	N/A	Location:	N/A
Objective:	Scrum Meet				

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