

To the attention of:

David Font
Verbio.com
Delegación de Barcelona
Loreto, 44
08029 Barcelona

Quote for linguistic services

Service requested: Translation & Proofreading

Language combination(s): Spanish (SPA) into English (USA)

File(s) name: es.rar

Volume:

- 193.995 words

Turnaround:

- 30 natural days from confirmation (partial deliveries every 7 natural days)

Rate:

- **TOTAL: 25,000 €**

VAT rate of 18% will apply as required.

Invoicing: invoices will be issued and sent according to the following payment terms.

Payment terms: payment should be realised **in 3 instalments:** 5.000 € to be paid at job confirmation, 10.000 € to be paid at job final delivery and 10.000 € to be paid 30 days from invoicing. A late payment penalty of 1% of the full rate per day will be applied starting 1 day after invoice due date and charged on a separate invoice.

Payments should be realised within the above terms to the following bank coordinates:

TRADUCENDO COMPANY LIMITED

Triq L-Imghazel, Swieqi

SWQ 3141, Malta

BNP Paribas Fortis

IBAN: BE21 0016 7113 5703

BIC/Swift: GEBABEBB

Communication and file transfer: all communication and file transfer should be done using one of the following email addresses:

- traducendo@traducendo.net
- gabriele@traducendo.net
- irene@traducendo.net

Any communication or file transfer addressed to any other personal or professional email address different from the ones above should be considered as not received and in any case can be considered or used as leverage for any claim whatsoever.

Confidentiality: Traducendo LTD keeps in the highest consideration the personal information and the documents of its client. This is why we are fully engaged in non-disclosing any information, sample, part, address, communication or any other detail whatsoever contained in the documents we will receive for translation, reference or quoting.

We do hope to have the chance of working with you and we thank you for your business.

The team of Traducendo Company Limited

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