

OLADIMEJI OPEYEMI AWOSANYA

CORE COMPETENCES

- Analysis & Problem Solving Skills using Information Gathering, Efficiency, Systematic Thinking, Thoroughness, Creativity, Learning by Doing, Analysis of Alternative (cost/benefit)
- Knowledgeable about Data Modeling using Excel (Vlookups & Pivot Tables)& Advance tools
- Ability to Identifying inconsistencies in data and information
- Analysing financial data and information to make consideration decision
- The ability to tackle unforeseen challenges using existing resources
- Identify and utilize relevant technology and tools to analyze data, efficiently and effectively perform assigned tasks as well as support other competencies.
- Identify the appropriate content and communicate clearly and objectively to the intended audience, the work performed and the results as governed by professional standards, required by law or dictated by the business environment.

SKILLS

Industry Knowledge

Financial Settlement
Reconciliation,
Financial Analytics,
Audit, Data Analysis
Data Engineering,

Tools & Technologies

Quick Book
Excel,
Peachtree, SAGE

Interpersonal Skills

Adaptability
Systems thinking
Self-management
Self-education
Non-linear thinking

EXPERIENCE

Import and Travel Executive

ARTEE INDUSTRIES LIMITED (SPAR NIGERIA)

Aug. 2018- Present

- Resolve travel issues, complaints, and refunds.
- Kept detailed information's of all expatriates and their family on an excel sheet.
- The State Security Service (SSS) form is being prepared every month for three (3) branches to be submitted first week of the month to the State Security Service (SSS office).
- Kept a detailed list of all expatriates on our insurance list.
- Compiled a list for CERPAC cards (Resident Permit) due for processing a month before expiration then Process for Renewal.
- Preparing monthly Returns reports on Expatriate.

Settlement and Reconciliation Officer

UNIFIED PAYMENT SERVICE LIMITED (UP)

Jan.2014 – Aug. 2017

- Aggregated MEB data and generated POS settlement file and reports for merchants, Banks and Other Departments on a daily basis.
- Dealing with large transaction Data files and Modeling it with Excel using (Vlookups, Pivot Tables & Macros) on a daily basis and chasing out transaction details and balances.
- Provide timely and accurate financial POS settlement reports on daily, weekly and monthly basis to merchants and banks respectively.

- Track and review POS Reconciliation and Settlement (Naira and Dollar) reports for any discrepancy in settlement on a daily basis.
- Keeps up-to-date with regulatory requirements, in order to maintain compliance with the delivery of timely POS settlement files to NIBBS and sending of reports to the parties involved.
- Accelerated the daily Processing of MEB and POS TLA files for settlements by increasing the delivery time from 11am to 6am daily.
- Communicated with individual banks reports handler to understand how they wanted to receive their POS settlement reports and defined reports that met their needs.

Biometric Registration / Inventory Officer

SUMAL GROUP OF COMPANY (YALE FOOD LTD)

Jan.2013 – Sept.2013

- Conducted regular data quality and audit checks to monitor the accuracy of data collected as well as a tool for identification and prevention of fraud and inefficient workers.
- Maintained record of receipts as well as issuance of items that are going out of the warehouse so as to ensure accuracy and completeness using the ERP software
- Involved in reconciliation of physical stock with the stock in the system.
- Assisted in developing data management approaches, Registering, Monitoring & Modification of Employees information using Viridl 4000 Software
- Designed, implemented and revised, as required the Computation of Employee Hour Work Salaries (Hourly Rate Wages) using The Remote Access manager with The Viridl 4000 Software for all aspects of registration and salaries in accordance with applicable standards and policies, including provisions for the protection of individual data and prevention and identification of fraud.
- Reporting discrepancies between physical counts and computer records.

EDUCATION

ACA (Skill Level)

INSTITUTE OF CHARTERED ACCOUNTANTS OF NIGERIA (ICAN).

In View

Higher National Diploma: Accounting

LAGOS STATE POLYTECHNIC. LAGOS

2014 - 2016

Awards

- Governor General (NAPAS) at **LAGOS STATE POLYTECHNIC**
- Welfare Officer (NAPAS) at **LAGOS STATE POLYTECHNIC**

2014 - 2016

2008 - 2010

COURSEWORK

- Financial Analytics Certificate at **HENRY HARVIN EDUCATION**
- Excel Essentials for Reporting at **DBROWN CONSULTING**
- Certificate in Macros & VBA Excel, Excel Table Design at **ALISON**

INVOLVEMENT

- Volunteer at **Lions Club International (Ikeja Dynamic District)** June 2020 - Present
- Volunteer Teaching at **TKC International Tutorial College** 2018 – Present
- Media and communication Specialists at **GLOBAL HARVEST CHURCH** Jan 2019 – Feb 2020

HOBBIES: Coding, Reading, Traveling, Tutoring

REFEREES: On request.