

## Temporary Street Closure for Recreational Purposes Request - AnyCity, USA

**Dates of Temporary Street Closure:** **Time of Temporary Street Closure:** : am/pm to : am/pm

**Note:** This form, along with a completed neighbor acknowledgment, must be submitted at least **seven (7) days** prior to the requested temporary street closure date.

**Location of Temporary Street Closure:** From [Street A] to [Street B]

**Street Information:** Only residential streets are permitted for temporary closures. Please provide the house numbers within the closure area.

### **Applicant Information:**

- Name of Organizer/Applicant:
- Phone Number:
- Email Address:

### **Barricade Information:**

- **Deposit** (if barricades are to be provided by the City):
- **Address for Delivery of Barricades:**
- **Barricades Provided By** (if not provided by the City):

**Applicant Declaration:** I attest that I have read and understand the temporary street closure guidelines attached to this request form, and I will ensure the temporary street closure I am organizing adheres to AnyCity's guidelines. I also understand that the temporary street closure permit may be revoked or modified at any time if public safety concerns arise, in consultation with the City's Public Works, Police, or Fire Departments.

**Applicant Signature:**

**Date:**

---

## **Temporary Street Closure for Recreational Purposes Guidelines**

- **Application Process:** A temporary street closure will be allowed only after the organizer completes a request form and submits it to the City for review. A permit will be issued to the organizer upon approval.
- **Street Limitations:** Temporary street closures are limited to one block (from one intersection to the next).
- **Petition Requirements:** A petition signed by at least **75% of residents** located within the street closure area is required. All home addresses must be listed, and vacant homes should be marked as "Vacant."

- **Non-Eligible Streets:** Temporary street closures will not be allowed on main streets such as [list key roads] or during scheduled trash collection days.
- **Frequency Limitations:** Any given block is allowed up to **two (2)** temporary street closures for recreational purposes per calendar year.
- **Capacity Limit:** No more than **one temporary street closure** will be permitted per week. Permits are issued on a **first-come, first-served basis**.
- **Emergency Communication:** The organizer must notify the City's Emergency Communication Center at least **48 hours** prior to the street closure, providing details about the date, time, and location.
- **Barricades and Safety:**
  - Barricades must be positioned at each end of the street, with signs indicating "**No Thru Traffic, Local Access Only.**"
  - Barricades should be positioned to allow emergency vehicles access if necessary.
  - No tents, play structures, or items requiring extensive setup are permitted in the street during the closure.
  - The organizer/applicant is responsible for monitoring the barricades and ensuring they remain in place.
- **Clean-Up Responsibilities:** The organizer is responsible for ensuring the street and sidewalks are free of trash and debris when the closure concludes.
- **Social Distancing:** Participants are expected to follow the latest health and safety guidelines provided by local health officials.
- **Adult Supervision:** If children under the age of **10** are present, there must be at least one adult (age **16** or older) supervising at all times.

---

## Neighbor Petition for Temporary Street Closure

**Dates of Temporary Street Closure:**

**Time of Temporary Street Closure:** : am/pm to : am/pm

**Street to Be Blocked:** From [Street A] to [Street B]

### Applicant Information:

- Name:
- Phone Number:
- Email Address:

### Resident Information:

Printed Name | Signature | Address | Opposed (Yes/No)

---

**Submission Information:** The completed request form, including the Neighbor Petition, should be submitted to the AnyCity City Clerk via email at [City Clerk's email] **at least seven (7) days** before the desired closure date.

For any questions or concerns, please contact the City Clerk via email or phone at [City Clerk's contact number].