

First Floor Plan Discussion Meeting

Date: May 27, 2025

Prepared by: John Smith

Client

Family A = Mr. and Mrs. A, child (6 years old), grandmother

Team

Sales Representative: John Smith

Design Representative: Jane Doe

Topic 1: Floor Plan Design

Discussion 1: Number of Rooms

- Mrs. A's request: 4 rooms including Living/Dining/Kitchen
- Mr. A's opinion: 3 rooms would be more practical
- Agreement: Agreed on 3-room layout including one child's room

Discussion 2: Living/Dining/Kitchen Area

- Mrs. A: Desires LDK of at least 25 sq m, with spacious kitchen area
- Mr. A: Prefers to optimize bedroom sizes to maximize LDK space
- Agreement: Adopted Mr. A's proposal for LDK of at least 16.5 sq m, preferably 25 sq m if possible

Summary: Minimum Requirements for Each Room

- 3-bedroom layout including:
 - Primary Bedroom: at least 6.6 sq m
 - Secondary Bedroom: at least 6.6 sq m
 - LDK: at least 16.5 sq m

Topic 2: Storage Planning

Requirements:

- Mrs. A: Requests at least one storage space in each room, totaling 4 or more storage areas
- Mr. A: No objections to the above
- Conclusion: Agreement to secure 4 or more storage areas

Topic 3: Bathroom Facilities

Requirements:

- Toilet: Should be adjacent to washbasin and bathroom
- Washbasin: Should be adjacent to bathroom and toilet
- Bathroom: Should be adjacent to toilet and washbasin