**Team XXX**

**< Team Names>**

**Scrum Process:**

**<< Describe the scrum process clearly stating what activities happen in each step of the process. The roles and responsibility of product owner, scrum master and team members in each step. This is a summary section of the details you would provide in following sections below.**

**<< Diagram of the Scrum process >>**

**Product Backlog:**

**< Describe the process of building out your initial product backlog. Who all participates, who drives the process, how did you collect / identify the features. List out the features of the product in the backlog. >**

**Sprint Details:**

**<< Detail out the process of sprint planning on how user stories were committed each sprint, detail process of execution within the sprint and the key implementation activities that happen in the sprint. Detail sprint review and sprint retrospectives. Call to action from the retrospectives and owners. Finally detail out what got accepted each sprint. You can specify in table format or in paragraph format.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sprints** | **Sprint Backlog Process / Activities** | **Sprint Delivery process / Activities** | **Sprint review /Sprint Retrospective** | **Accepted Sprint features.** |
| **Sprint 1** |  |  |  |  |
| **Sprint 2** |  |  |  |  |
| **Sprint 3** |  |  |  |  |
| **Sprint 4** |  |  |  |  |