

Crafts for Charity



Board of Directors Meeting Minutes

Thursday, June 17th, 2021, 1:00 PM ET

Google Meet Virtual Call

Call Details:

meet.google.com/hpj-krao-qjk

Our mission: *Crafts for Charity's mission is to create enjoyable opportunities for those who want to volunteer creatively to help their community. We do this by providing free virtual craft classes that teach the skills needed to donate crafts.*

Board Members Present:

Victoria Tsai, *President, Founder*

Annie Soon, *Vice President*¹

Lucy Wang, *Secretary*

Maximilian Goetz, *Board Member*

Board Members Absent:

Dora Zhou, *Treasurer*

Eva Farroha, *Director of Communications*

I. Welcome and Call to Order (1:02 - 1:03)

- President Victoria Tsai called the regular board meeting of the CFC Board of Directors to order at 1:02 p.m. ET on Thursday, June 17, 2021 over Google Meet. A quorum was declared present. The meeting's agenda was approved by affirmation.

II. Consent Agenda (1:03 - 1:04)

¹ Left early at 1:45 p.m.

- Minutes from the previous meeting of the CFC Board of Directors on 3/30/2021 were approved by affirmation.

III. President's Report (1:04 - 1:06)

- President Victoria Tsai provided a brief report of CFC activities that have occurred since the last board meeting on March 30, 2021, including team meetings and branding changes.
- President Victoria Tsai explained several of the meeting's topics, such as the proposed legal documents.
- President Victoria Tsai introduced several topics to be discussed in the next board meeting, including recruitment.

IV. Board Member Reports (1:06 - 1:07)

- The Vice President, Secretary, and Board member Maximilian Goetz reported on their progress on their activities since the last board meeting.

V. Leadership Structure (1:07 - 1:26)

- Members of the board discussed current leadership statuses and leadership training.
- Members of the board discussed merging and splitting groups.
- Members of the board discussed recruitment plans that are impacted by changes in leadership.

VI. Legal Documents (1:26 - 1:35)

- Secretary Lucy Wang led a discussion on four legal documents:
 - Volunteer Agreement with Photographic Consent
 - Volunteer Agreement without Photographic Consent

- Publicity and Release Agreement
 - Publicity and Release Agreement with Parental Consent
- Members of the board voted to approve the Volunteer Agreement with Photographic Consent.
 - Vote: 4 approved, 0 opposed, 0 abstained, 2 absent
 - Resolved: proposed changes to the values were approved
- Members of the board voted to approve the Volunteer Agreement without Photographic Consent.
 - Vote: 4 approved, 0 opposed, 0 abstained, 2 absent
 - Resolved: proposed changes to the values were approved
- Members of the board voted to approve the Publicity and Release Agreement.
 - Vote: 4 approved, 0 opposed, 0 abstained, 2 absent
 - Resolved: proposed changes to the values were approved
- Members of the board voted to approve the Publicity and Release Agreement with Parental Consent.
 - Vote: 4 approved, 0 opposed, 0 abstained, 2 absent
 - Resolved: proposed changes to the values were approved

VII. Budgetary Changes (1:35 - 1:46)

- President Victoria Tsai led a discussion on potential changes to the fiscal budget and provided updates on the status of banking.

VIII. Business Planning (1:46 - 1:48)

- Members of the board discussed the status of business plans.

VIII. Meeting Closing (1:48 - 1:49)

- President Victoria Tsai summarized the topics discussed in the board meeting.

IX. Adjournment

- There being no further business, the meeting was adjourned at 1:49 p.m. ET by President Victoria Tsai.

Minutes submitted by:



Lucy Wang, Secretary
CFC Board of Directors 2020-2021



Victoria Tsai, President
CFC Board of Directors 2020-2021

Approved by the Board of Directors on 7/14/2021