

# Crafts for Charity

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## Board of Directors Meeting Agenda

Sunday, February 21st, 2021, 5:30 PM ET

Zoom Virtual Call

Call Details:

<https://zoom.us/j/99207295724>

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***Our mission:*** Crafts for Charity's mission is to create enjoyable volunteering opportunities by providing free virtual classes that teach the skills necessary to donate crafts to those in need.

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*Times are estimates. The agenda is subject to change. If a member of the public wishes to change the agenda, they may send a message to Lucy Wang over Slack. During the meeting, they will raise their hand in Zoom and wait to be called on to discuss their topic of interest. The estimated duration of the meeting is 45 minutes. The Secretary will be responsible for recording minutes.*

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### **I. Welcome and Call to Order (3 min)**

Welcome board members, make opening announcements, remind everyone about silencing cell phones.

Ask if anyone wants to make changes to the agenda.

### **II. Consent Agenda (2 min)**

Review minutes from the previous Board of Directors meetings from 1/14/2021 and vote on them by affirmation.

### **III. President's Report (2 min)**

The president will discuss updates on the status of the organization and topics to be covered in the next board meeting.

#### **IV. Board Member Reports (5 min)**

Members of the board state their status on tasks assigned to them from the last board meeting and make any comments or reports needed.

#### **V. Fiscal Sponsorship Agreement (15 min)**

- Discuss and vote on fiscal sponsorship agreement

#### **VI. Removal Policy (5 min)**

- Discuss the removal policy

#### **VII. Board Member Reelections (7 min)**

- Discuss how elections and reelections for Board of Directors should operate

#### **VIII. Meeting Closing (1 min)**

- Review actions from this meeting

#### **IX. Adjournment**

When the president determines that all business is finished, board members can end the meeting by affirmation.