

Crafts for Charity



Board of Directors Meeting Minutes

Wednesday, September 16th, 2020, 4:00 PM EDT
Zoom Virtual Call

Our mission: *Crafts for Charity's mission is to create enjoyable opportunities for those who want to volunteer creatively to help their community. We do this by providing free virtual craft classes that teach the skills needed to donate crafts to those in need.*

Board Members Present:

Victoria Tsai, *President, Founder*

Annie Soon, *Vice President*

Lucy Wang, *Secretary*

Dora Zhou, *Treasurer*¹

Eva Farroha, *Director of Communications*

Maximilian Goetz, *Board Member*

Board Members Absent:

None

I. Welcome and Call to Order (4:01 - 4:04)

- President Victoria Tsai called the advisory meeting of the CFC Board of Directors to order at 4:01 p.m. EDT on Wednesday, September 16, 2020 over Zoom. A quorum was declared present. The meeting's agenda was approved by affirmation.
- The president asked all present members to introduce themselves.

II. Approval of Minutes (4:04-4:07)

¹ Arrived at 4:16 p.m. EDT

- Upon motion by Victoria Tsai, minutes from the previous meeting of the CFC Board of Directors on 9/11/2020 were approved.
 - Vote: 5 approved, 0 opposed, 0 abstained
 - Resolved: minutes approved

III. President's Report (4:07 - 4:09)

- President Victoria Tsai provided a brief report of CFC activities that have occurred since the end of the summer season of 2020. Among the highlights were the results of the CFC end-of-the-month survey for August.
- President Victoria Tsai explained the meeting's topic of fall season plans and announced that the next meeting's topic will be bylaws.

IV. Mission Statement (4:09-4:16)

- Upon motion by Victoria Tsai, the mission statement was approved.
 - Vote: 5 approved, 0 opposed, 0 abstained
 - Resolved: mission statement approved

V. Board Member Reports (4:16 - 4:20)

- The Secretary, Treasurer, and Director of Communications reported on their progress on CFC activities since the last board meeting.

VI. Fall Season Plan (4:20-4:54)

- Members discussed goals for recruitment and platforms to recruit new volunteers for teams.
- Members worked to create a schedule and plan for recruitment and created a timeline for applications.
- Members discussed how to organize task groups and brainstormed ideas for initial projects.
- Members brainstormed ideas on how to expand CFC's programs for the fall season. Members agreed to focus on knitting and crocheting for the beginning of the fall season.
- Members reviewed absence rules and agreed to not have any for the fall season.
- Members discussed platforms to use in the fall season and agreed to continue using Taskade for outreach and logistics.

- Members scheduled the first group call of the fall season.

VII. Assignments (4:54 - 5:06)

- President Victoria Tsai assigned tasks and due dates for the Secretary, Treasurer, and Director of Communications.

VIII. Meeting Closing (5:06 - 5:11)

- President Victoria Tsai summarized the topics discussed in the board meeting.

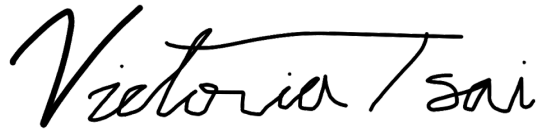
IX. Adjournment

- There being no further business, the meeting was adjourned at 5:11 p.m. EDT by President Victoria Tsai.

Minutes submitted by:



Lucy Wang, Secretary
CFC Board of Directors 2020-2021



Victoria Tsai, President
CFC Board of Directors 2020-2021

Approved by the Board of Directors on September 21, 2020.