

Amendment XII to Crafts for Charity Inc Bylaws: Transparency and Accountability

AMEND Article XI, Section 11.01

Current:

"Crafts for Charity Inc practices and encourages transparency to the general public by making its full and accurate information about its mission, activities, finances, and governance available to the public. This policy will:

- A. Indicate which of Crafts for Charity Inc's documents or materials are available to the staff and/or public
- B. Indicate which of Crafts for Charity Inc's documents or materials are not available to the staff and/or public
- C. Specify how documents or materials produced by Crafts for Charity Inc can become available or unavailable to the public

The details of this policy are as follows:

- A. Means and Conditions of Disclosure
 - a. Crafts for Charity shall make "Widely Available" the aforementioned documents on its internet website craftsforcharity.com to be viewed and inspected by the general public.
 - b. The documents shall be posted in the exact format of the original documents, allowing the public to view, download, and print the documents in a manner reproducing the original copy, except for information that is exempt from public disclosure requirements.
 - c. The website shall clearly inform readers that the documents are available to be viewed, downloaded and printed and Crafts for Charity Inc shall post instructions for how to download said documents.
 - d. Crafts for Charity Inc shall not charge any fees for the general public to download the documents nor shall it require individuals to download software that costs money in order to download the files.

- e. Crafts for Charity Inc shall provide information with a web link directing them to the documents to anyone requesting documents immediately if the request was in person, or within 7 days if the request was mailed.”

New:

“Crafts for Charity Inc practices and encourages transparency to the general public by making its full and accurate information about its mission, activities, finances, and governance available to the public. This policy will:

- A. Indicate which of Crafts for Charity Inc’s documents or materials are available to the staff and/or public
- B. Indicate which of Crafts for Charity Inc’s documents or materials are not available to the staff and/or public
- C. Specify how documents or materials produced by Crafts for Charity Inc can become available or unavailable to the public

The details of this policy are as follows:

A. Documents.

- a. Crafts for Charity Inc shall provide its Bylaws, Conflict of Interest Policy, and financial statements to the general public free of charge.

B. Means and Conditions of Disclosure.

- a. Crafts for Charity Inc shall make “Widely Available” the aforementioned documents on its internet website craftsforcharity.com to be viewed and inspected by the general public.
- b. The documents shall be posted in the exact format of the original documents, allowing the public to view, download, and print the documents in a manner reproducing the original copy, except for information that is exempt from public disclosure requirements.
- c. The website shall clearly inform readers that the documents are available to be viewed, downloaded, and printed and Crafts for Charity Inc shall post instructions for how to download said documents.
- d. Crafts for Charity Inc shall not charge any fees for the general public to download the documents nor shall it require individuals to download software that costs money in order to download the files.

- e. Crafts for Charity Inc shall provide anyone requesting documents information with a web link directing them to the documents immediately if the request was in-person, or within 7 days if the request was mailed."

AMEND Article XI, Section 11.02

Current:

"

- A. All board deliberations must be available to the public, unless the board passes a motion to make a specific portion confidential.
- B. All board minutes must be available to the public after they are accepted by the Board, unless the board passes a motion to make a specific portion confidential.
- C. All documents and materials used during a board meeting must be available to the public after the board meeting in which they were used, unless the board passes a motion to make a specific paper or material confidential."

New:

"

- A. All board deliberations must be available to the public unless the board passes a motion to make a specific portion confidential.
- B. All board minutes must be available to the public after they are accepted by the board unless the board passes a motion to make a specific portion confidential.
- C. All documents and materials used during a board meeting must be available to the public after the board meeting in which they were used unless the board passes a motion to make a specific paper or material confidential."

Approved by the Board of Directors on the 4th of August, 2021

Approve: 3, Reject: 0, Abstain: 0, Absent: 1

Victoria Tsai

Victoria Tsai, President - Crafts for Charity Inc

Lucy Wang

Lucy Wang, Secretary - Crafts for Charity Inc