

# Crafts for Charity

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## Board of Directors Meeting Minutes

Sunday, October 25th, 2020, 4:00 PM EDT

Zoom Virtual Call

Video Call Details:

[meet.google.com/vfh-bbhd-gti](https://meet.google.com/vfh-bbhd-gti)

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***Our mission:*** Crafts for Charity's mission is to create enjoyable volunteering opportunities by providing free virtual classes that teach the skills necessary to donate crafts to those in need.

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### **Board Members Present:**

Victoria Tsai, *President, Founder*

Annie Soon, *Vice President*

Lucy Wang, *Secretary*

Dora Zhou, *Treasurer*

Eva Farroha, *Director of Communications*

Maximilian Goetz, *Board Member*

### **Board Members Absent:**

(none)

### **I. Welcome and Call to Order (4:03 - 4:04)**

- President Victoria Tsai called the advisory meeting of the CFC Board of Directors to order at 4:03 p.m. EDT on Sunday, October 25, 2020 over Google Meet. A quorum was declared present. The meeting's agenda was approved by affirmation.

### **II. Consent Agenda (4:04 - 4:09)**

- Minutes from the previous meeting of the CFC Board of Directors on 9/30/2020 were approved by affirmation.
- Amendments made to bylaws since the previous board meeting were reviewed and approved by affirmation.

### **III. President's Report (4:09 - 4:13)**

- President Victoria Tsai provided a brief report of CFC activities that have occurred since the last board meeting on September 30, 2020. Among the highlights were updates on the status of the organization and Articles of Incorporation.
- President Victoria Tsai explained the meeting's topics of fall season plans.

### **IV. Board Member Reports (4:13 - 4:16)**

- The Vice President, Secretary, Treasurer, and Director of Communications reported on their progress on CFC activities since the last board meeting.

### **V. Fall Season Plans (4:16 - 4:43)**

- President Victoria Tsai led board members in a discussion regarding
  - Ideas on how to advertise classes, including use of VolunteerMatch and working with school clubs
  - Fundraising plans, including setting up a GoFundMe

### **VI. Assignments (4:43 - 4:49)**

- President Victoria Tsai assigned tasks and due dates for the Vice President, Secretary, Treasurer, and Director of Communications.

### **VII. Meeting Closing (4:49 - 4:51)**

- President Victoria Tsai summarized the topics discussed in the board meeting.

### **VIII. Adjournment**

- There being no further business, the meeting was adjourned at 4:51 p.m. EDT by President Victoria Tsai.

Minutes submitted by:



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Lucy Wang, Secretary  
CFC Board of Directors 2020-2021



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Victoria Tsai, President  
CFC Board of Directors 2020-2021

Approved by the Board of Directors on \_\_\_\_\_