

Crafts for Charity
Board of Directors Meeting Agenda
Wednesday, September 16th, 4:00 PM EDT, Zoom Virtual Call

Our mission: Crafts for Charity's mission is to create enjoyable opportunities for those who want to volunteer creatively to help their community. We do this by providing free virtual craft classes that teach the skills needed to donate crafts to those in need.

I. Welcome and Call to Order (4:00 - 4:03)

Welcome board members, make opening announcements, remind everyone about silencing cell phones. The president will ask if anyone wants to make changes to the agenda.

II. Approval of Minutes (4:03-4:05)

Review minutes from the last Board of Directors meeting from 9/11/2020 and vote on them.

III. Mission Statement (4:05 - 4:07)

Review the mission statement and vote on it.

IV. President's Report (4:07 - 4:10)

President presents the results of the end-of-the-month survey taken by CFC members in August. The president will discuss the topics to be covered in the next board meeting.

V. Board Member Reports (4:10 - 4:15)

Members of the board state their status on tasks assigned to them from the last board meeting and make any comments or reports needed.

VI. Fall Season Plan (4:15-4:55)

- Goals for recruitment
- Platforms to recruit new volunteers for teams
- Create a scheduled plan for recruitment
- Organizing task groups and initial projects
- Expansion for the fall season
- Review absence rules

- Platforms to use in the fall season
- Schedule and plan the first group call of the season

VII. Assignments (4:55 - 4:57)

- Assign tasks and due dates for each board member

VIII. Meeting Closing (4:57 - 5:00)

- Review actions from this meeting
- Schedule next board meeting

IX. Adjournment

When the president determines that all business is finished, the board president entertains a motion to adjourn. A motion to adjourn must be seconded and may not be debated or amended. A majority vote moves the meeting to adjournment.