

Project Number: \_\_\_\_\_ System Soft Technologies LLC INC Mail Check

Date	Client Locations/Purpose	Personal Auto \$0.50/Mile		Air Fare	Hotel	Auto Rental Tolls, parking Taxi, Gas	Client Entertainment	Miscellaneous	Total Cash
		Miles	Amount						
	TOTAL EXPENSES								

Date	Client Locations/Purpose	Air Fare	Hotel	Auto Rental Tolls, parking Taxi, Gas	Client Entertainment	Miscellaneous	Total Cash
	<b>TOTAL EXPENSES</b>						

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

I certify this statement is accurate as to actual and necessary business expenses.