

PROBATIONARY PERFORMANCE EVALUATION

yee Name:	Date of Hire:		
ger Name:	Position Title:	Position Title:	
Scale:			
Outstanding	Greatly exceeds all requirements.		
Commendable	Very satisfactory. Performance exceeds majority of expected requirements.		
Average			
Fair	Performance needs improvements in some areas. Performance is at a minimal acceptance level.		
Poor	Unsatisfactory performance.		
Not Applicable	Not Applicable		
	APTITUDE	RATING	
	er Name: Scale: Outstanding Commendable Average Fair	Scale: Outstanding Greatly exceeds all requirements. Commendable Very satisfactory. Performance exceeds majority of e requirements. Average Satisfactory. Performance meets most requirements. Fair Performance needs improvements in some areas. Performance level. Poor Unsatisfactory performance. Not Applicable Not Applicable	

Training Requirements (if applicable):				
Additional Comments:				
Employee's Signature		Manager's Signature		
Human Resources Signature				
Human Resources Notes:				
A CONTRACTOR OF STATE		1. 4. 6. 4. 6. 1. 1.		
employee's date of hire. Manag	mance Evaluation needs to be completed no gers should refer to the employee's job descr employee's ability to perform the job duties	ription when completing this form; the		