

AUBREY YOUNG

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With a keen eye for detail and exceptional organizational skills, I am adept at collaborating with cross-functional teams, creating detailed reports, and delivering prompt client communication. With a foundation in digital media creation, I aim to make an impact on any market research team by ensuring campaigns run smoothly and achieving optimal results.

EMPLOYMENT

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| Jan. 2017 to Current | <p>User Experience / User Interface Designer · AYcode+design</p> <ul style="list-style-type: none">• Provide web client services by creating intuitive wireframes and user interface prototypes for mobile apps and website optimization.• Develop task flows, digital mockups, and style guides to inform shareholders of my design decisions and progress throughout my process.• Conduct user research insights and data analysis to guide design decisions and in creating an intuitive user journey. |
| July 2020 to May 2023 | <p>Information Technology Supervisor · US Census Bureau</p> <ul style="list-style-type: none">• Supervised a team of 5 IT technicians in providing instruction on software, hardware, and automation operations to an office of 50+ employees and 300+ census enumerators.• Designed a hardware tracker for 1000+ mobile devices, which improved the efficiency of our inventory management from 10 to 2 hours a week.• Led the testing and implementation of new personnel management software at our regional office; we completed data transfer in 1 month when given 2 months to complete the task. |
| Jan. 2018 to Mar. 2019 | <p>Student Services Supervisor / Digital Designer · Art Institute of California</p> <ul style="list-style-type: none">• Created over 50 multimedia posters and bulletins for student activities and special guest speaker events throughout the campus in 6 months.• Tutored students on basic web coding (HTML, CSS, JavaScript), graphic software tools, and other Adobe Suite software.• Managed updating outdated critical links and documents on the official school website, improving the website's dead link percentage from 35% to 0%. |
| Aug. 2014 to Jan. 2017 | <p>Human Resources Coordinator · Viceroy L'Hermitage Beverly Hills Hotel</p> <ul style="list-style-type: none">• Maintained and updated 150 confidential employee files both digitally and manually for accuracy.• Conducted and supervised the hiring and onboarding of 30 new employees to drive revenue growth during the hotel's new restaurant opening. |

EDUCATION

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| Jan. 2019 to Mar. 2021 | Columbia College Hollywood
Graphic Design/Interactive Media |
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CERTIFICATES

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| Mar. 2023 to Oct. 2023 | Google Coursera UX/UI Design program |
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SKILLS

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| Microsoft Office | Excel, Word, Outlook, PowerPoint |
| Adobe Creative Suite | InDesign, Photoshop, Illustrator, XD |
| Web/UI/UX Design | Figma, HTML, JavaScript, CSS, React, GitHub, Visual Studio Coder |