

RESUME | CV

AYITTEY ODAME GEORGE

CONTACT

Address:

SDA Church, Achimota Accra, Box
AT 641, Akweteyman

Phone:

+233 54 9053 295

Email:

ayitteyg@yahoo.com
ayittey.og@gmail.com

SKILLS

- Communication
- Team work
- Problem solving
- Multitask
- Managerial
- Supervisory
- Analytical
- Research
- Computer literate

Analytical Tools

- ✓ Excel, VBA
- ✓ Python, Pandas, Numpy
- ✓ SQL (postgresql)

Programming Tools

- ✓ Django, Angular, HTML/CSS
- ✓ Kivy: Intermediate
- ✓ Javascript: Basics

Useful courses taken

- Managerial finance
- Information systems
- Business economics
- Accounting for decision making
- Analytical skills
- Organization development
- Logic and critical thinking
- Demographic analysis
- Advance quantitative analysis
- HR staffing
- Managing operations
- Research Methods

PROFESSIONAL SUMMARY

Dynamic, result oriented and self-motivated. Ability to plan, make strategic decisions, coordinate and supervise to ensure achievement of goals and objectives within timelines

WORK HISTORY

Working experience: 9yrs

Marketing role 1yr Sales executive (Star life insurance)

- Presentations and sales of insurance product to the general public

Supervisory role 2yrs Shalom oil limited, Supervisor

- Build team effectiveness and sound relationship
- Track, record and communicate sales performance
- Schedules and conduct staff meetings
- Ensures HSSE and standard practices
- Identify breakdown and maintenance requirement
- Train, coach, appraise staff performance

Managerial role 6yrs Shalom oil limited, Site Manager

- Oversees, coordinate and manage activities of departments
- Analyze sales and performance trend and make informed decision
- Prepare and submit periodic sales and performance reports
- Oversees training for other supervisory staff
- Performs any other assigned role by the Administration

EDUCATION

- ✓ **Certificate in Full Stack Development – Open Labs, 2025**
- ✓ **Master of Business Administration - MBA, GIMPA, 2021- current**
- ✓ **Bachelor of Arts - BA, UNIVERSITY OF GHANA, 2008-2012**
- ✓ **WAEC, SDA SNR HIGH, Bekwai 2024 - 2007**

Other certificate earned

- 2022: Python Developer, complete course 2021 | Udemy Online)
- 2021: Statistics for Data Analysis using python (Udemy online)
- 2021: Crash course on Python – Coursera – GLA Initiative
- 2021: MBA Gimpa
- 2012: BA – University of Ghana
- 2016: Silver Super Star Award – Shalom oil ltd. Vivo energy
- 2010: FOCUS CENTAL, Training program On Employable Skills by Dr. Pascal Brenya

View my portfolio: <https://ayigotech.onrender.com>

Philosophy for work: *Our society from the past, present and future is always faced with problems that needs solution.*

Work/employment is to provide an opportunity for one to help solve such problems and by doing so, one will be rewarded accordingly