#### **Ayman Arab**

3290 Rue Plante Saint-Hubert, Quebec J3Y 8V7

Phone: 514-651-2844

Email: aaymanbusiness@gmail.com

### **Skills and Qualifications**

- Fluent in English and French
- Strong communication skills
- Ability to learn new software systems quickly
- Confident & comfortable when engaging customers
- Excellent time management skills
- Adept upselling skills
- Proficient at lead generation
- Experience cold calling & emailing leads
- Skilled Graphics Designer & Video Editor

### **Education**

• Hugh McRoberts Secondary School September 2017 - June 2021 • Vanier College: Commerce August 2021 - Present

### **Achievements**

• 4x Academic Honor Roll September 2017 - June 2021

# **Volunteer and Work Experience**

• E-Commerce Warehouse Associate October 2022 - July 2022 Costco Wholesale, Saint-Hubert, QC

- → Fulfill E-Commerce Orders
- → Pack and Manage Shipments
- → Assist Customers
- Crew Member August 2019 - April 2021

### McDonald's, Vancouver, B.C

- → Handled cash, prepared bills, and made payments
- → Assisted Customers
- → Efficiently Took Drive-Thru Orders

### **Hugh McRoberts Secondary School, Vancouver, B.C**

40+ Volunteer Hours

• Event Orchestrator

- → Organized School Events
- → Build a skilled team
- → Create and follow plans

## • <u>Library Assistant</u> B.C. Muslim School, Vancouver, B.C.

60+ Volunteer Hours

- → Entered Books into the Library System
- → Assisted the Teacher in a Classroom Environment

September 2018 - June 2021

June 2017 - June 2021