# GRoup Contract Date: January 30th, 2025

Expectations from Team Members

*(e.g., Attend all meetings – Bring cinnamon rolls after missing a meeting, Complete project task as promised – Kicked out of team if not completed 3 times, Be open to contributions and ideas from all team members, etc.)*

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| **Expectation** | **Consequence if expectation not met** |
| **We’ll meet as a team every week at:   1:00pm for 1-3 hours on Thursdays** | **If a breach of the contract is made, we will respectfully inform the person of said breach so the situation can be rectified as a team. We will discuss breaches of the contract within the group at the time of occurrence. For minor breaches, we will come to a consensus on appropriate penalties, such as an earlier due date caused by a late submission, and if the issue becomes a recurrence, or a major breach has occurred, we will escalate the matter to the instructor for further guidance.** |
| **Be on time and prepared for team meetings. (Both in and out of class time)** | **N/A: as long as the team member is able to make the meeting, it will be more convenient to fill them in on missed content rather in the future with a rough summary.** |
| **Follow through on commitments made to the team.**  **Meet deadlines to complete a share of the work and read meeting summaries if unable to attend.** | **N/A** |
| **Contribute to the team voluntarily.**  **IE. ideas, questions, code, organizing meetings, managing code repository, creating charts for the report, etc.** | **N/A** |
| **Welcome and invite contributions by other team members.** | **N/A** |
| **We will not plagiarize or use any form of academic misconduct**  **to the best of our knowledge.** | **The individual responsible will take full responsibility.** |
| **Each team member will talk for at least 30 minutes and at most 60 minutes during a 1-3hour meeting.** | **Higher expectation of conversation contribution for the next meeting.** |
| **Communicate effectively through discord/whatsapp to ensure that all group members are in “the loop” at all times.** | **N/A** |

Signatures of Agreement:

\_Darren Cheng\_ \_01-30-2025\_  
  
\_Steven Zhu\_ \_01-30-2025\_

\_Ayman Momin\_ \_02-01-2025\_