

Mystery Sri Lanka



ACTIVITY STATUS REPORT

Activity status report

Activity name	Enter employee name	Manager ID	199891112201291112
hotel	Enter department	Manager	Ayodhya Ranasinghe

Short-term action items

Action item	Due date	Status
Enter action item 1	Enter due date	Enter status
Enter action item 2	Enter due date	Enter status
Enter action item 3	Enter due date	Enter status
Enter action item 4	Enter due date	Enter status
Enter action item 5	Enter due date	Enter status
Enter action item 6	Enter due date	Enter status

Long-term goals

Goals	Due date	Progress
Enter goal 1	Enter due date	Enter progress
Enter goal 2	Enter due date	Enter progress
Enter goal 3	Enter due date	Enter progress
Enter goal 4	Enter due date	Enter progress
Enter goal 5	Enter due date	Enter progress
Enter goal 6	Enter due date	Enter progress

Accomplishments

Enter accomplishments

Concerns

Enter concerns