

# AYODEJI SAMUEL ADEYEMO

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14, Wright Street, Adekunle Bus Stop, Yaba, Lagos Nigeria.

## PROFILE SUMMARY

Dedicated accountant, backed by financial management, public accounting, financial forecasting, operations management, and tax accounting experiences. Highly skilled, data analytics, and sophisticated modeling tools. Proven success at recommending tax strategies, overseeing tax accounting operations and strategically designing accounting processes that mitigate risk/loss. Competent at developing and implementing financial management strategies to improve cost-reduction opportunities and overall business growth. Adept at strategic and operational management with special focus on compliance and process improvement. Continuously showcase the ability to analyze issues, recognize problems and draw logical conclusion. Seeking career advancement in an assurance and tax associate role to improve my professional capabilities.

## CORE COMPETENCIES

- Corporate Accounting
- Customer Service
- Financial Analysis
- Data Analysis
- Auditing
- Financial Forecast
- Statistics & Mathematical Skills
- Data Visualization
- Account Reconciliation
- Tax Filing & Evaluation
- Strategy Development
- Process Improvement
- Business Acumen
- Risk Assessment
- Operations Management

## CAREER HIGHLIGHT

- Single-handedly developed and introduced an automated workflow system that expedited invoicing process, as a result minimized process discrepancy, and ensured invoices were given out in a timely manner.
- Increased company's revenue by 25% by clearing all backlogs from previous years which prevented further loss through currency depreciation.
- Earned praises from management for adapting and thriving in a new system within a short period of time; developed reports on the revenue and pending invoice payments on the go using Microsoft Excel, and performed all account reconciliation before monthly analysis at group level.
- Tech savvy and proficiency in R, Microsoft Power BI, SPSS, Oracle Database Administrator, and Microsoft Office Suite.
- Possess emotional intelligence, technical skills, analytical skill, negotiation skills, inter-personal skills, organization skills, time-management skills, and problem-solving skills.

## WORK EXPERIENCE

### MANAGER

May 2024 - Present

ANAHEIM LIMITED

- Introduced data-driven decision-making practices by leveraging tools like excel for real-time reporting and visualization.
- Conducted detailed financial analyses to identify trends, evaluate performance, and provide actionable insights to the senior management team.
- Directed and managed daily operations, ensuring alignment with organizational goals and compliance standards.
- Consistently met and exceeded operational and strategic goals, contributing to the overall success and growth of the organization.
- Supervised a team of professionals, providing training, and performance evaluations to foster growth and achievement of targets.
- Ensured compliance with regulatory standards and internal policies through regular audits and risk assessments.

### DATA ANALYST

September 2021- May 2024

AMAZON INVESTMENT & CONSULTING SERVICES

- Oversee business operations and ensure smooth operation across all branches.
- Ensured to send report on progress and performance and also set target for the team leads to ensure the profit margin is maintained.
- Performed analysis to find trends to improve business.
- Revamped the work flow for efficiency and kept the non performing loans below threshold thereby attracting investors.
- Detected irregularities in the records and provided counter-measures.

**ACCOUNTING/COST MANAGER**  
IOTA NIGERIA LIMITED

**March 2020 - April 2021**

- Managing all financial transactions, ensure there is zero backlog, and guaranteeing that all clients receive accurate invoices in timely fashion.
- Maintaining accurate records of financial activities in accordance with International Financial Reporting Standards (IFRS), and preparing weekly financial report for management review.
- Improve customer satisfaction by providing appropriate solutions to invoice-related complaints in a timely and effective manner.
- Single-handedly prepare monthly cash forecast to aid the budget team plan for the month, and ensure availability of cash.
- Performing account reconciliation to detect irregularities and confirming tax filing is done in compliance with tax regulations.
- Improved daily operations by developing an automated workflow system that ensured invoices were given out in a timely manner.

**DATA ANALYST**

**2020**

NATIONAL INSTITUTE OF INFORMATION TECHNOLOGY

- Trained students on data analytics, statistics, and the applications of machine learning to solve real life scenarios.
- Improved expertise in data confidentiality, process improvement, removing redundancies through KPIs and reports reviewing processes.

**OPERATIONS MANAGER**

**2018**

MAG-MANN GOLD VENTURES

- Spearheaded daily operations, ensured café was properly setup and all network systems were available for usage.
- Developed strategies for capital improvement, operational improvements of daily procedures, and managed employee payroll.
- Successfully generated standard operating procedures, trained employees, and capitalized on opportunities that enabled company meet its goals.
- Ensured prompt repair and restoration of damaged system to avoid uninterrupted service delivery.

**INTERN-NYSC**

**2017**

BENIN ELECTRICITY DISTRIBUTION COMPANY, ADO-EKITI, EKITI

- Developed sales strategies that assisted marketers in realizing above their targets.
- Spearheaded all lifecycles of an enumeration project.
- Provided technical assistance by managing technicalities of all projects in the company and developing technical reports.

**I.T TECHNICAL ASSISTANT**

**2016**

ACCESS SOLUTIONS GALADIMA, ABUJA

- Coordinated the development and installation of self-service kiosk at various locations.
- Acted as quality control officer; performed preventive maintenance, recommended and scheduled improvements and upgrades.
- Single-handedly repaired all computer hardware faults, performed on-site analysis; cleared all errors on client's kiosk remotely and developed performance statistics and reports for monthly review.

**EDUCATION**

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- **Bachelor of Technology in Statistics**

**2015**

Ladoke Akintola University of Technology, Oyo State

**CERTIFICATION**

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- **Health and Safety Executive Level 1,2 and 3**  
Department of Petroleum Resources of Nigeria.

**REFERENCES**

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- **MR YUSUF IBRAHIM OLAWALE**  
MANAGER AT EY NIGERIA  
08138557350
  - **PASTOR FRANCIS OMOGBEJA**  
MOUNTAIN OF FIRE AND MIRACLES MINISTRIES (CAASO,  
ABULE EGBA)  
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