






-  **Warning Notice - Third Warning (FINAL)**
 -  **Employee Information**
 -  **Task Description**
 -  **Reason for Warning**
 -  **Rules Violated**

Warning Notice - Third Warning (FINAL)

Employee Information

Field	Value
Employee Name	Amal Lastak
Warning Level	Third Warning (FINAL)
Date Issued	January 22, 2025
Previous Warnings	ES-307 (1st), W2 (2nd)

Task Description


Amal Lastak was assigned to complete the **Project Management Report** as part of the team deliverables.

Reason for Warning

- Did not complete the **Project Management Report**
 - **Complete absence of communication**
 - No response to multiple follow-up messages
 - Failed to meet repeated deadlines
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Rules Violated

1. **Failure to complete assigned deliverable** - Report was never submitted
 2. **Severe communication breach** - No response or updates provided
 3. **Repeated non-compliance** - Failed to address previous warnings
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 **MEMBERSHIP TERMINATED:** This is the third warning. Member has been removed from the team effective immediately.