



AYRTON KELLY

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Drumnaoagh, Letterkenny
Co. Donegal, F92 F6HV, IE.

ABOUT ME

Having spent a semester (ultimately 9 months) studying abroad in France, I am **very dynamic and adaptable**. I have a critical but positive approach to life and I like to use my **voice** and **my initiative** to take a **proactive** and find **innovative** solutions. For example, from 2017-18, I contributed to ensuring that every one of the 1.2 million¹ young people of Ireland can feel visible, **valued** and **included** through my involvement as one of 17 oversight committee members of the DCYA² National LGBTI+ Youth Strategy³. I want to continue to have an impact on people's lives. To make a difference, **knowledge** and **information** are fundamental as are values of **integrity, equality and respect**.

REFEREE

Assoc. Prof. MAEVE HOULIHAN
Director, UCD Quinn School of Business

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Available from 27 May - 28 Aug 2019

EDUCATION

BACHELOR OF COMMERCE (INTERNATIONAL) (EQF 6⁴)

University College Dublin (UCD), Ireland | 2016-2020 expected
Minor in French | Social Justice electives | 2nd Class Honours, Grade 1.
Study abroad (Yr 3) in Audencia Business School, Nantes, France.
Responsible for the safety/comfort of 400 residents from 2017-18 as a Residential Assistant | A President's Award⁵ 2018 for extracurriculars.

FOUNDATION CERT IN LEADERSHIP & ACTION⁶ (EQF 5)

National University of Ireland, Galway, Ireland | 2013

POST-PRIMARY EDUCATION (EQF 4)

Saint Eunan's College, Letterkenny, Ireland | 2010-2016
Leaving Certificate (550/625 points) | A-grade in GCSE ICT
Lead and empowered a team of 60 prefects as Head Boy 2015/16
Impacted school policy and culture through the Student Council

EXPERIENCE

STUDENT PLACEMENT SCHEME - FINANCE

Donegal County Council, Lifford | Jun 2018 - Aug 2018

- I contributed to the seamless processing of 700 invoices per week by doing preliminary checks and following up on incorrect purchase orders or invoices before being processed by the CIM⁷ team.
- I improved the speed and **efficiency of issue resolution** through timely **communication** when payments (or lack thereof) were queried.
- I relieved pressure in various different teams in Finance by being **mobile** and **adaptable** when moving to different areas like invoice processing; debt collection and timesheets/payroll as needed.

COLLEGE OFFICER - FACULTIES OF BUSINESS & LAW

UCD Students' Union (SU) | Jun 2017 - Jun 2018

- I provided **guidance, support and advocacy** as the elected **representative** to, for and on behalf of 7000+ students of UCD College of Business & UCD School of Law at SU Executive level.
- I **empowered** students to tackle academic, social and other issues through **teamwork**, being **accessible & supporting 30 class reps**.
- Improved **democracy & representation** by campaigning for a change in policy to allocate two College Officers to Law and Business.
- I Improved **accountability and transparency** in the SU by spearheading a new, clearer policy on report writing.

SALES ASSISTANT - FOXFORD (BED LINEN)

House of Fraser, Dundrum, Ireland | Oct 2016 - Apr 2017

- I ensured every customer felt **valued** regardless of their budget by **understanding their needs** and wants and adapting accordingly.
- I improved **customer satisfaction** and repeat purchases by developing meaningful, trusting and human **relationships with customers**.
- Ensured clients felt **respected** when returning goods or asking advice.

SKILLS AND INTERESTS

Customer service | Microsoft Office | Google G Suite | communication
cultural awareness | team-work | 3 languages | eye for detail |organised
public-speaking | full cat. 'B' driving licence | cooking and baking
current affairs | politics | badminton | travelling

EXPLAINERS

- (1) Source: 2016 Census, **Central Statistics Office** (total population ≤ 18 years old).
- (2) DCYA = **Department of Children and Youth Affairs**.
- (3) More information: <https://goo.gl/vnogcX>.
- (4) EQF = **European Qualifications Framework**. More information: <https://goo.gl/1fmMtZ>.
- (5) The **UCD President's Awards for Excellence in Student Activities** have been 'motivated always by a feeling from the University that certain students make a significant difference to life on campus'. More information: <https://goo.gl/j4SG4L>.
- (6) Full title: **Foundation Certificate in Youth Leadership and Community Action**.
- (7) CIM = Central Invoice Matching