**Bilkent University Course Exemption Pre-Approval Form for Outgoing Exchange Students**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | **ID Number** |  |
| **Surname** |  | **Department** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Name of the host institution |  | **Academic Year** |  |
| **Semester** |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Host institution courses to be transferred upon approval** | | | | **Course or requirement to be exempted if transferred course is completed with a passing grade †** | | |
|  | **Course**  **Code** | **Course Name** | **Credits\*** | **Course Code and Name for a Required Course,**  **Elective Group Name for an Elective Requirement** | **Credits** | **Elective Requirement Exemptions only: Course code(s) of directly equivalent course(s), if any \*\*** |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Approved by** | **Name** | **Signature** | **Date** |
| Exchange Coordinator |  |  |  |

\* ECTS credits for Erasmus exchange students.

\*\* Applicable only if there is a directly equivalent course in the elective group that the student is exempted from. The student will be considered to have taken this course by the STARS system.

**†** A transferred course may provide exemption from a requirement in the curriculum if deemed to be equivalent by the Faculty/School Executive Board.

It is possible for one transferred course to provide exemption from one or more curriculum courses or vice versa.