

# Ayusha Pokharel

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## Profile

I am currently enrolled in Commonwealth Coders Program where I am learning basic skills in HTML, CSS, Bootstrap, Chrome Dev Tools, JavaScript, React and Python. In the meantime, I have been self teaching myself frameworks such as Typescript, AWS, Node.js and Angular to expand my knowledge. I am also currently a student trying to finish my Bachelor's Degree. I love books, traveling, learning about other cultures and developing creative websites that are functional and responsive. I am currently looking for experiences where I could learn and increase my skill set and continue to develop.

## CORE KNOWLEDGE & SPECIALIZED SKILLS

**HTML • JavaScript • CSS • Bootstrap, Python, Chrome Dev Tools, React • Node.js , Angular ,  
• Possess good soft skills to work with clients in a user-friendly, non-technical language  
• Programming of network devices, routers and switches, configuration and troubleshooting  
• Basic Design Principles • Applying security controls to maintain confidentiality, integrity and availability  
• Experience supporting Windows and /or Mac • Troubleshooting - excellent internet search skills to find answers for issues not seen before • Troubleshooting Methodologies and Safety Procedures • AWS • TYPESCRIPT • Cloud Development • Data Structures • Algorithm  
• Memory • C • Flask**

## EDUCATION

Web Development- Commonwealth Coders Program

May 2022

- This was a sixteen week long immersive course where I learned multitude of skills as a Web Developer/ Designer. I was taught to create responsive and interactive websites using programming languages (HTML, CSS, JavaScript, Python) that worked in many different devices and platforms.

Medical Billing and Coding Program- Penn Foster College

May 2022

- AAPC Certified Medical Biller and Coder

## PREVIOUS WORK EXPERIENCE

**Jackson Hewitt**, Lexington, KY

November 2021 - February 2022

- Learned and analyzed tax regulations and laws to find maximum and potential deduction to ensure maximum client benefits
- Prepared annual tax returns for both individuals and small business
- Handled daily phone calls and emails while running company agenda of appointments in a timely manner
- Ensured all payments were done timely and accurately while maintaining positive relationships with clients
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- Maintained hundred percent accuracy and ensured client confidentiality.

**Amazon.com**, Lexington, KY

September 2017 - May 2018

- Acquired proficient organizational skills
- Followed all safety procedures, environmental guidelines and company rules and regulations
- Communicate effectively, clearly, and concisely, both orally and in writing
- Followed set targets and meet deadlines
- Followed work orders for item movement and delivery preparation
- Kept area organized and order and ensure that production parts, tools, test equipment and documentation are properly stored and maintained
- Possessed ability to work independently or with minimal direction
- Possessed ability to work with detailed objects
- Updated logs and documentation for inventory processing
- Worked as an active team member and complete team goals
- Worked in a fast-paced environment