DEPARTMENT OF……………………………………..

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE

ROORKEE-247667

**FELLOWSHIP CLAIM BILL**

Name of Research/Project Fellow………………………………………………………………………………………………

(IN BLOCK LETTERS)

Project Title……………………………………………………………………………………………………………………………………..

Project No…………………………………………………………………………………………………………………………………………..

Saving Bank Account No (SBI/PNB IITR)……………………………………………………………………………………………….

Name of Hostel (if residing in hostel) and room No……………………………………………………………………………

Email ID ……………………………………………...Tel No…………………………………… Mobile No ……………………………

Date of joining …………………………………………. Category…………………………………………………………………..

Duration of project…………………………………………. Extended upto…………………………………………………

|  |  |  |  |
| --- | --- | --- | --- |
| Particulars | Rate | Amount in Rs | 1. Pregress report satisfactory from………. to…………… 2. Verified & Recommended for payment of Rs. 3. Certified that the payment is actually due and being charged/made for the first time 4. It is also confirmed that the claimant has not been an authorized absence during the period of above claim. 5. Certified that the claimant is not in receipt of any Fellowship/Stipend/Enrolments etc. other than the project mentioned above. 6. Certified that If the fellow/student discontinues his/her research/project work for reason for reasons of negligence/shortage of attendance/improper behaviour or any reason at the discretion of the institute he/she will be liable to refund the entire amount of Fellowship/Stipend Allowance etc. received.   Counter sign.  **(Signature of P.I.) (Head of Deptt.)**  With stamp |
| Period of Claim  **Fellowship**  From……………………….  To…………………………...  **HRA**  From…………………………  To……………………………. |  |  |
| Net payment Rs  Rupees (In words)…………………………………………………..          **(Signature of claimant)** | | |
| 1. Please Pay………………………………………………………………  2. Rupees (in words)  …………………………………………………………………………………..  3. To……………………………………………………………………………  4. Debit to Grant No…………………………………………………  5. Ledger Folio No…………………………………………………….  D.A. O.S. A.R.(SRIC) Dean(SRIC) | | | **Pre-receipt**  **Received Payment**  Signature of the fellow with date on revenue stamp |