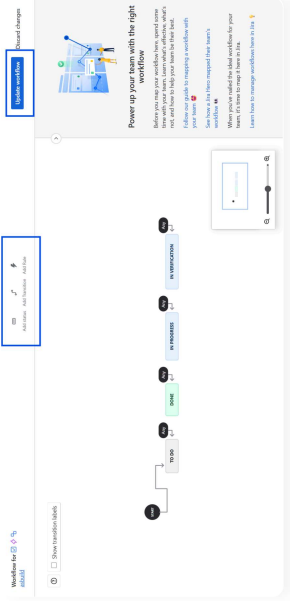# How to Edit/Update Workflow in Jira

Jira workflows define how tasks move across different statuses. Here's how you can add a new status and transition to your workflow.
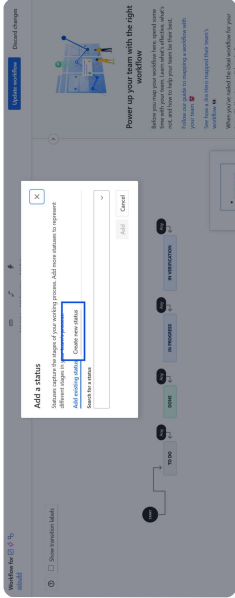
Step 1: Open Workflow Editor

Navigate to **Project Settings** and click on the **Edit Workflow** button at the top. A visual workflow editor window will open.
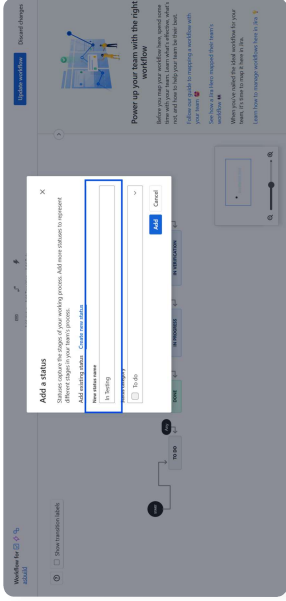

Step 2: Add New Status

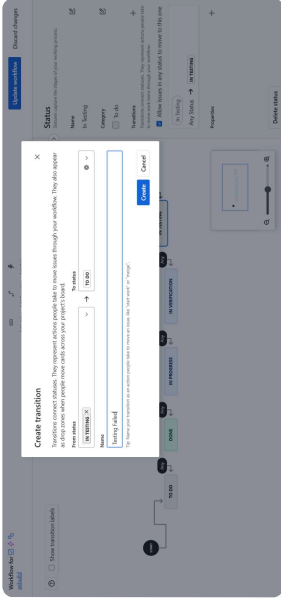Click on the **Add Status** option. In the popup window, select **Create New Status**.

Step 3: Define the New Status

Enter the details such as the **Status Name**. For example, you can enter "**In Testing**" to indicate QA phase.
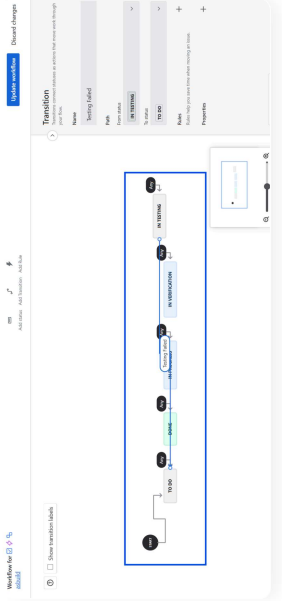

Step 4: Create Transition

Click on **Create Transition**. In the popup window, define the **From** and **To** statuses and give your transition a name (e.g., "Send to QA").

Step 5: Save and Update Workflow

After completing your workflow changes, click on the **Update Workflow** button in the top right to apply changes to your project.

You've now successfully edited your project workflow by adding a new status and transition!