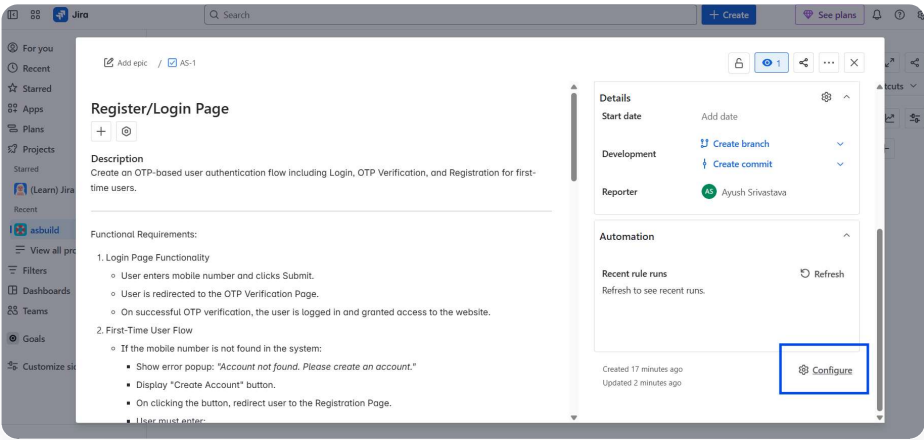


How to Access and Configure Project Settings in Jira

Jira allows you to manage project configurations, workflows, and customizations through the project settings panel. Here’s a step-by-step guide to access and modify these settings.

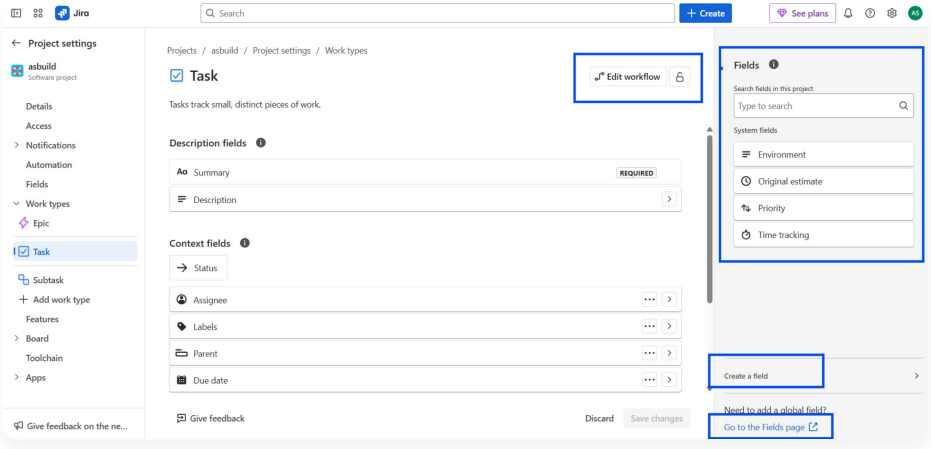
Step 1: Open the Task Window

Navigate to any existing issue within your Jira project. On the **right sidebar**, scroll to the bottom and click the **Configure** option to proceed to the settings panel.



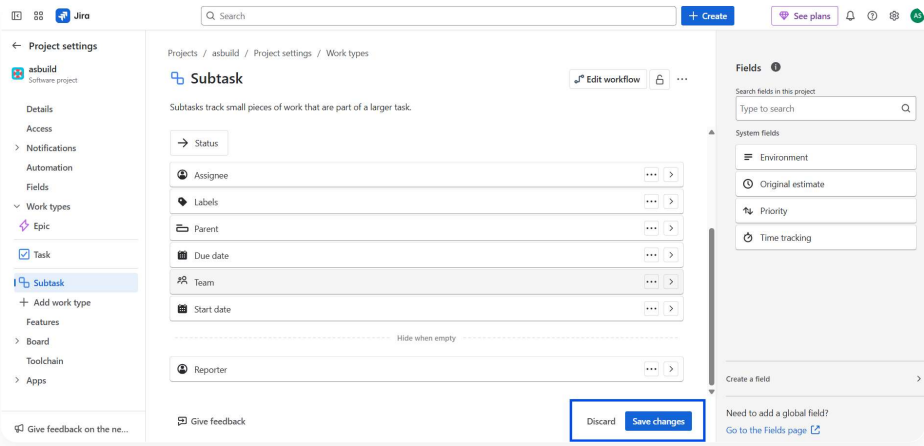
Step 2: Configure Project Settings

Once inside the **Project Settings** interface, you can make modifications such as editing workflows, adjusting permissions, managing issue types, adding custom fields, and more—depending on your admin privileges.



Step 3: Save Your Changes

After completing the necessary adjustments, scroll to the bottom of the settings page and click **Save Changes** to apply your updates to the project setup.



By configuring the settings, your Jira project becomes more structured and aligned to your team’s operational needs, enhancing workflow efficiency and clarity.