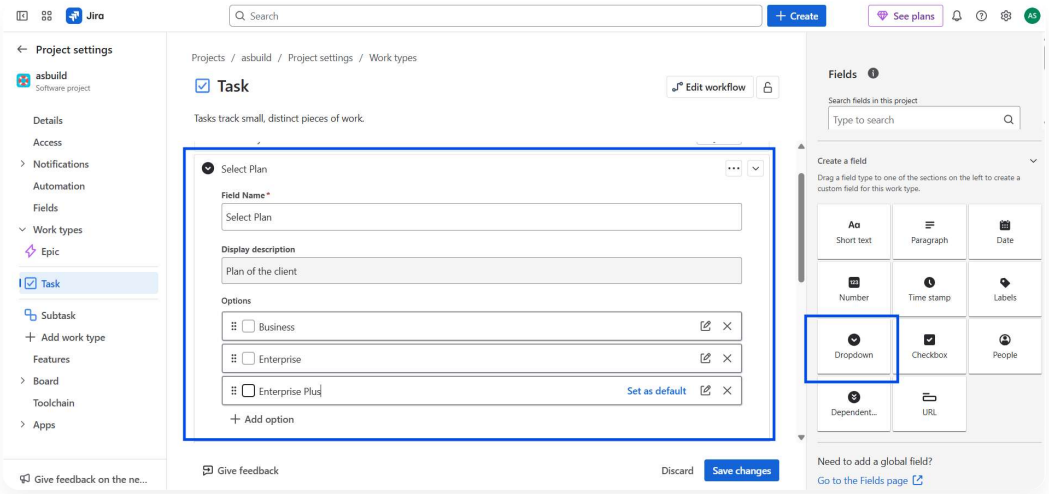
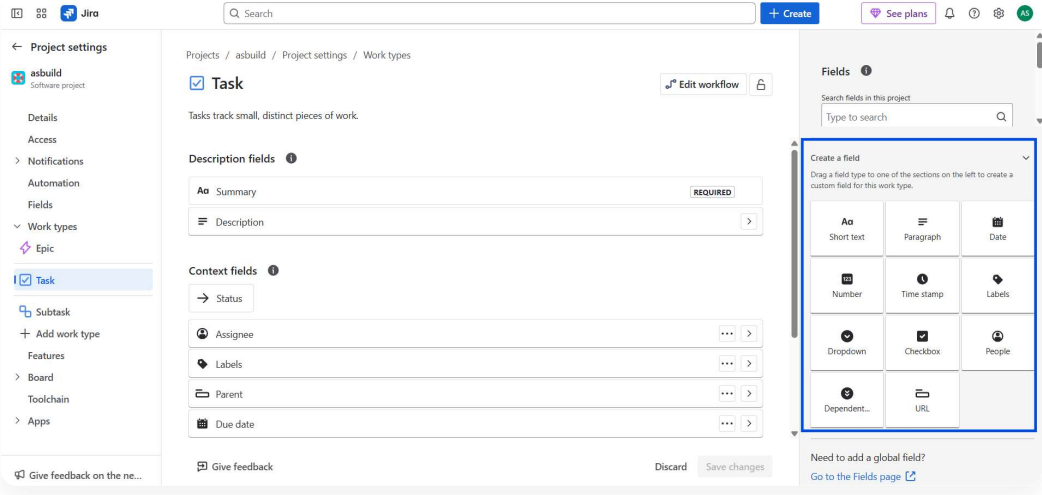


How to Create New Fields in a Jira Project

Custom fields allow you to personalize your Jira project for better tracking, input handling, and use-case management. Here’s how to add new fields effortlessly.

Step 1: Go to Project Settings

Navigate to your project and click on **Project Settings**. On the right-hand side panel, you’ll see the **Create Fields** option. Click to view all available field types.

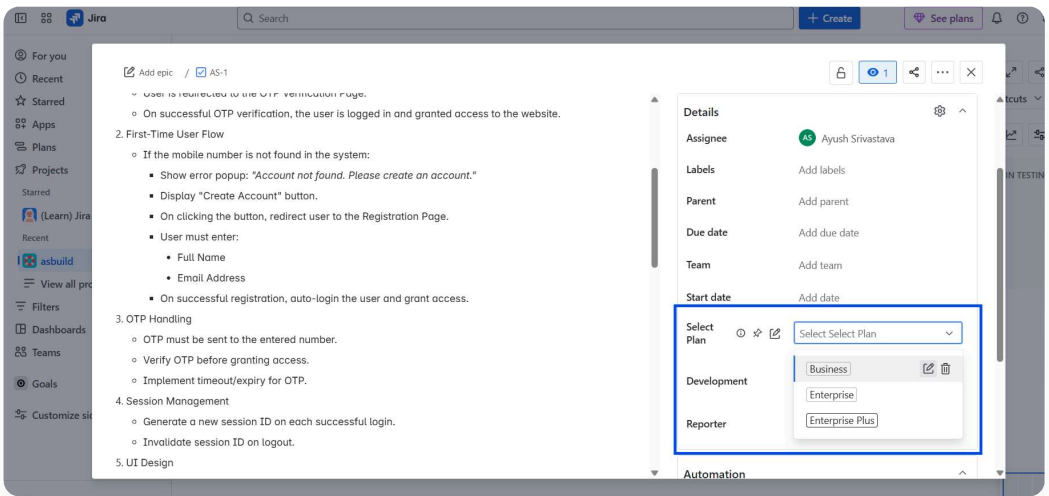
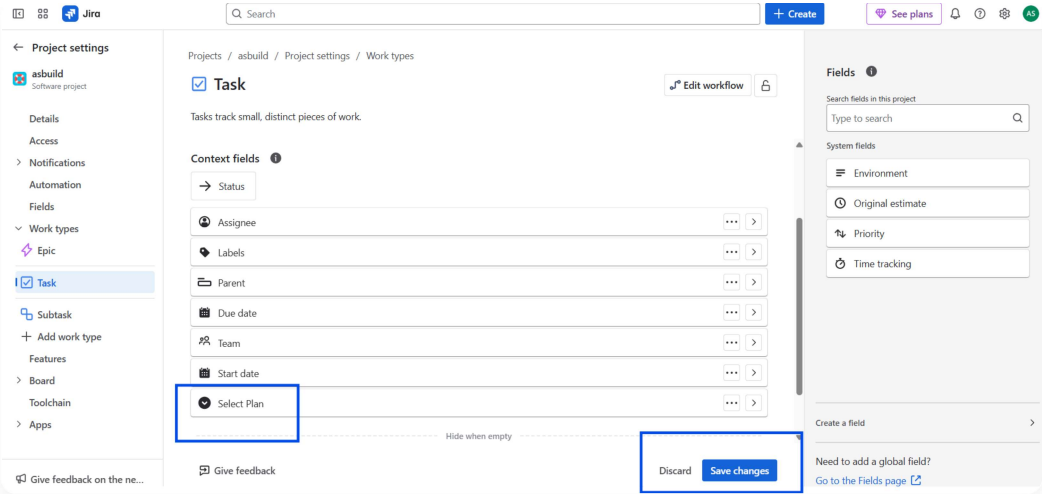


Step 2: Select Field Type

Choose a field type from the list — for example, a **Dropdown**. Enter the required details such as the **Field Name** and dropdown options. Refer to the example shown in the snapshot.

Step 3: Save the Field

After entering all required details, click on the **Save Changes** button. The field will now be created and visible in your field list.



Step 4: View the Created Field

That’s it! Your new dropdown field has been added to the project. You can now use it across your issue types. Repeat the process to add other fields based on your requirements.

Custom fields give you the flexibility to capture exactly the data you need for your workflows. Create as many as required and organize your Jira project with precision.