



**TRIBHUVAN  
UNIVERSITY**  
SCHOOL OF MANAGEMENT

**MBA**

MASTER OF  
BUSINESS  
ADMINISTRATION

**LEADING  
THE SOCIETY**





# Message *from the* Dean



Management education in Nepal has gained importance due to emergence of professionalism in the business and non-business sectors. In the business sector, the environment is increasingly competitive which has resulted in rising demands for qualified and competent graduates and entrepreneurs. In the non-business sector, the need for professional managers and administrators

can be felt in order to deliver standard services to different stakeholders. This vacuum for professional workforce has led to the need for expansion of management education in our country. In this context, Tribhuvan University School of Management (SOMTU), initiated the Master of Business Administration (MBA) program taking the challenging task of imparting knowledge and skills to meet the expectations of various sectors, with regard to human capital.

The SOMTU, within a short span of time, has been able to provide high quality education through a well designed curriculum thereby enabling our students to develop professional skills and capabilities. The School teaches courses and provides professional exposure to the students focusing on

the development of their managerial and entrepreneurial capacities. The School also acts as a platform for the students to acquire the ability to prudently manage challenging tasks through analytical approach thus enhancing their competency for the future job market. From this perspective, the School is fully devoted to provide a state-of the art domain knowledge, to impart generic skills transferrable across domains, to foster research based teaching-learning environment, to inculcate research ability, to enhance team work spirit, to incubate entrepreneurial skills and to create an understanding of the societal context and a sensitivity to social developmental issues of our students.

**Dilli Raj Sharma, PhD**  
Professor & Dean, Faculty of  
Management  
Tribhuvan University, Nepal



# Message *from the* Director

The SOMTU has emerged as the leading business school in Nepal. It is the only business school in Nepal to offer regular and focussed MBA programs in a very short period of its beginning. It offers regular MBA program, and focussed MBA programs like MBA in Global Leadership and Management, MBA in Information Technology and MFC programs, as the School stands tall on the rock foundation of Tribhuvan University's rich physical premises, enriched library, myriad of experienced and qualified professors and professionals, and inspirational academic environment.

The SOMTU is the first choice of the largest number of aspirant students of all the business schools in Nepal. An overwhelming number of applications pour in every admission session for a very limited number of seats. However, not all aspiring students manage to get into these, though they all consider it the best business school in the country.

The SOMTU has huge support from the Tribhuvan University, Faculty of Management, Government of Nepal,

University Grants Commission, the World Bank Higher Education Project, Federation of Nepalese Chamber of Commerce and Industry, and Bankers' Association. It is closely working with these institutions, associations and other stakeholders, particularly the private sector.

The SOMTU's curriculum is unique as it has a local focus with a global perspective. It envisages transforming students by imparting state-of-the-art knowledge, building necessary skills and developing competence to become leaders and entrepreneurs of the twenty-first century.

The SOMTU has a host of enriched faculty, which mainly includes professors and associate professors with doctorate degrees, long experience of teaching, research and consulting, and other professionals. Corporate networking and mentoring have developed our students and improve their place-ability scores by aligning their Knowledge, Skill & Attitude with the key requirements of the job market.

The pedagogic strategy has been devised to effectively execute the curricula to produce the desired end products. The inspirational atmosphere at the School provides the students with ample opportunity to learn desired knowledge, skills and building competence with positive attitude and excellent behavior.

Upon the completion of their studies at the School, students are expected to become socially responsive and economically efficient social and business leaders, and entrepreneurs of today's complex organizational environment. We, therefore, extend support to the youth of the nation with a customized effort to nurture the abilities to the competence levels and build a strong skillful and talented nation to bridge the gaps of Nepalese and Global markets.

**Mahananda Chalise, PhD**  
Professor & Director, School of Management  
Tribhuvan University





## Message from the Deputy Director

At the SOMTU, emphasis is placed on the transformation of students into real world business leaders and entrepreneurs. Consequently, students are mostly engaged in learning through practice, experience and research, apart from the classroom teaching and learning. At the completion of their graduation, they are already transformed into competent and ready-to-work-and-achieve professionals. I, therefore, encourage prospective students to feel the transformation process as being the part of SOMTU family.

**Jeetendra Dangol, PhD**  
Deputy Director, School of Management

# School of Management

The School of Management (SOMTU) is an autonomous institution formed by Tribhuvan University under the Faculty of Management. SOMTU envisages implementing its programs with a professional touch with the huge support base of academically qualified faculty members with wide exposures and experience. The operation of the SOMTU is governed by the Working Procedure Regulations 2066 BS that gives the institution a fully autonomous status. The SOMTU Governing Board is the apex body that is authorized to determine all academic, administrative, and financial policy of the school.

### SCHOOL OF MANAGEMENT (SOMTU) GOVERNING BOARD

**Prof. Dr. Dilli Raj Sharma**, Dean, Faculty of Management – Chairperson  
**Prof. Dr. Puskar Bajracharya**, School of Management (SOMTU) – Member  
**Prof. Dr. Dev Raj Adhikari**, Member Secretary, University Grants Commission, Nepal – Member  
**Prof. Dr. Radhe Shyam Pradhan** – Member  
**Prof. Dr. Rajan Bahadur Paudel**, Public Youth Campus – Member  
**Prof. Dr. Kamal Deep Dhakal**, Shanker Dev Campus – Member  
**Prof. Shanker Bhandari**, Patan Multiple Campus – Member  
**Ravi Bhakta Sherestha**, Former President, FNCCI, Nepal – Member  
**Prof. Dr. Mahananda Chalise**, Director, School of Management (SOMTU) – Member Secretary





# Master of Business Administration (MBA) Program

The SOMTU MBA is a full-time two-year (4 semesters) rigorous, intensive and problem-based learning program. The program's focus is on developing managerial and entrepreneurial capabilities of students through the curricular and co-curricular activities. The MBA program specifically aims to:

- Prepare professional managers for the business and non-business sectors.
- Develop entrepreneurs capable of evaluating risks and taking challenges in the emerging Global business environment.
- Inculcate knowledge, skill, and attitude in students so that they become scientifically approached, result oriented, and socially responsive management professionals.

The program has been designed at 60 credit hours with components that involves course work, seminars, practicum, experiential learning, and graduate research project. The maximum duration for the completion of the requirements for the MBA program is five years from the date of enrolment. The curricular structure consists of courses on business foundations, core areas, capstone, concentration area and elective courses. Students also develop their knowledge and skill through research, seminar, practicum, and experiential learning.



## Semester Cycle

The MBA program is implemented over four semesters. Each semester consists of 16 weeks. There will be a preparation week (17th week) and an end-semester examination week (18th week). The program shall be run without a long vacation.

### First Semester Courses

MGT 551: Managerial Communications	2
MGT 552: Statistics for Managers	3
MGT 554: Economics for the Firm	2
MGT 561: Organizational Behavior	2
MGT 563: Financial Reporting and Control	2
MGT 565: Marketing Analysis and Strategy	2
MGT 591: Emerging Concepts and Issues in Management (Seminar)	1
MGT 592: Managerial Communication (Practicum)	1

### 15 Cr. Hrs.

### Second Semester Courses

MGT 553: Data Management	2
MGT 555: Business and the National Economy	2
MGT 556: Information Systems in Organizations	2
MGT 562: Managerial Accounting	3
MGT 564: Financial Management	2
MGT 568: Human Resource Management	2
MGT 594: E-Marketing (Practicum)	1

### 14 Cr. Hrs.

### Third Semester Courses

MGT 566: Operations and Process Management	2
MGT 567: Entrepreneurship and Small Business Management	2
MGT 571: Business Environment Analysis	2
MGT 581: Business Research Methodology	2
MGT 583: Experiential Learning (Internship)	3
MGT 593: New Venture and Market Creation (Seminar)	1
Concentration Area Course I	2
Concentration Area Course II	2

### 16 Cr. Hrs.

### Fourth Semester Courses

MGT 569: International Business	2
MGT 572: Strategic Management	3
MGT 582: Graduate Research Project	3
MGT 595: Career Development and Self-Marketing (Practicum)	1
Concentration Area Course III	2
Concentration Area Course III (Practicum)	2
Elective Course	2

### 15 Cr. Hrs.





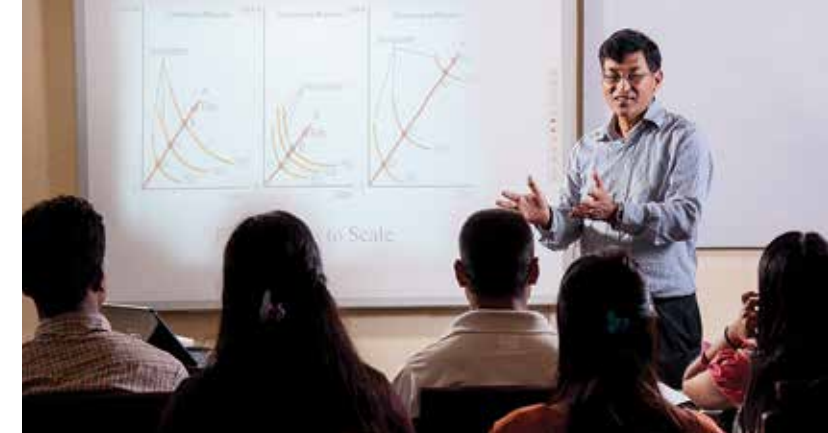
## Concentration Area Courses

Students are offered opportunity to specialize in any one of the four concentration areas – entrepreneurship and enterprise development, finance, marketing, and human resource management. The total course load of the concentration area is 8 credits. Students are required to take three courses and one practicum from a chosen concentration area. The offer of the specialization areas and the courses will be decided by SOMTU according to availability of resource persons and students' aptitude. The school expects the registration of at least 10 students to open a concentration area.

## Electives

**The MBA program also provides students with an opportunity to develop their skill in areas of their interests. Therefore, SOMTU has offered a variety of elective area courses.**

Agro-business Management	2 Credit Hours
Management of Cooperatives	2 Credit Hours
Commercial Bank Operation	2 Credit Hours
Project Management	2 Credit Hours
Insurance and Risk Management	2 Credit Hours
Management of Service Enterprise	2 Credit Hours
Management of Technology	2 Credit Hours
Taxation Planning and Business Decisions	2 Credit Hours
Travel and Tourism Management	2 Credit Hours
Management of Events, Exhibitions and Fairs	2 Credit Hours
Retail Banking	2 Credit Hours



### Entrepreneurship and Enterprise Development

Practicum on New Business Planning and Development (Compulsory)	2 Credit Hours
Managing Innovations	2 Credit Hours
Entrepreneurial Finance	2 Credit Hours
Legal Aspects of Entrepreneurship	2 Credit Hours
Family Business Management	2 Credit Hours
Venture Capital Financing	2 Credit Hours
Social Entrepreneurship	2 Credit Hours

### Finance

Practicum on Financial Planning (Compulsory)	2 Credit Hours
Financial Institutions and Markets	2 Credit Hours
Investment Strategies	2 Credit Hours
Capital Markets and Behavioural Finance	2 Credit Hours
Financial Derivatives, Futures and Options	2 Credit Hours
Financial Mergers and Acquisitions	2 Credit Hours
Micro Finance	2 Credit Hours
Multinational Business Finance	2 Credit Hours

### Marketing

Practicum on Applied Marketing Planning (Compulsory)	2 Credit Hours
Strategic Sales Management	2 Credit Hours
Consumer Behaviour Analysis	2 Credit Hours
Advertising and Promotions Management	2 Credit Hours
Applied Marketing Research	2 Credit Hours
Strategic Brand Management	2 Credit Hours
Service Marketing Strategies	2 Credit Hours

### Human Resource Management

Practicum on Negotiation Skills (Compulsory)	2 Credit Hours
HR Planning	2 Credit Hours
Management of Diversity in the Workplace	2 Credit Hours
Strategic HR Management	2 Credit Hours
International HR Management	2 Credit Hours
HR Development and Training	2 Credit Hours
Employee Relations Management	2 Credit Hours



# Master of Business Administration in Global Leadership & Management (MBA GLM) Program

The MBA in Global Leadership and Management program seeks to develop professional skills in students needed to successfully lead an organization in a global environment. This program strives both to deepen knowledge in applied business administration and develop management and leadership skills relevant for international business careers and social entrepreneurship.

The graduates will be prepared for leadership positions in international businesses, multilateral agencies, and international nonprofit organizations. They obtain the competencies required for success in multicultural organizations

at home and abroad. Students will undertake a Leadership development program alongside the core academic curriculum. The program is designed to equip students with the insights, analytical capabilities and skills to meet the challenges facing leaders who seek to shape organizations in today's world, focusing on managing oneself and others, and increasing employee well-being and performance while working in dynamic and complex environments.

Upon completion of this program, graduates are able to:

- Develop an extensive and practical knowledge-base of theory, tools,

skills, practices, and researches related to business and apply these to the problems and opportunities that are encountered in the global business environment.

- Through critical thinking, graduate can appraise and select innovative and creative solutions to business problems and opportunities while upholding strong ethical values and behaviors by looking at the broader role the business has in society and their own responsibilities as a member of the business community and citizens in society.

## International Study Tour

Students are required to undertake an international study tour in a South-Asian or South-East Asian country to gain an international exposure. In this study tour, students visit a number of global businesses and observe and study the global business operations. Students are required to write an observation report on the study tour.







## Semester Cycle

The MBA GLM program is spread over four semesters. Each semester consists of 16 weeks. There will be a preparation week (17th week) and an end-semester examination week (18th week). The program shall be run without a long vacation.

### First Semester

**15 Cr. Hrs.**

MGT 551: Economics for Global Managers	2
GLM 501: International Accounting and Reporting Systems	2
GLM 502: Data Analysis and SPSS Applications	3
GLM 503: Foundations on Global Leadership and Management	3
GLM 504: Seminar on Contemporary Issues in Global Management	2
PRJ 701: Intensive Project Camp I	3

### Second Semester

**16 Cr. Hrs.**

GLM 511: Managerial Communications	2
GLM 512: Social Innovation	2
GLM 513: Cross-Cultural Management	2
MGT 561: Organizational Behaviour	2
GLM 514: International Business Law	2
MGT 581: Business Research Methodology	2
MGT 594: E-marketing practicum	1
PRJ 702: Intensive Project Camp II	3

### Third Semester

**15 Cr. Hrs.**

GLM 621: Global Business Environment	2
GLM 622: Global Business Ethics	2
GLM 603: Global Marketing Strategy	2
GLM 624: International Finance	2
GLM 625: International Human Resources Management	2
GLM 626: Seminar on Global Entrepreneurship	2
PRJ 703: Intensive Project Camp III	3

### Fourth Semester

**14 Cr. Hrs.**

GLM 531: Global Strategy and Leadership	3
GLM 532: International Supply Chain Management	2
GLM 533: Negotiation Skills for Global Business	2
GLM 534: Management of Sustainable Development	2
PRJ 704: Intensive Project Camp IV	3
Elective Course (Any one)	2

### Elective Course (Any one)

GLM 611: Economic Diplomacy	
GLM 612: International Financial Crisis Management	
GLM 613: International Marketing Research	
GLM 614: Foreign Direct Investment and Emerging Markets	
GLM 615: Managing Natural Resources	

# Master of Business Administration in Information Technology (MBA IT) Program

## Introduction

The Master of Business Administration in Information Technology (MBA IT) program seeks to develop professional skills in students needed to successfully manage information technology increasingly ingrained across industries and business functions. This program strives both to deepen knowledge in applied business administration and develop computer programming and information technology skills relevant for business and management careers.

The graduates will be prepared for leadership positions in IT and online businesses, becoming IT entrepreneurs, and heading IT department in organizations that use information and communications technology. They obtain competencies required for success in managing

IT professionals in organizations. Students will undertake research projects in the IT area, which will inculcate in them the skills to develop useful software programs and applications alongside the core academic curriculum. The program is designed to equip students with the insights, analytical capabilities and skills to meet the challenges facing IT business leaders and entrepreneurs, and IT managers who seek to shape their organizations in today's cutting-age technology-based world, focusing on managing oneself and others, and increasing employee well-being and performance while working in dynamic and complex environments.

## Program Objectives

- Prepare dedicated IT business leaders for the development of Nepal with global perspectives;
- Develop self-motivated and competent IT entrepreneurs, equipped with capacity to launch their own sustainable IT and online businesses;
- Build skillful manpower with problem solving, and software and applications developing capabilities; and
- Produce IT managers with people skills who can successfully manage IT professionals with great understanding.

## Class Modalities

SOMTU will implement the management and IT courses, and project-based classes centered on the study of problem solving courses through lectures, class and group discussion, case study, project work, workshop, practical, and so on.

## Major Project in IT

Students are required to undertake a project assignment and prepare an integrative project report in the field of information technology. It involves the preparation and presentation of the project of approximately 30,000 words in length. Students are required to attend viva-voce examination and give a seminar presentation. The weight given for viva-voce and the research report will be 40% and 60% respectively. For the evaluation of the project report, the Graduate Research Committee (GRC) at SOMTU will appoint the external examiner. A student must secure a minimum Grade Point Average (GPA) of 2.7 or Grade B minus (B-) in a course in order to be eligible to appear in the semester-end examination of that course.







## Curricular Structure

### SEMESTER I 15 Cr. Hrs.

MGT 551: Managerial Communications	2
MIT 501: Management and Organization Behavior	3
MGT552: Statistics for Managers	2
MIT 503: Managerial Economics	3
MIT 504: Visual Programming	3
MIT 505: Information and Emerging Technology	2

### SEMESTER II 16 Cr. Hrs.

MGT568: Human Resource Management	2
MGT565: Marketing Analysis and Strategy	2
MIT 512: Operations Management	3
MIT 513: Accounting for Managerial Decisions	2
MIT 514: Database Management	3
MIT515: Financial Management	2
MIT 526: Cyber Security and Business Ethics	2

### SEMESTER III 14 Cr. Hrs.

MGT581: Business Research Methodology	2
MIT 523: Business Environment and Strategic Management	3
MIT 524: Software Engineering	3
MIT 525: IT Project Management	3
MIT 527: Industry Attachment and Minor Project	3

### SEMESTER IV 15 Cr. Hrs.

MIT 531: Web Technology	3
MIT 532: E and M Commerce	3
MIT 700: Major Project in IT	3

### Elective Courses

(Any two courses of 6 credit hours from one of the following groups): 6 Cr. Hrs.

- Group 1: Information System
- Group 2: Business Analytics
- Group 3: Quality Control and Systems Audit
- Group 4: Business Innovation and Invention

Elective Courses (Any two courses from any of the following groups):

#### Group 1: Information System

- MIT 601: Decision Support System
- MIT 602: Enterprises Resources Planning
- MIT 603: Supply Chain Management Information System
- MIT 604: Marketing Information System

#### Group 2: Business Analytics

- MIT 611: Business Intelligence
- MIT 612: Big Data and Business Analytics
- MIT 613: Corporate Knowledge Management
- MIT 614: Expert System Design

#### Group 3: Quality Control and Systems Audit

- MIT 621: Quality Control and Assurance
- MIT 622: Information System Audit

#### Group 4: Business Innovation and Invention

- MIT 631: Technology Management
- MIT 632: Offshore and Outsource Business
- MIT 633: IT Entrepreneurship

# Master of Finance and Control (MFC) Program

## Introduction

The Master of Finance and Control (MFC) program seeks to develop professional skills in students particularly needed to successfully manage financial institutions tremendously growing and expanding all over the world due to economic liberalization, globalization and digitalization of technology. This program strives both to deepen knowledge in applied finance and develop controlling skills by using technology relevant for finance and control careers.

The graduates will be prepared for leadership positions in finance

and control of businesses, heading finance department in organizations and becoming financial analysts and consultants. They obtain competencies required for success in managing treasury in organizations. Students will undertake research projects in the financial control area, which will inculcate in them the skills to solve financial and control problems alongside the core academic curriculum. The program is designed to equip students with the insights, analytical capabilities and skills to meet the challenges facing finance leaders, financial managers and financial analysts and consultants, who seek to shape their organizations in today's cutting-age technology-based world, focusing on managing oneself and others, and increasing employee well-being and performance while working in dynamic and complex environments.

## Program Objectives

- Prepare dedicated finance leaders for the development of the Nepalese financial sector with global perspectives;
- Produce financial managers with people skills who can successfully manage and control the treasury of business organizations with great efficiency.
- Develop self-motivated and competent financial analysts and consultants, equipped with capacity to launch their own sustainable financial services firms;
- Build skillful manpower with financial problem solving and controlling capabilities.

## Learning Outcomes

Upon completion of this program, graduates will be able to:

- Develop an extensive and practical knowledge-base of theory, tools, skills, practices, and researches related to business and corporate finance and apply these to the problems and opportunities that are encountered in the modern technology-based environment.
- Through critical thinking, graduates can appraise and select innovative and creative financial solutions to business problems and opportunities while upholding strong ethical values and behaviors by looking at the broader role the business has in society and their own responsibilities as a member of the business community and citizens in society.





## Course Structure

<b>First Semester Courses</b>	<b>15 Cr. Hrs.</b>
MFC 501: Business Communications	2
MFC 502: Business Communications Practicum	1
MFC 503: Financial Management	3
MFC 504: Managerial and Financial Economics	3
MFC 505: Financial Reporting and Control	3
MFC 506: Statistics and Quantitative Techniques for Business	3
<b>Second Semester Courses</b>	<b>16 Cr. Hrs.</b>
MFC 511: Research Methodology	2
MFC 512: Financial Regulatory Systems	2
MFC 513: Seminar on Emerging Concepts in Finance	1
MFC 514: Organization Behavior and Human Resource Management	3
MFC 515: Accounting for Managerial Decisions	3
MFC 516: Management and Financial Information System	3
MFC 521: Investment Management	2
<b>Third Semester</b>	<b>15 Cr. Hrs.</b>
MFC 533: Insurance and Risk Management	2
MFC 522: Business Environment and Strategic Management	3
MFC 523: Corporate and Multinational Finance	3
MFC 524: Commercial Banking Operations	2
Elective I	2
MFC 625: Internship	3
<b>Fourth Semester</b>	<b>14 Cr. Hrs.</b>
MFC 531: Corporate Auditing and Tax Planning	3
MFC 532: Financial Services Marketing	3
MFC 534: Financial Econometrics	2
MFC 535: Project Analysis Practicum	1
Elective II	2
GRP 701: Graduate Research Project	3
<b>Elective Courses (each course of 2 credit hours)</b>	
MFC 601: Advanced Finance Theory	
MFC 602: Behavioral Finance	
MFC 603: Corporate Mergers and Acquisitions	
MFC 604: Cooperatives Management	
MFC 605: Financial Derivatives and Risk Management	
MFC 606: Financial Services and Wealth Management	
MFC 607: Micro Finance and Entrepreneurship	
MFC 608: Mutual Funds and Alternative Investments	
MFC 609: Real Estate Investment Management	

# Student Intake, Eligibility and Admission Procedure

## Student Intake

Student intake for the MBA program will be twice a year, and for MFC, MBA GLM and MBA IT programs will be once a year. The spring intake will begin from the month of January for the February – June semester, while the fall intake will begin from July for the August – December semester. In each intake SOMTU will admit a total of 35 students (30 for regular students and 5 allocated for the Corporate Sponsored and Foreign student quota) in MBA, 20 students in MBA GLM and MBA IT, and 35 students in MFC programs.

## Eligibility

The applicant to the MBA, MBA GLM, MBA IT and MFC programs must meet the following minimum requirements to be eligible to apply for these program:

- A minimum of 15 years' formal education (12 years of schooling plus three years of graduation).
- Must have secured a minimum CGPA of 2.0 or 45 percent in Bachelor's level. The final decision on admission is taken on the basis of performance scores of an applicant in the admission tests.

Students applying for all the programs must fill in the application blank with all details of their personal information and past academic records. The application blank and this brochure will be available from the SOMTU reception during the office hours. The application blank can also be downloaded from the school's website ([www.somtu.edu.np](http://www.somtu.edu.np)). The completed application along with the transcripts and certificates should be submitted to the office as per the publicly notified time. At the time of submission students pay Rs. 1000 for admission tests. This fee must be deposited in the school's account no. 0501010000163 at the Global Bank and the deposit voucher submitted along with the application.

## Admission Tests

SOMTU shall conduct a four stage admission tests for appropriate screening of applicants. The applicants shall be screened in each of the stages.

- **Written test:** This test will be based on the SOMAT format. The duration of the test will be 3 hours and 30 minutes.
- **Group discussion:** Groups discuss on a given topic. Performance of applicants is recorded by a panel of judges based on leadership, logic, and conclusions.
- **Individual presentation:** Applicants present their views and opinions on a given topic to the panel of judges.
- **Personal interview:** Personal interview to measure applicants' motivation level, attitude and capability to handle the pressure and rigors of the MBA program.

*SOMTU has the final authority in selecting the students for the program.*







# Class Timing, Pedagogy, Attendance & Evaluations

## Class Timings

The regular class for all the program is arranged between 7.00 AM to 5.00 PM through Sunday to Friday.





## Teaching Pedagogy

All the programs at SOM TU are based on the student-centred learning approach. The general teaching methodology of the programs includes interactive lectures, students' presentations, case studies, individual and group projects, seminars, and practicum. The teaching faculty shall determine the appropriate teaching-learning methods suitable to each course.



## Attendance, Internal Evaluation and End-Semester Examination

All the programs are intensive professional programs. These programs demand a very high level of sincerity and commitment from students. Students are required to attend regularly all classes, seminars, practicum, and presentations as required by the course. Students failing to attend 80% of classes shall not be allowed to appear in the semester-end examinations.

The performance of students will be evaluated through ongoing in-semester evaluations and semester-end examinations. The in-semester (internal) evaluation shall generally have a total weight of 50 percent in course work

related subjects and 100 percent in the case of seminars and practicum related subjects. The concerned faculty shall be responsible for the continuous in-semester evaluations. The in-semester evaluation shall be based on a student's performance in class presentations, case analysis, individual and group assignments, class tests and others as required by the course.

A student must secure a minimum Grade Point Average (GPA) of 3.0 or Grade B in a course in order to be eligible to appear in the semester-end examination of that course. The in-semester evaluations will be based on the following components:

Evaluation Activities	Weight in Marks
In-semester Evaluation:	<b>50 Marks</b>
Term Examinations	<b>15</b>
Class-room activities (Class presentations, case analysis, group works etc.)	<b>15</b>
Projects	<b>20</b>

The semester-end examinations on course work related subjects shall have a total weight of 50 percent. The semester-end examination shall be based on problem solving questions, analytical questions, and case studies or any other formats as demanded by a course. The duration of the examination shall be 3 to 4 hours as demanded by the course. The end-semester examination shall be

conducted by Examination Office of the Dean, Faculty of Management. The general pattern of the external examinations shall be conducted as presented in the following table:

External Evaluation: **50 Marks**

### Evaluation Components

Number of Questions	Weight in %
Case Analysis, Situation Analysis or Extended Problem Analysis as suitable to the course.	
Three questions	<b>30</b>
Problem Solving, Critical Analysis Questions	
Three questions of 10 marks each	<b>30</b>
Concept based Short Answer Questions	
Eight Questions of 5 marks each	<b>40</b>
<b>Total Marks</b>	<b>100</b>

Students who do not qualify to appear in the semester-end examinations will have to reregister and retake the course as and when offered by SOMTU. Students who are qualified but fail to appear in the semester-end examinations or fail in the semester-end examination can appear in make-up examinations as per the semester cycle. SOMTU shall organize chance make-up examinations in the last semester where a student may appear in 6 courses of the earlier three semesters in addition to the regular examination load of the last semester.







# Grading Requirements, Systems and Scholarship

## > Degree Requirements

To receive MBA, MBA GLM, MBA IT or MFC degree the student must have:

- 'B' minus (GPA 2.7) or better grade in each of the courses, practicum, seminars, and graduate research project;
- Obtained an overall CGPA of 3.0 or better after combining the GPAs obtained in all courses, seminars, practicum, and research projects; and
- Completed all the course requirements, project work and internship within the maximum time period of five years from the date of registration.

## > Grading System

The grading system followed in the MBA, MBA GLM, MBA IT and MFC programs are based on the absolute performance of a student in the in-semester evaluations and semester-end examinations. The performance of a student in these programs shall be made on a four-point scale ranging from 0 to 4. The following table presents the Letter Grade, CGPA and Performance Remarks for the programs:

Grade	CGPA	Performance Remarks
A	4.0	Distinction
A-	3.7	Very Good
B+	3.3	Good
B	3.0	Fair
B-	2.7	Pass in Individual Course
F	0	Fail

The students shall receive their grades in semester and final academic transcript only in letter grades and GPA scores.

## > Scholarship

**In order to encourage students to excel in their study, SOMTU has arranged a scholarship on merit basis in all the programs.**





# Additional Information

- Semester charges include semester examination fee and resource materials and computer lab costs. Each student shall receive a standard text book in each of the courses during the whole academic period. Cost of photocopy of case materials, seminar papers and articles will be paid from the semester charges.
- Make-up examinations fee to FOM will have to be paid by students.
- Graduate Research Project (GRP) processing fees will be paid by students.
- The cost of excursions for socio-economic study will be shared by the students in the following manner:
  - Transportation and lodging cost: To be paid by the SOMTU.
  - Food cost: To be paid by the students.





# Experiential Learning and Graduate Research

## ➤ Experiential Learning

For MBA, MBA IT and MFC Students, at the end of the Third Semester shall be assigned to organizations for practical exposure and business orientations. The period of internship shall be of ten weeks. At the end of the internship, the student shall prepare a report on the prescribed format and present it in a seminar organized by the School.

The evaluation of the internship is based on the following three components:

1. Confidential report of the host organization: **40 %**
2. Oral presentation of the report: **30 %**
3. Written internship report evaluation: **30 %**

## ➤ Graduate Research Project

A student is required to undertake a research assignment and prepare a Graduate Research Project Report at the end of the fourth semester. SOMTU shall assign a faculty member to supervise the research work. The research work must be presented in the format as prescribed by SOMTU. The evaluation of the research shall be based on the following two components: Written Report: 60 %, Presentation or Viva-voce: 40%

The SOMTU Board shall have the final authority to decide on any other matters and issues not mentioned in the aforementioned clauses. The Board also has the authority to revise the courses and curricular structure with the authorization from Faculty Board of FOM and Academic Council of TU.





# Faculty of SOM TU



**Prof. Prem Raj Pant, PhD**  
Visiting Faculty



**Prof. Puskar Bajracharya, PhD**  
Faculty  
Strategic Management



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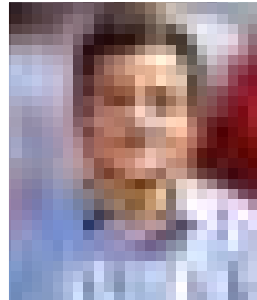
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