

RESUME

Bharath Kumar H C

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Objective

Seeking a challenging position to utilize my inter-personal skills and abilities in the field of supply chain management that offers professional growth while being resourceful, innovative, and flexible.

Personal Skills

Comprehensive problems solving abilities, good organizing capacity, good verbal and written communication skills, ability to deal with people diplomatically, willingness to learn and an interpersonal intellectuality.

Academic Qualification

2021, Master of Commerce in Accounting & Taxation from SJES College Of

Management Studies,

SSLC Government High School Malur

Computer Skill

- ▶ Ms-Word, Excel,
- ▶ Work Experience in SAP
- ▶ Tally Prime

Experience

- Working in Altigreen Propulsion Labs Limited as Jr Executive

Roles and responsibilities:

- ❖ Plan and execute daily basis Invoice Process
- ❖ Making Bills for Export and Material interplant transfer.
- ❖ Processing of the inwarded invoices by making necessary Documentation.
- ❖ Handling Plant rejection and making document.
- ❖ Monitoring of non-returnable items in Plant
- ❖ Dispatching Vehicles from the plant and Generating E Waybill
- ❖ Maintaining Documents and Recording
- ❖ Maintaining 5s and Safety

Other collections

- Coordinate with supplier, customer, Transporters
- Follow up with the various suppliers for the availability of material ready for collection
- Vehicle planning according with the schedule
- Consolidation of all the material to the line haul vehicle and sent to customer

Administration Responsibilities:

- Ability to function in almost any scenario and go the extra mile to get the job done.
- Exceptional leadership and team building qualities in the training, mentoring, motivating and supervising of supply chain logistics. Transportation/warehousing.
- To provide all the data to internal operation related to collections, dispatch and billing departments.

Current Job,

Altigreen Propulsion Labs Pvt Ltd (From Nov 2022)

Designation - Warehouse Jr Executive

Personal Qualities;

- Leading the team for inward & outward operations.
- Time Management.
- Good Motivation and leadership Skills.
- Strong Visualization, Problem Solving and Analytical Skills
- Excellent Communication Skill in Both Written and Verbal.
- IQA Co-ordination
- Manpower handling & planning (How to ease the work with available manpower)
- Logistic co-ordination.
- Planning for reverse logistics for movement of empty bins & trolleys.

Personal Profile

Name	:	Bharath Kumar H C.
Father's Name	:	Chandrappa B
Date of Birth	:	08-05-1999
Nationality	:	Indian
Gender	:	Male
Marital Status	:	Unmarried
Languages Known	:	English, Hindi, Kannada , Telugu
Address for Communication		Harohalli Village Malur Taluk Kolar District Madivala Post-563130

Declaration

I here by declare that the above information and particulars are true and correct to the best of my personal knowledge and belief.

Place : Bangalore

Regards,
Bharath Kumar H C