

**Mr. Dillibabu D**  
**Quality Assistant Manager & ISO Management Representative**

#254, Omshakathi temple, Yadavanahalli Village & post  
Attibele, Anekal Taluk, Bangalore, Karnataka -562107

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### Objective

Seeking opportunity to utilize my experience in the field of Quality Assurance & ISO Management Representative with a leadership growth-oriented Organization that offers challenging job responsibilities & opportunity for advancement.

### PROFILE SUMMARY

- ✦ Abilities in handling the five Core tools of the QMS – SPC, MSA, FMEA, PPAP, APQP
- ✦ In-depth understanding & preparing Quality Manual of the requirements of ISO 9001, IATF 16949, ISO 14001 and implementing the same in Organizations.
- ✦ Abilities in facing the 1<sup>st</sup> Party, 2<sup>nd</sup> party & 3<sup>rd</sup> Party Audit of Planning, conducting the Audits.
- ✦ Preparing Human Resources policies
- ✦ Coordinating the New Product Development Activities as per the Customer requirement.
- ✦ Huge Knowledge of sheet metal products in laser cutting, Bending, Welding and powder coating & Plating

### JOB RESPONSIBILITIES (QMS, EMS & QUALITY) Experience +13 years

- ❖ Preparing and Reviewing the Quality manual, Quality Policy, Procedures and Objectives of the Organization.
- ❖ Coordinating the ISO, TS, IATF, EMS Management System Certification activities.
- ❖ Preparing the PPAP documentations with all supporting documents such as PFD, PFMEA, Control Plan, Psw etc in order to the Customer requirement
- ❖ Planning and Conducting the Statistical studies and Analysis such as SPC and MSA
- ❖ Reading / Interpreting Engineering drawings in order to design the process flow and make SOPs.

- ❖ Analysing root causes and submission of the 8D reports with appropriate CAPA and communicating with Customers and resolving the Q issues at Customer end.
- ❖ Planning for the Procurement of Instruments / Gauges and coordinating the Calibration Activities.
- ❖ Plan & conducting an Internal audit (Opening meeting, collecting objective evidences, Effective interviewing techniques, Identifying & recording non-Conformities)
- ❖ Responsible for creating agenda & conduct Management Review meetings
- ❖ Preparing & follow up legal, regulatory documents
- ❖ Coordinating the New Product Development activities such as Planning, Developing, Validating and Assessing.
- ❖ Preparing and maintaining all the Quality Documentations as per the Customer requirement.
- ❖ Steps taken in reduction of RPN value had an positive impact in reduction of PPM.
- ❖ Analysing the modifications needed for the New Products / Processes from the Benchmark results.
- ❖ Conducting fish bone & why-why Analysis for defects and tracking Mode wise defects
- ❖ Customer end visit for the new product approving and their fitment trial purpose.
- ❖ Communicated and adhered with the customers like Schneider electric, Amara raja Batteries, Buhler, Terex India, Savio India.
- ❖ Faced the Customer audits and QMS audit and cleared with zero non conformities.
- ❖ Plan & conducting Supplier SAM Audit (Purchase, Quality & vigilance)
- ❖ Preparing and maintaining all the Vendor Quality Documentation as per the System requirement.
- ❖ Planning and Coordinating the Receiving Inspection and 3rd Party Material testing activities.
- ❖ Approving and Maintaining the Supplier APQP and PPAP documentations.
- ❖ Monitoring the Supplier Performances and communicating to the Top Management and Suppliers.
- ❖ Preparing Welding procedures as per Standard (D1.1& ASME 1X) and Follow-up welder performance
- ❖ Preparing Shot term & long-term business Plan
- ❖ Preparing contingency Plan
- ❖ Conducting Aspects / Impacts studies
- ❖ Plan & conduct safety meetings
- ❖ Planning and conducting mock drills
- ❖ Responsible for conducting firefighting training to members
- ❖ Maintaining emergency contacts
- ❖ Handling emergency situations Interacting with top management

- ❖ Periodically reviewing safety measures
- ❖ Implementation of safety foster
- ❖ Significantly contributed in NPD team in successful New Projects by preparing APQP documentations and Sub Supplier Development activities.
- ❖ Handling of inspection of Incoming, first off, Process and final inspection.
- ❖ Preparing In house & Customer performance & review Statistical studies (MDR, PPM, YTD, OTD) & calculated COPQ
- ❖ Handling quality team
- ❖ Preparing non-conformance report to supplier for part level rejections.
- ❖ Very well familiar with all Type of Instruments like Digital Height Gauge, Vernier Calliper, Micrometre, Bevel protractor, / Attribute Gauges to Handle.
- ❖ Well known to utilize the 7 QC Tools.
- ❖ Implementation of quality awareness in the shop floor (one point lesson, quality alerts and do's & don'ts)
- ❖ Conducting 5m analysis for Internal rejection, customer Complaints, Audit findings
- ❖ Knowledge in OEE, MTTR & MTBF Calculation

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## **KNOWLEDGE BASE**

- Have good knowledge on manufacturing process of Sheet metal components In Laser cutting, Bending, Welding, Powder coating, Plating

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## **ACADEMIC DETAILS**

- ❖ Diploma in mechanical engineering completed 2012 from VPRS Institute of Technology and science with 72%.
- ❖ ITI Passed in 2004 TO 2006 from Gudiyattam ITI with 94%
- ❖ SSLC Passed in 2004 from Government High School Tamil Nādu with 63%.

## PROFICIAL EXPERIENCE

- From June 2006 to May 2007 worked as a Quality Inspector in M/s BILL FORGE which is in Bommsandra Bangalore.
- From Jul-2007 to till this date working as a ISO Management Representative & Quality In charge in Sreenivasa industries which is in Attibele Bangalore.

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## About The Organization

M/s SREENIVASA INDUSTRIES is the Manufacturing of sheet metal components company. The unit equipped Laser cutting, turret punching, Bending, Welding machines. Supplying modular enclosures for Networking, Telecommunication, ATM machine components, Electrical instruments boxes, Automobile parts, Food processing machinery products, Health care parts, Painting booths, Genset and oil filtration Enclosure etc.

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## Personal Information

Name	: Dillibabu D
Permanent Address	: S/O Dheena dhayalan, #53 Kovil Street Bathalapalli village, Errukkam but post, Pernambut Taluk, Vellore District Tamilnadu- 635810
Date of Birth	: 05-10-1988
Religion & Nationality	: Hindu / Indian
Marital Status	: Married
Notice Period	: 1 Month
Languages Known	: English, Tamil, Telugu, Kannada.

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## Declaration

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

Dillibabu D