

COVER LETTER

Respected Sir/Madam,

First of all, i would like to thank you for considering my "CV" for esteemed industry like yours. I am highly interested in joining in your team.

I am a graduate "Mechanical Engineer" having an experience as a **CENTER MANAGER (Technical Engineer & Agriculture Trainer)-(Having Experience in Workshop Operations, Mechanical Maintenance & Center Management)** in APSSDC (Andhra Pradesh State Skill Development Corporation) -SIEMENS SKILL DEVELOPMENT Institute, Rajampet from 28-12-2016 to Till Date .

I have been an enthusiastic team player maintaining a healthy relation with all my colleagues and motivate them. I personally maintain excellent communication skills through all levels in hierarchy. I had always consider myself as a high potential guy and i would like to put my best efforts all the time.

My detailed CV is attached herewith for your ready reference.

Yours truly,

Mahesh kumar Vallam

Center Manager (Technical Dept. Mechanical)

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V.MAHESH KUMAR



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Career Objective

To prove my prowess in the areas entrusted to me and to secure a challenging and rewarding career, which would enable me to integrate my knowledge and skills.

Scholastic Profile

Degree	Discipline / Specification	School / College	Board / University	Year of Passing	%
B.TECH	MECHANICAL ENGINEERING	NIST, Rajampet	Jawaharlal Nehru Technological University, Anantapur.	2015	65
Intermediate	MPC	Sri Shirdi Sai Junior College, Rajampet	B.I.E.A.P	2011	55
SSC		ST.Joseph's English Medium School, Nandalur	B.S. E	2009	74

Technical Skills

- **Programming Languages** : C, C++
- **Certification** : " **Diploma In Computer Applications** ",
" Expert Mechanic in Tractors "
- **Web Technologies** : Lan & Wan Networking's
- **Packages** : MS-Office, Desktop Publishing, Catia , Ansys ,
Hardware Basics & Networking basics

Personal Attributes and Strengths

- Hard Working and Dedicated towards work and LEADERSHIP QUALITIES
- Self-starter with a high degree of motivation & dedicated to achieving high quality results
- Team player with effective interpersonal communication skills and a positive can-do attitude

Roles and Responsibilities

Operations & Maintenance:-

- Responsible for OPERATIONS & MAINTENANCE of Mechanical Systems
- Responsible for maintaining and repairing equipment required in the day to day working.
- Analysis of machine failures.
- Estimation of maintenance costs.
- Assessing the needs of equipment replacements, spare parts.
- Assessment of the required tools for the maintenance of the equipment
- Adopt and implement a detailed maintenance plan to minimize failures resulting in stoppage of work.
- Keep updated with the upcoming versions or latest machinery required in the organization. Replacing the spare parts of the machines as and when required.
- Responsible for performing routine maintenance.
- Responsible for maintaining an inventory for the requirement of the supplies and spare parts.

- Condition monitoring and predictive maintenance of critical equipment and corrective actions to avoid breakdown.
- Planning for resources and manpower for planned shutdown of the plant and execution including start-up.
- Coordination with various departments for smooth functioning of the equipment by feedback and suggestions from them.
- Conducting Safety audits within the department and ensuring the compliance from all the employees and updating the checklists and audit reports.
- Involving pre-process checks before operations of equipments.
- Responsible for smooth running of machines for zero breakdowns.

Achievements

- Have Organized and Participated in National Level Symposium's & National Level Meet
- Computer Applications First Level in Universal Institutions.
- Have been taken active part Expert Mechanic Training on Tractors in Pune.

Work Experience

- As a **Graduate Engineer Trainee** at OFOS Services Pvt. Ltd. 2015 (Breakdown Service Officer for 3 Months)
- Has attained **Expert Mechanic in Tractors** (Force Motors Ltd.) in Pune for One Week.
- Completed one-year Apprenticeship training in the trade of '**GRADUATE APPRENTICESHIP**' as Technician (Service Engineer) at "**SOUTHERN REGION FARM MACHINERY TRAINING AND TESTING INSTITUTE**", (Central, Govt. of India) Tractor Nagar, Garladinne (M&PO), Dist. Anantapur - 515 731 (A.P.).
- INSTALLATION, SERVICE, & TROUBLESHOOT of Mechanical Machinery (specially in Agricultural Equipment's Heavy Industries, air engines) as in Contract Works.
- Presently in Government Project as a **CENTER MANAGER (Technical Engineer & Evaluator)** in **APSSDC** (Andhra Pradesh State Skill Development Corporation) - **SIEMENS SKILL DEVELOPMENT** Institute, Rajampet from 28-11-2016 to Till Date .

Personal Profile

Name	:	Mahesh Kumar. V
Date of Birth	:	29-08-1993
Father's Name	:	V. Suryanarayana
Languages known	:	English, Telugu, Hindi, Tamil, Kannada, Malayalam
Driving License	:	VALLAM MAHESH KUMAR Light motor vehicle, Tractor & Trailer, HMV No. AP00420130005989 Badge No. 36295 D.O. Issue:10/01/2017 & D.O. Expiry:21/05/2033 D.O. Validity:30/10/2019 (Transport-Motor Cab)
Passport Details	:	M6200968 D.O.ISSUE:18/02/2015 & D.O.EXPIRY:17/02/2025
Permanent Address	:	D No. 3/47, Brahmin Street, Nandalur (M& P. O), KADAPA (DT.), Andhra Pradesh -516150.

Declaration

I hereby declare that the above information is true to the best of my knowledge and I bear responsibility for the correctness of the above-mentioned particulars.

Date:

Place:

(V. MAHESH KUMAR)