

COVERING LETTER

Dear Sir / Madam

I am **RAGHAVENDRA J**, B.E in MECHANICAL ENGINEERING graduate with 10 Years' Experience In Purchase / Procurement / Sourcing Department (Manager)

Seeking Managerial assignment in Purchase – Sourcing and Vendor Development with a reputed organization

Professional Summary

- Dedicated purchasing professional for more than 10 Years specializing in Purchase And inventory Management, with strong communication.
 - Managing more than 8 Units at different locations (centralized purchase)
 - Responsible to Manage the end-to-end process of source to contract to Manage delivery, Quality, Cost, and safety in strategic sourcing
 - Having vast experience in Import through EPCG License for Capital Items,
 - Having vast experience in Import through advance License for Raw Material
 - Achieved Cost Saving Target consistently (More than 60 lakhs per annum)
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Present Designation: Manager
Department: Purchase
Current Location: Nanjangud, Mysore
Current CTC: 7.94 Lacks
Expected CTC: 10 Lacks
Notice Period: 1 Month

Thanks & regards,
RAGHAVENDRA J

RESUME

RAGHAVENDRA J

Door No 16A, N block
opp 4th cross, kumbar koppal,
Mysore - 570016

Phone: 09060187431
Email: raghav08j@gmail.com

PERSONAL STATEMENT

To obtain a challenging position with the potential to assist with the overall growth of the company.
As well as an opportunity for personal growth.

PRESENT WORKING EXPERIENCE: Manager – Purchase Department

Since June 2015 with **Rishi FIBC solutions pvt ltd**, Nanjangud Karnataka

Rishi FIBC solutions pvt ltd is a manufacturer of Packaging industries (EOU) is a fully integrated world class facility for packaging materials (Flexible integrated bulk container), Agricultural products and 7 Layer Blown film extrusion plant. Main Plant Situated Thandya Industrial area Nanjangud Mysore and Having 8 Sub Units with 2 sister concern company around Nanjangud Mysore.

KEY ACCOUNTABILITIES

- Areas of function were mainly related to Machines, Raw Material, Consumables, Tools, and spares.
- Drive the strategic procurement and inventory management process by working with all stakeholders to maximize the inventory and sourcing productivity.
- Develop and execute Procurement Category management strategies across all materials including Key Starting materials.
- Lead the team to deliver excellence in all Category management Procurement KPIs
- Managing the Supplier life cycle including supplier selection, assessment, development, and supplier consolidation to ensure optimization and better performance of Suppliers.
- Responsible for negotiations for best possible cost service guarantee and develop win-win strategies that achieve sustainable relationships with suppliers
- Ability to collaborate with Technical team, Supplier for developing innovative products at optimized cost
- Manage the Supply chain risk including development of Global suppliers including China
- Regular meeting, interaction and communication with operating unit to bring in operational excellence, faster delivery and overall efficiency in the strategic procurement business partnering
- Identifying supplier risk areas and quantifying risk exposure, and executing risk mitigation actions
- Managing internal and external customers with regular MIS, Communication and meetings
- Achieved the Target set By Management of Conversion of Purchase request to Purchase order in 2 days for repeated orders and with in 7 days for new products minding Quality and pricing (KRA,KPI)
- Cost saving made through Rate contract

- Managing all aspects of imports from sourcing of material, shipper arrangement, tracking Clearing customs.
- Importing the material using EPCG license and advance license for cost savings in the import duty
- Aware about the present Import Duty
- Alternate vendor Developed and achieved significant cost savings Without changing the quality.
- Identifying & developing the suppliers locally and globally. For timely supply of quality products at lower cost
- Hands on SAP , Infor, ERP. MS word, Excel Etc.
- Experience in Audits like ISO, AIB, BRC, GMP

PREVIOUS WORK EXPERIENCE

Since April 2013 to May 2015 with Automotive axles(Synise Technologies pvt ltd). Mysore, Karnataka

- A dynamic professional with 2.1 Years of qualitative experience in Purchase department
- Started career as Executive-purchase. Year 2014 Promoted as senior executive- Purchase.

Educational Qualification :

- BE in MECHANICAL ENGINEERING From Vidya vikas institute of engineering and technology, Mysore: Aggregate: 59.64%

PERSONAL DETAILS:

Father's Name	: Mr. Jayarama s
Mother's Name	: Mrs. Saraswathi c
Date of Birth & age	: 13th may 1986,
Marital Status	: married
Nationality	: Indian
Hobbies	: Reading Books, Listening Music, Playing and Watching Cricket
Permanent Address	: Door No 16A, N block Opp 4 th cross, kumbar koppal , Mysore - 570016 Ph: 9060187431.

DECLARATION:

I hereby declare that the information furnished above is true to the best of my knowledge.

Date:
Place:

Raghavendra. J

