

RESUME

ROHAN KASHYAP

S/o G.shankarNishad
H.NO.896c mohaddipur
Gorakhpur
Utter Pradesh 273008
Ph-7300644101
Email id: Rohankashyap8923@gmail.com

Career objective

To work in a challenging, result oriented position that can give me better opportunities to utilize my present capabilities and enhance my knowledge base and skills for future betterment of the company and to grow within the organization

Academic Qualifications

QUALIFICATION	BOARD	INSTITUTE	YEAR
Intermediate	U.P.	S.I.C	2013
High school	U. P.	N.E.R.I.C	2011

Computer Proficiency

- CCC
- DCA Six month Diploma Course

Experience

- BACK OFFICE WORK
01/10/2021 TO DECEMBER 2022

Strengths

- Flexible can adjust to any circumstances.
- Hard worker.
- Creating a process to achieve goal.

Hobbies

- Play cricket& Listening song, Learning new things, Surfing on net,

Languages Known

- Hindi :- I can speak Hindi Fluently with good manner.

- English:- Simple only understand talk little more.

Personal details

Name of father	Mr.GauriShankarnishad
DOB	05 Jun 1995
Permanent address	H.N 896c mohaddipur ,Gorakhpur , utter Pradesh 273008
Contact number	7300644101,7557225330

Declaration:

I solemnly declare that the above information is true to the best of my knowledge & belief. If given a chance in your organisation, I assure I will do my job with hard work and responsibility as per your company rule and regulations

Place: - Delhi

Date.....Rohankashyap