**Jayamohan. P**

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**OBJECTIVE:** Seeking to get an opportunity to work on Stores, Procurement & Logistics Manager position with a full-time job for organization growth and carrier development in professional competencies.

**EDUCATION**

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| --- | --- | --- | --- | --- |
| Examination | Year of Passing | University/  Board | School/College | Avg. |
| Higher Sec (PUC-2nd year) | 2002 | State Board | PSA Boys Higher Sec School – Tiruvannamalai. | 62% |
| Diploma in Mechanical Engineering | 2007 | IASE | PMEC College - Krishnagiri. | 81% |
| B.Tech Mechanical Engineering | 2016 | RVD University | Part Time Course | 71% |
| MBA Material Management | 2021 | Barathiyar University | Online Correspondence Course |  |

DESKTOP PROFICIENCIES

* SAP (MM & SD Module) & Ariba Software | MS Outlook | Office 365 | MS-Office tool's | Auto-cad |
* TN Govt B-Class Boiler Operator Certificate.
* TN Govt Typewriting Lower Certificate.
* Auto CADD Certificate.

EMPLOYEEMENT DETAILS

March 2022 – Till Now

Hindustan Foods Limited, Balanagar, Hyderabad, Telengana.

**Deputy Manager - Stores & Warehouse**

Key Responsibilities.

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| 1. Knowledge in SAP, Preferably MM and SD module, Since 2014 around 9 years. |
| 1. Daily Management of OB Logistics - to achieve monthly dispatch plans. |
| 1. Truck placement against indent for Logistics for dispatch process - need to ensure strict compliance as per agreement with transporters. |
| 1. Statutory compliance on all dispatches documentation. |
| 1. Coordination with Opns for getting material as per priority requirement matching the payments available to maximize daily dispatches. |
| 1. Daily dispatch planning - booking of containers / resource planning to dispatch. |
| 1. Controlling & Tracking Dispatch compliance 100% full fillment against daily plan. |
| 1. Co-coordinating with Maintenance team to getting on time repair for warehouse equipment’s(Forklift, BOPT's, HOPT's and Conveyors) |
| 1. Developing warehouse equipment health efficiency and maintaining tracker file. |
| 1. Follow up with area wise depot Manager and resolving non compliances against the dispatches. |
| 1. Coordination with Commercial team, external logistics team and Shipping lines on container placement as per requirement to achieve monthly plan. |
| 1. daily based warehouse inventory stock reconciliation process and control. |
| 1. Process implementation on Documentation and inside the warehouse. |
| 1. Managing inventory and ensuring no aged stock beyond 60 days. |
| 1. Communication Skills, Ability to Control team of 100 Plus. |
| 1. Improve Manpower Productivity. |
| 1. Customer interaction & Leadership Skills, warehouse Operations. |
| 1. Inventory Ownership. |
| 1. Team Management, developing Suitable back-up. |
| 1. Man Management & Conducting Motivation training. |
| 1. Supporting guidance to staff resolving operational issues. |
| 1. Customer service in order to build and maintain strong relationship with customers. |
| 1. Customer complaints are handled and resolved accurately and quickly. |

July 2018 – March 2022

United Breweries Limited, Kanjikode West, Palakkad, Kerala.

Stores – Sr. Executive.

Key Responsibilities.

1. Material planning and Minimum inventory management for RM/ PM/ CN/ ES materials.
2. Materials requirement plan monthly review as per Permit generation.
3. Monthly internal production plan follow-up and co-ordinations to process team.
4. Consumption postings and tracking on monthly review.
5. Daily RM/ PM materials availability circular MIS to all for production confirmation.
6. Incoming Mtrls unloading plan based space availability In-house/ Warehouse storage daily basis. (daily truck movement – 40 to 45 trucks)
7. TPM 5S and safety implementation at stores & storage yards with challenge basis.
8. MRP & MPS Updates in SAP system as per market requirement plan.
9. Material inbound and outbound delivery process.
10. Maintain on time, correct GRN preparation, Material issue to required departments
11. Managing perpetual inventory on monthly basis, keeping stock accuracy
12. Monthly stock reconciliation action with user departments
13. Maintaining 5S at stores
14. Keep track of spares as per ABC categorization, min max level
15. Controlling inventory
16. E Auction and timely sale of Scrap materials
17. Clearance of Non Moving inventory
18. Handling suppliers, transporters, service providers issue
19. Co-ordinate with Purchase, QA, Production, Projects, maintenance, Finance

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**March 2010 – 2018**

**Worked: Hindustan Unilever Ltd, Hosur**

**Engineering Stores Executive.**

**Responsibilities:**

* Managing O&M control of Engineering Stores which includes inventory control, purchase hygiene & vendor management
* Purchase order creation and GRR punching through **Ariba Spend** **Management / SAP**.
* RTV (Return to Vendor) management.
* Weekly inventory review as per ROL and ROQ.
* Receiving the stock and update the SAP through MIGO Goods Movement (Transaction).
* Stock Issuing as per the Indent from Production dept.
* Identify and develop a Competitive vendor.
* Tracking the Vendor Performance.
* Inventory Management – Material Inward, Stock Posting, Quality Checks
* Vendor Payments – Releasing POs, Collecting Invoices, GRN Posting, Vendor Payments and vendor code creations.
* Internal and External audits pertaining to Material Procurement like 3PCA, Asset verification etc.
* Maintaining an Optimum (Lowest Possible) Level of Inventory without affecting the Daily production.
* Non-Moving Stock Review and Posting

**Key Deliveries**

* Achieved a Consistent PACE Score of more than 95% for 2016.
* Worked meticulously to improve the operation & system hygiene in the stores and could achieve 85% reduction the CAD points in 2016.
* CAD Audit points reduced 3 from 21 from the year of 2015.
* Shifted the Engg Store to a New Location within a Span of a month by not affecting the Factory Operations.
* Ideated and implemented a fast inventory spare retrieval system at site, currently it takes 20 sec for the spare retrieval.
* Delivered an Annual Savings of Rs.40 Lakhs by Switching over to the Procurement of Bulk Chemical Tankers from Carboys.
* Played a Key role in the SAP Implementation of E Gate pass.
* GRN Efficiency score maintaining above 95% whole year by on time record as per CAD audit guide lines.
* Fuel and Production consumables PV done weekly basis and consumption diff corrected same, so that we can maintained Robust inventory hygiene.

**2007 - 2009:**

**Production & Utility Operations**

**Responsibilities:**

* Thermax bio-mass boiler operations (water & fire tube) and process full operational & maintenance knowledge on briquette feeding system technology. (Steam capacity – 5 tons per hour).
* DM plant & RO (5m3 – capacity) plant and monitored the standard parameters in process to recycle waste water. We implemented an extensive process to effectively re-use the reject water for re-cycle.
* ETP plant (3m3 – capacity) operator wherein I held the responsibility of the entire operations which included daily checks, records, monthly logs etc. Worked towards inventory and consumption reduction of chemicals.
* Worked towards OEE improvement for the Center sealing packing (flow wrap) machine. Trained and hand on operations & maintenance of the machine.
* Packing Lines and Maintenance (1.5 years)– Aligning the Horizontal Sealer, Vertical Sealer Leakage Arresting, Clutch and Breaker maintenance, Servo Augur Alignment and Programming.

**2003 - 2005:**

**Production & Maintenance (At Nypro Forbes Product pvt. Ltd.) Hosur**

**Responsibilities:**

* CNC Injection molding machine operations.
  + CINCINUTI MILLOCRON.
  + FERROMATIC MILLACRON.
* Programmer setting.
* Make PDC’S (files)
* Tool & Die change over’s.
* Proper connection with mold cooling lines.
* MTC Cooling operations.
* Material drier, Material Owen handling control.
* Online Quality inspection

**CORE COMPETENCIES AND SKILLS**

* Hard worker | Team leadership| Result oriented
* Multi-tasking | Self-motivated | Quick learner
* Process improvement | Key customer relations |control inventory
* Cost reduction | Problem solving skills

**PERSONAL DETAILS**

Date of Birth : 05th September 1984

Father Name : Pandurangan. M

Marital status : Married

Sex : Male

Mother Tongue : Tamil

Nationality : Indian

Religion : Hindu

Languages Known : Tamil & English (to read & write)

Telugu, Kannada, Malayalam and Hindi (speak only)

The above furnished information’s are true to the best of my knowledge.