**G Vishal Babu**

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**Career Objective**

To associate with an organization that promises a creative and challenging career in progressive environment to enhance my knowledge and skills and to be a part of a team that excels in work towards the growth of the organization.

**Work Experience 3:-**

Presently working as claims associate in CSP Facets First Pass team for UnitedHealth Group (Optum Global Solutions) from December 2017 to till date.

**Job Profile:**

**Designation: Claims Associate**

Roles&Responsibilities:-

* Responsible for the accurate processing and completion of medical claims by the team
* Ensure timely ability to process claims.
* Proficiency in product lines applicable to processing unit.
* Provided on job training on the work to the new teammates.
* Discussing the critical and common errors found in the process and suggesting the proper process updates.
* Assist with the policies and procedures implementation/update as and when required. Suggest improvements in policies and procedure.

**Work Experience 2:**.

**ORGANISATION: ITC INFOTECH**

**CLIENT: United Health Group Period: June 2017 to Dec-2017**

**Job Profile:**

**Designation: Internal Auditor**

**Primary Responsibilities:**

* Provide claims support by reviewing, researching, investigating, auditing Applications.
* Provide feedback to team members on audit results
* Analyze and identify trends and provides feedback and reports to reduce errors and improve claims processes and performance
* Responsible for all aspects of quality assurance
* Ensure compliance with applicable audit and rebuttal timelines (e.g., calibration timelines, rebuttal timelines / form completion, workflows, turnaround time)
* Achieve production quality goals/metrics (e.g., audits per hour, audit accuracy, first-pass accuracy, rebuttal accuracy)
* Provide supporting documentation for audit findings
* Manage audit inventory to ensure proper workload balance, coverage and closure
* Report / communicate Audit Findings and Opportunities for Improvement.

**Work Experience 1:-**

**ORGANISATION:INSTAKART SERVICES PVT LTD**

**CLIENT:FLIPKART PVT LTD**

**Job Profile:**

**Designation: Finance Executive**

**Job Responsibilities:**

* Cash Management
* Inventory Management
* POS Reconciliation.

**Educational Qualifications**

* Graduation: B.SC –( Osmania university)
* Inter: MPC – (Board of intermediate)
* SSC: Sri Sai Model High School

**Technical Qualifications**

* MS OFFICE
* ERP
* HTML

**Achievements**

* Participated in IT Workshop Presentation.
* Consistently Achieved Best Performance Awards.

**Personal Strengths:**

* Interested in learning new things in least possible time.
* Ability to work hard and handle crisis situations.
* High energy levels and creative problem solving abilities.
* Ability to handle multiple tasks.
* Team Player with good communication skills

**Personal Details:**

Name : G.VISHAL BABU

Father Name : G.SURENDER

Marital Status : Single

Date Of Birth : 16th August 1990

Languages Known : English, Hindi and Telugu

Hobbies : listening to music.

G.VISHAL BABU