**COVER LETTERS**

SHUBHAM RAGHUWANSHI

Gram- khursuru, post- kuchbada,

Dist- raisen mp

**E-mail:-shubhamraghuwanshi2012@gmail.com**

**Contact No 9993450842, 8878763620**

DEAR SIR,

I am applying for job in your organization. I am willing to join your organization. It is very sure that this opportunity is better for me. If you accept my qualities and if you feel this quality fulfil your requirement, I will be very great full to you.

I am having current work in CAPITAL FIRST PVT.LTD. have want a job in your organization, I have the skills to do a job and I want to start working.

I AM ATTECHING MY BIO-DATA.

**“**THANK YOU **’’**

**CURRICULUM VITAE**

**Shubham Raghuvanshi Mobile: +9993450842 / 8878763620**

**Email:**[shubhamraghuwanshi2012@gmail.com](mailto:shubhamraghuwanshi2012@gmail.com)

**Address**: gram- khursuru, post- kuchbada,

Dist- raisen mp.

**Career Objective:**

To work in a creative environment that will help me to utilize my skills and ability to promote my career growth with the profit of organization.

**Experience:**

CAPITAL FIRST PVT. LTD. Since Nov 2018 To till Now.

**Designations:**

* SALCE OFFICER

**Qualification:**

* BCA in barkatullah university 2014

|  |  |  |  |
| --- | --- | --- | --- |
| **Semester** | **Percentage** | **Semester** | **Percentage** |
| 1st | 57% | 2nd | 60% |
| 3rd | 60% | 4th | 56% |
| 5th | 58% | 6th | 61.50 |

* Aggregate Percentage **:** 66.45%
* MBA Running

**Educational Qualification:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.No.** | **Standard** | **School/Board** | **Year Of passing** | **Percentage** |
| 1 | 10th | MP Board | 2009 | 59.8% |
| 2 | 12th | MP Board | 2011 | 59.9% |

**Computer Skill-Set:**

* Operating System : Windows 98/2000/XP
* Application : MS Office, Adobe Photoshop, Movie Maker

**Points Leading Me towards Success:**

* Adaptability,
* Learning from failures,
* Communication Skills,
* Curiousness
* Team leading capacity
* Politeness

**Personal Profile:**

* **Date of birth**  09/09/1994
* **Sex**  Male
* **Marital status** Single
* **Father’s Name** Mr.Nirbhay raghuwanshi
* **Nationality** Indian
* **Religion** Hindu
* **Language Known** Hindi & English
* **Hobbies** Playing Cricket, Music etc.
* **Permanent Address** Pal mohalla ward no 8 house no 161 mandideep (raisen)

**Declaration:**

I here by declare that the information given above is true to best of my knowledge & belief. I understand that in the event of any information being found false or incorrect or ineligibility being detected, candidature for appointment is liable to be cancelled.

**PLACE**:

**Signature**

**DATE: Shubham Raghuwanshi**