<facility letterhead>

<month/day, year>

Dear <facility name> prescriber,

As post-acute care providers, we aspire to give our residents the highest quality care. To accomplish this goal, the <facility name> community depends on us to provide care while adhering to recommended standards of evidence-based practice.

Antibiotic resistance is now considered one of the most urgent national and global public health threats. The root cause of widespread antibiotic resistance – antibiotic overuse – is receiving considerable national attention. In response to new CMS Phase 2&3 requirements, we have been mandated to regularly review antibiotic utilization and to have programs in place to promote optimal prescribing practices.

Our initial steps will be to gather antibiotic prescribing data from <EMR name> medical records, laboratory and pharmacy systems. Beginning <start-up month/year> facility-wide antibiotic patterns of practice will be reported quarterly to prescribers, the QA Committee and to Administration. The initial focus will be antibiotics prescribed for urinary and respiratory indications. We anticipate provision of these data each quarter will prove valuable to prescribers as an objective professional benchmark.

Thank you for your support of this new initiative.

<physician name, degree> <DON name> <Admin name>  
Medical Director Director of Nursing <Admin title>