Reinstatement - Term - Full Underwriting Overview

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If you need assistance

- For questions about this documentation contact
- For technical assistance with this page, contact Martine, Denise [X]

Procedure

Procedure at a Glance

To see this procedure in detail, click the steps above.

Step	Action	System
Day 1	Verify Underwriting Approval for Reinstatement	OnBase
	Insert Y Who Code	Trad
	Add Who Code To Money In Suspense	Trad
	Note SMS	SMS/LSP
Day 2	Create Working Papers	Trad
	Change Policy Status	Trad
Day 3	Process Terminal Accounting	Trad
Day 4	Continue Working Papers	Trad

	Set Up Bills/EFT	OnBase/EFT Maintenance/Trad
	Create Mailing	OnBase
	Upload to OnBase	OnBase
	Complete Task	OnBase

Related Resources

Source Documentation

Article Details

Last Reviewed	09/15/2023	**Intended Audience**	Contract Change
Reviewed by	Jessica Mills	**Business Block**	CIG