



I am a post graduate with up to 17-year experience in banking in my home country. I want to become a part of the organization where I can perform challenging tasks by utilizing my knowledge supported by my qualification and work for the growth of the organization by meeting short term day to day goals which lead to long term goals.

Skills & Areas of Expertise:

- Excellent Communication skills
- Focused & Target Oriented Approach
- Ability to Produce Results
- Proclivity to Work in Team & Manage Workload Efficiently.
- Light and Heavy Transport Vehicle Driver
- Ability to Use Positive Language
- Taking Responsibility.
- Computer Applications
- Self-Control
- Taking Responsibility

Work Experience

Organization : City Traffic Police Lahore, Pakistan

Organization Type : Government

Designation : Traffic Warden(Sub Inspector)

Tenure : 28 July 2006 to till date

Location : Lahore, Pakistan

Brief Job Description
(13 years field posting)

- Traffic Law enforcement.
- Traffic control and patrolling duties.
- VVIP/VIP route duties.
- Security Duties.
- Reporting of accidents and incidents to seniors.
- Carry out special assignment as when required.
- Driving vehicles.

Brief Job Description
(4 years posting as
Incharge IT Section,
dealing with Driving
License Information
Management System)

- Supervision of Driving License Information Management System.
- Login creation and login locking.
- Reporting of abnormalities to the seniors.
- Troubleshooting of the database minor problems.
- Provision of record to different departmental branches
- Correspondence with other departments.
- Resolution of driving license queries.
- Removal of errors.
- Public Dealing.

Professional Certification & Academic Education

Degree	Institution / University	Specialization / Major	Passing Year
MSc(IT)	Virtual University of Pakistan	Information Technology	2015

Computer Skills and Other Abilities

Sr.	Skills & Abilities	Proficiency Level	Last Used / Practiced
1	MS Office	Above Average	Currently Using
2	Networking	Above Average	Currently Using
3	HTML,CSS,BOOTSTRAP,JAVASCRIPT	Above Average	Currently Using
4	Light and Heavy Transport Vehicle Driving	Proficient	Currently Using

References

Reference will be furnished on demand